



Illinois Heartland Library System

Board of Director Meeting Minutes

January 24, 2017

5:00 pm

- **Carbondale Office:** 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711
- **Champaign Office:** 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047
- **Edwardsville Office:** 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- **Decatur Public Library:** 130 North Franklin Street, Decatur, IL 62523, 217424
- **Illinois State Library:** Gwendolyn Brooks Bldg., 300 South 2nd Street, Springfield, IL 62701, 217-785-5600
- **Southeastern Illinois College:** 3575 College Road, Harrisburg, IL 62946, 618-252-5400

4	Approve the January 24, 2017 Consent Agenda a. Approval of November 22, 2016 Minutes b. Approval of December 20, 2016 Minutes c. Membership Report d. Operations Report e. SHARE Board Report f. November Staff Activity Report g. December Staff Activity Report	Accepted
5	Approve of Bills November - December 2016	Accepted by Roll Call
6	Accept the Financial Reports	Accepted by Roll Call
11.a	Accept the Staff Update	Accepted
15.b	Accept Proposed Bylaws Changes	Accepted
16.b	Accept Proposed Changes to Personnel Code	Accepted by Roll Call
	Adjourn	Accepted by Roll Call

Call to Order

-Sandy West called the meeting to order at 5:11 p.m.

Roll Call

Board Members:

Edwardsville: Mary Beil, Tina Hubert, Gary Denué, Sara Zumwalt

Carbondale: Clyde Hall, Sandy West

Champaign: Sarah Isaacs, Geoff Bant, Bev Obert

Illinois State Library: Rachel Fuller

Southeastern Illinois College: Gary Jones

Telephone: Mary Barteau

Absent/Excused: John Phillips

Absent: Charlene Topel

Other Attendees:

Carbondale: Troy Brown, Ellen Popit

Champaign: Janet Cler, Mary Johnston

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Edwardsville: Leslie Bednar, Stacie Bushong, Chris Dawdy, Adrienne Elam, Susan Palmer, Rhonda Johnsee, Colleen Dettenmeier, Shirley Paden, Brandon Chapman
Illinois State Library: Greg McCormick, Deb Aggertt, Gwen Harrison, Bonnie Matheis

Recognition of Jim Fenton

- James Fenton (Public Library Trustee Representative, Carlinville Public Library) has been a strong supporter of library systems for the past 35 years. In total he served 18.5 years starting in 1982 when he served his first term on the Lewis & Clark Library System Board of Directors through 2016 when he stepped down from the Illinois Heartland Library System Board. We have appreciated his dedication and knowledge.

Consent Agenda

-Clyde Hall motion. Sara Zumwalt second. Motion accepted.

Approval of Bills November – December 2016

-Tina Hubert motion. Mary Beil second. Motion accepted.

Financial Reports

-Tina Hubert motion. Gary Denué second. Motion accepted.

FOIA Update

-None

Public Comment

-None

Communication

-Leslie Bednar reported Belle Valley School District #119 won a grant to use for delivering books to students when school is closed. Lincoln Library (Springfield) is grappling with another budget challenge that may end with no Sunday hours for the library.

Staff Report

Staff Update

-Tina Hubert motion. Clyde Hall second. Motion accepted.

Secondary Employment

-None

Personnel

-None

Illinois State Library Report

-Greg McCormick reported in regard to the budget situation about a plan that may be coming out of senate with bipartisan acceptance. For FY2017—the only additional funding for library grants to be included would be capital bond projects \$10.1 M owed for last two years. Looking forward to the library's FY2018 request, it will be at FY2015 levels for library grant programs including library systems. About 50% of system members have been certified statewide so far. Public Library Per Capita Grants and Construction Grant (Live & Learn) applications are under review. Illinois State Library (ISL) is finalizing School library grant program funding. ISL sent information regarding the Local Government Travel Expense Control Act to each Executive Director of all public library districts and municipal libraries that are not home rule units. On the issue of the unserved public in the state, representatives from both library systems will meet with ISL staff to discuss available research sometime in March. ISL staff are

currently drafting an appeal to the Institute of Museum and Library Services regarding the state's Maintenance of Effort (MOE) for an exemption.

Committee Reports

Executive

-Sandy West reported routine meeting was held.

Finance

-Tina Hubert reported routine meeting was held and chaired by Sandy West. Tabled review of the financial policy for February meeting.

Membership & Policy

-Rachel Fuller reported approved changes to membership engagement language in proposed bylaws change. Committee received updates on Tilden and Centreville. Began discussion about Open Meetings Act (OMA) and open mics.

Facilities & Operations

-Sarah Isaacs reported updates on all facilities. The roof in Champaign is in process and there was storm damage on an already replaced section. In future there will be a delivery portion added to meetings. Ipads are in use at each hub for delivery tracking. The Illinois Library Delivery Service (ILDS) contract latest revision was received and is expected to be signed.

Personnel

-Geoff Bant reported no meeting was held.

Advocacy Committee

-Sandy West reported the committee worked on cleaning up goals 1 & 2 and tabled goal 3 for the February meeting.

Nominating Committee

-Leslie Bednar reported the committee met in January and revised the survey to solicit members for open positions. Filling slots for 1 academic library, 1 school library, 1 special library and 2 public libraries.

Board Citation Review

-Tina Hubert reviewed the State Officials & Employees Act (5 ILCS 430) and the Illinois Municipal Retirement Fund (40 ILCS 5).

Unfinished Business

Facilities

-Leslie Bednar shared that the Champaign building roof is nearly complete. Pending weather it should be done soon.

Proposed Revision Bylaws – Article VIII

-Gary Denué motion. Rachel Fuller second. Motion accepted.

Illinois Library Delivery Service (ILDS)

-Leslie Bednar reported that the contract has been signed. Equal time for notice of intent to withdraw from contract and equal time for intent to renew effected for RAILS and IHLS. Current through June 30, 2018 option for 3 one year renewals.

Every Student Succeeds Act (ESSA)

-Third round of listening tour is complete. No update beyond that.

New Business**Attorney General Opinion**

-Leslie Bednar explained this question/conversation began in August 2014. In May 2014 changes were made to personnel code. IHLS shares all board approved changes with ISL. There were some questions about compatibility with those changes and the System Act. IHLS meets requirements through the monthly staffing update to the board which they accept. Greg McCormick said there may need to be a change in practice but not policy.

Proposed Changes to Personnel Code

-Tina Hubert moved to accept all changes together, Sarah Isaacs second. Motion accepted by roll call.

Open Board Seat

-Sandy West is in contact with a few people to replace Jim Fenton and asked for recommendations. Hoping to fill the 2.5 year remaining term before the February board meeting.

Proposed Endorsements and Sponsorships Policy

-Rachel Fuller they will be posted to web site for comments for 30 days, then bring back to committee for acceptance.

RAILS Draft Membership Standards

-Greg McCormick said the law gives each system the right to develop their own standards. As system mergers occurred over five years ago narrowing existing 9 systems' standards down to those listed in Administrative Code and Law made sense. According to the ISL, standards need to be the same statewide. ISL will be sending a written response to RAILS and IHLS is to take no action at this time.

Agenda Building

-RAILS standards as a placeholder, Open board seat, Attorney General Response and IHLS practice, Champaign roof updates, ESSA, ILDS (if anything new), Citation review (Clyde Hall steps in for Jim Fenton).

Public Comment

-None

Announcement

-The Statement of Economic Interest registrations will be arriving soon. The first legislative meet up is scheduled at the end of February.

Adjournment

-Sarah Isaacs motion. Sara Zumwalt second. Motion accepted by roll call. Adjourned at 7:03 p.m.