



# Illinois Heartland Library System

## IHLS - Board of Directors Meeting

April 25, 2017

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

*You may also attend the meeting via videoconference at the following locations:*

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Morrison-Talbott Library (Waterloo): 215 Park Street, Waterloo, IL 62298, 618-939-6232

Sandy West, President

Sarah Isaacs, Vice President

Sara Zumwalt, Secretary

Tina Hubert, Treasurer

Geoffrey Bant, Member at Large

Mary Beil

Gary Denué

Clyde Hall

Gary Jones

Beverly Obert

Deborah Owen

John Phillips

Charlene Topel

### AGENDA

- |         |        |  |
|---------|--------|--|
| 5:00 PM | Action | 1. Call to Order                               |
| 5:01 PM | Action | 2. Roll Call                                   |
| 5:05 PM | Action | 3. Appoint Tiffany Droege to Vacant Board Seat |
|         |        | 4. Consent Agenda                              |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- |         |        |   |
|---------|--------|---|
|         |        | a. Approval of March 28, 2017 Minutes <b>(Attachment 4.1)</b> |
|         |        | b. IT Board Report <b>(Attachment 4.2)</b>                    |
|         |        | c. Membership Report <b>(Attachment 4.3)</b>                  |
|         |        | d. Operations Report <b>(Attachment 4.4)</b>                  |
|         |        | e. SHARE Board Report <b>(Attachment 4.5)</b>                 |
|         |        | f. March Staff Activity Report <b>(Attachment 4.6)</b>        |
| 5:15 PM | Action | 5. Approval of Bills March 2017 <b>(Attachment 5.1)</b>       |

Carbondale Office:  
1740 Innovation Drive  
Carbondale, IL 62903  
618-985-3711

Champaign Office:  
1704 West Interstate Drive  
Champaign, IL 61822  
217-352-0047

Edwardsville Office:  
6725 Goshen Road  
Edwardsville, IL 62025  
618-656-3216

	Action	6. Financial Reports ( <b>Attachment 6.1</b> )
	Information	7. Freedom of Information Act (FOIA) Update
	Information	8. Open Meetings Act (OMA) Update
5:30 PM	Information	9. Public Comment
	Information	10. Communication
		11. Staff Report
5:40 PM	Action	a. Staff Update ( <b>Attachment 11.1</b> )
5:45 PM	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	12. Illinois State Library Report
6:05 PM	Information	13. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy
		g. Nominations ( <b>Attachment 13.1</b> )
6:20 PM	Information	14. Board Citation Review – <i>Beverly Obert</i>
		a. Americans with Disabilities Act (42 USC 1201)
		15. Unfinished Business
	Action	a. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))
	Information	b. RAILS Draft Membership Standards
		16. New Business
6:40 PM	Action	a. Proposed Changes to Personnel Code Section I C 3 – Organization and Administration of System ( <b>Attachment 16.1</b> ) Section II H 4 – Employment Process ( <b>Attachment 16.2</b> )
	Action	b. Proposed Changes to Financial Policies IHLS Financial Policy ( <b>Attachment 16.3</b> ) IHLS Financial Procedures and Practices ( <b>Attachment 16.4</b> ) IHLS Investment of Public Funds Policy ( <b>Attachment 16.5</b> )
	Information	c. FY2018 IHLS Budget
	Information	d. FY2018 System Area and Per Capita Grant
	Action	e. Membership Considerations ( <b>Attachment 16.6</b> )
	Information	f. IHLS Board Training
	Action	g. Copyright Reform Resolution ( <b>Attachment 16.7</b> )
	Information	h. Directors' University
7:05 PM	Information	17. Agenda Building
	Information	18. Public Comment
7:10 PM	Information	19. Announcements
7:15 PM	Action	20. Adjournment

*Times are approximate and the Board President may alter the agenda item order or times during the meeting.*

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*