



Illinois Heartland Library System

FINANCE COMMITTEE MEETING MINUTES

Date: June 14, 2017

Time: 3:00 p.m.

Members:

Mary Biel

Tiffany Droege

Tina Hubert, Chairwoman

John Phillips

Sandra West

1. Call to Order – 3:01 p.m.

2. Roll Call

Members present: Tina Hubert, John Phillips, and Sandra West

Others present: Adrienne Elam, Rhonda Johnisee and Colleen Dettenmeier

Absent: Mary Biel, Tiffany Droege

3. Approval of Minutes – May 9, 2017 - Motion to approve by John Phillips, seconded by Sandra West, Motion approved with the amendment to Section 3 of the May 19, 2017 minutes to remove “Motion approved by unanimous roll call vote” and to only include “Motion approved”.

4. Unfinished Business – None.

5. New Business –

- May 2017 Bill Payments - Motion to accept by Sandra West, seconded by John Phillips. Motion carried by unanimous roll call vote.
- May 2017 Credit Card Transactions – Motion to accept by Sandra West, seconded by John Phillips. Motion carried by unanimous roll call vote. Sandra West questioned the Annual Telephone Lines for SHARE and if this was internet or phone line? Adrienne Elam explained that these special lines are for SHARE library notifications.
- Financial Reports as of May 31, 2017 – Motion to accept by Sandra West, seconded by John Phillips. Motion carried by unanimous roll call vote.
- FY2018 Ancillary Benefit Insurance Policies – Tina Hubert questioned why this is coming to the finance committee as it is a budgeted item and a management decision. Motion to accept MetLife as the recommendation for FY2018 Dental, Vision & Life Insurance by John Phillips, seconded by Sandra West, Motion approved. Tina Hubert questioned why Unum would not be recommended for vision? Adrienne Elam responded that the quoted prices are dependent upon the acceptance of Dental, Vision & Life Insurance as a

whole from the provider.

6. **Next Steps** – None.
7. **Next Meeting** – Wednesday, July 12, 2017 at 3:00 p.m.
8. **Public Comment** - None.
9. **Announcements** - Tuesday, June 20, 2017 will be IHLS Annual Meeting and Board Meeting.
10. **Adjournment** – 3:18 p.m. Motion to approve by John Phillips, seconded by Sandra West, Motion approved.