



Operations Board Report May 2017

Delivery Accomplishments

Work has begun on creating a Driver Training module. After that is complete, a training module for sorters will be done.

Attended Think Outside The Barn (TOTB) meeting to discuss IHLS role in helping with this year's exhibit. TOTB was the brain child of the former Rolling Prairie Library System. IHLS feels strongly about the value of the outreach exhibit at the Farm Progress Show in Decatur, Illinois. Here is a recap of who, what and why TOTB from their Facebook page:

"TOTB is a group of Librarians from Central Illinois who promote literacy and libraries by giving away FREE paperback books at the Farm Progress Show.

TOTB has participated in eight Farm Progress Shows, and in recent years has given away literally a ton - yes, 2,000 pounds - of paperback books to attendees at each show!

We expect the 2017 event to be as engaging and encouraging as previous shows, and feel that the number of people we reach is an excellent measurement of the effectiveness of this outreach effort."

Donations of paperback books will be picked up by IHLS delivery from August 7 through August 21, 2017.

Attended "How to Captivate and Engage Constituents with Your Website" by Ignited Fundraising. They have excellent free online seminars and information for non profits.

Building Updates

Champaign

Basic weeding of the landscaping has been done. IHLS shirts with the new logos were inventoried and distributed. Linda Kates renegotiated the waste removal contract saving IHLS a total of \$ 172.00 monthly and \$ 2,064 yearly. She also reduced the on-call cardboard pickup for a savings \$135.90 each time we need a pickup.

Edwardsville

Linda Petty also renegotiated the Edwardsville waste removal contract saving IHLS a total of \$ 318.00 monthly and \$ 3,816.00 yearly.

Carbondale

Getting ready for the Annual Meeting on June 20, 2017.

Respectfully submitted,

A handwritten signature in black ink that reads "Susan J. Palmer". The signature is written in a cursive, flowing style.

Susan Palmer