

MEMO TO: IHLS Board of Directors

FROM: Leslie Bednar
DATE: March 20, 2017
RE: Staffing Update

The following represents my approval for one new hire this month based on management recommendations. This is an altered procedure for all of us and I appreciate any input you care to share regarding the process. Our objective is to place staff as soon after the March 28 board meeting as possible. We ask your approval of the list below.

Thank you.

New Hires - Pending Board Approval:

Classification: Courier Driver (Part-time) Project/Location: Operations/ Champaign

Start Date: TBD Salary: \$10.24/ Hour

Resignations, Terminations and Retirements:

None.

Promotions/Change in Position:

None.