

MEMO TO: IHLS Board of Directors

FROM: Leslie Bednar
DATE: January 17, 2016
RE: Staffing Update

Please let me know if you have any questions and I will provide as much information as I am able.

Thank you.

New Hires:

None.

Resignations, Terminations and Retirements:

Classification: Bibliographic Project Coordinator

Project/Location: SHARE/ Edwardsville Last day of employment: November 30, 2016

Salary: \$51,500.08/ Annual

Comment: Resigned – secured employment elsewhere

Classification: Sorter

Project/Location: Operations/ Champaign Last day of employment: January 13, 2017

Salary: \$9.50/ hour

Comment: Resigned - secured full-time employment

Promotions/Change in Position:

Previous Classification: Sorter Current Classification: Courier Driver Project/Location: Operations/ Champaign

Start Date: January 3, 2017 Previous Salary: \$9.50/ Hour Current Salary: \$10.24/ Hour

Comment: Filled open Courier Driver position