



## Board of Directors

### DRAFT Minutes

August 23, 2016

5:00 pm

- **Carbondale Office:** 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711
- **Champaign Office:** 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047
- **Edwardsville Office:** 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- **Illinois State Library,** Gwendolyn Brooks Bldg., 300 South 2<sup>nd</sup> Street, Springfield, IL 62701, 217-785-5600

Agenda Item #	Motion	Result
3	Consent Agenda a. July 26, 2016 Minutes b. SHARE Board Report c. Staff Activity Report d. Operations Report e. IT Report	Approved
4	Approval of July 2016 Bills	Roll call – approved
5	Approval of Financial Reports	Approved
9.a	Staff Update	Approved
14.a	IHLS Ethics Commission	Approved
14.b	IHLS Advocacy	Approved
14.d	FY2017 Board Committee Appointments	Approved
18	Adjournment	Roll call - approved

#### Call to Order

-Sandy West called the meeting to order at 5:28 pm

#### Roll Call

##### Board Members:

Edwardsville: Mary Barteau, Mary Beil, Gary Denué, Tina Hubert, Sara Zumwalt

Carbondale: Clyde Hall, Gary Jones, Sandy West

Champaign: Geoffrey Bant, Beverly Obert, Charlene Topel

Illinois State Library: Rachel Fuller

Via phone: Sarah Isaacs, John Phillips

Absent/Excused: Jim Fenton

##### Other Attendees:

Carbondale: Troy Brown, Susan Palmer, Leslie Bednar, Ellen Popit, Brant Wingerter, Traci Edwards

Champaign: Joan Bauer

Edwardsville: Julia Pernicka, Rhonda Johnisee, Shirley Paden, Chris Dawdy, Adrienne Elam, Stacie Bushong, Brandon Chapman  
Illinois State Library: Deb Aggertt, Pat Burg, Tom Huber

### **Consent Agenda**

-Clyde Hall motion, Gary Jones second, approved.

### **Approval of Bills July 2016**

-Tina Hubert motion, Mary Barteau second, approved by roll call.

### **Financial Reports**

-Tina Hubert motion, Mary Barteau second, approved.

### **FOIA Update**

-None

### **Public Comment**

-None

### **Communication**

-None

### **Staff Report**

#### Staff Update

-Leslie Bednar reported IHLS has nearly ended all hiring due to the new ILDS service. Sara Zumwalt motion, Gary Denu second, approved.

#### Secondary Employment

-None

#### Personnel

-None

### **Illinois State Library Report**

-Deb Aggertt invited all to attend the Illinois State Library Advisory Committee in person. ISL will pay mileage to those committee members who can attend in Springfield. September 27, 2016 is the Secretary of State's Veteran Program which is an invitation-only event. School library per capita grants are available online. Construction live and learn applications are also available online.

### **Committee Reports**

#### Executive

-Sandy West reported Geoffrey Bant was appointed to Member at Large. Committee assignments were discussed and approved. Committee chairs were appointed by the board president. There was a brief discussion about board meeting locations which was tabled until next month. The ethics commission was discussed. She encouraged committees to meet during the first two weeks of each month.

#### Finance

-Tina Hubert shared the auditors will present to the committee at the September 20 meeting. Insurance benefit discussion was tabled until new information comes in from the broker. Finance procedures were tabled.

#### Membership & Policy

-Did not meet

#### Facilities & Operations

-Sarah Isaacs reported the committee discussed each facility. The Champaign facility needs the roof replaced and bids were discussed. The ILDS project was also discussed in detail.

#### Personnel

-Did not meet

#### **Board Citation Review**

-Due to technical issues the Illinois Library System Act (75 ILCS 10) was tabled until the next board meeting.

#### **Unfinished Business:**

##### State Budget Situation

-Nothing new to report

##### FY2017 Health Insurance

-Leslie Bednar reported there is no new information from the broker at this time. Any information will be shared with the board as soon as it is received. We hope to have the information in early September and possibly hold a special board meeting mid-September with insurance as the sole topic. The current insurance policy expires September 30, 2016. It is likely we will have a new vendor and will need time to process staff.

#### Personnel

-None

#### Facilities

-None

##### FY2017 Board Citation Review Schedule

-Leslie Bednar thanked board members for their interest in presenting this year.

#### **New Business:**

##### IHLS Ethics Commission

-Leslie Bednar reported the original commission was appointed in November 2011 and never had occasion to meet. She recommended Gary Denué, Sarah Isaacs and Gary Jones to the commission for a two-year term. Rachel Fuller motion, Clyde Hall second, approved.

##### IHLS Advocacy

-Sandy West proposed the creation of an adhoc committee composed of board and staff to improve system visibility and develop advocacy tools. Sara Zumwalt motion, Mary Beil second, approved.

IHLS Priorities

-Leslie Bednar reported staff will be working with Pat Wagner of Siera Learn to package and market IHLS current priorities and projects. Staff will be compiling information to support advocacy efforts of the organization. Board conversation regarding prioritizing goals. Sandy West stated she would like the staff to work on this project and report back to the board.

FY2017 Board Committee Appointments

-Tina Hubert motion to accept appointments as presented, Rachel Fuller second, approved.

**Agenda Building**

-Board members requested advocacy, audit, state budget and priorities work be included in next meeting agenda.

**Public Comment**

-None

**Announcement**

-Sandy West encouraged board members to attend the Members Matter meeting on September 6

**Adjournment**

-Rachel Fuller motion, Sara Zumwalt second, motion approved by roll call. Adjourned at 6:11 pm.