



# Illinois Heartland Library System

## EXECUTIVE COMMITTEE MEETING

Date: October 14, 2016

Time: 3:30 p.m.

(via Zoom)

6725 Goshen Road, Edwardsville, IL 62025

### Members

-Sandy West, Geoff Bant, Rachel Fuller, Tina Hubert, Sarah Isaacs

### Call to Order

- Sandy West called the meeting to order at 3:32 p.m.

### Roll call

- Members present: Sandy West, Geoff Bant, Rachel Fuller, Tina Hubert

- Member absent / excused: Sarah Isaacs

- Other present: Leslie Bednar

### Public Comment

-None

### Approval of August 17, 2016 minutes

-Tina Hubert requested a slight change of wording under Open Meetings Act Compliance to read:

Leslie Bednar verified it is acceptable for us to remind everyone *to keep mics open* during meetings.

Tina Hubert motion, Rachel Fuller second. Motion passed.

### SHARE Update:

-IHLS IT staff are considering purchase of one or more servers to improve Polaris performance and increase data redundancy. SHARE Executive Council planning for their semi-annual meeting.

### Administrative Updates:

#### Accounting

- Staff have completed follow-up tasks from audits and have turned their attention to costing and billing for ILDS (Illinois Library Delivery Service) work in support of the RAILS contract with the University of Illinois.

#### IT

-Staff are actively supporting SHARE members' technology needs related to Polaris.

#### Facilities and Operations

- We are anticipating the completion of a new roof for our Champaign building.

**Grants and Membership**

-Quarterly grant reports completed.

**Administration**

-Working with staff reverse strategic planning process, and participating in IHLS branding project.

**Open Meetings Act Compliance:**

- Sandy West reminds all to keep mics open during meetings.

**Committee Updates:****Advocacy:**

-Sandy West stated committee set date of November 1 at 3:30 for next meeting. Committee discussed goals, a timeline, supporters and 501 (C) 3 status for IHLS.

**Budget and Finance**

-Tina Hubert shared the committee approved updates of financial-related policies. The policies will be shared with the board for the October meeting. Next meeting is November 9.

**Facilities and Operations**

-Sandy West reported the committee did meet and had a quorum. They approved minutes and reviewed the ILDS project.

**Membership and Policy**

-Rachel Fuller shared the committee looked at language in Bylaws relative to Advisory Council vs. Members Matter meetings. Also discussed membership status of Tilden Public Library and Centerville Public Library.

**Personnel**

-Geoff Bant reported committee did not meet in October.

**Unfinished Business:****Board Meeting Locations:**

-Discussion regarding expanding use of Zoom for board meetings. October board meeting to be held at three IHLS hubs and the Illinois State Library utilizing Zoom for videoconferencing. Committee in favor of purchasing 5 additional H323 Zoom licenses.

**Vendor Offers:**

-Executive Committee will present statement at October board meeting regarding the system's decision making authority regarding vendor offers promoted to members.

**Sponsorships:**

-Committee will continue to evaluate committee sponsorships.

**New Business:****Illinois Library Delivery Service (ILDS)**

-Leslie Bednar presented an overview of IHLS' involvement with the ILDS project. Committee requested regular updates at Executive Committee and Board meetings.

**ESSA / Advocacy**

-Sandy West shared information related to IHLS' involvement in support school library inclusion in the Illinois Every Student Succeeds Act (ESSA). IHLS will continue to support ISLMA (Illinois School Library Media Association) to act in concert with, not ahead of, that organization. Membership and Policy committee will address topic at their next meeting.

**Library Copyright Reform Statement About eBooks**

-Committee asked to be kept abreast of this situation.

**Brighton Memorial Public Library District**

-Leslie Bednar provided an update on the ballot issue to separate newly annexed territory from the library district.

**Review October Board Agenda**

-Committee made a few adjustments to the draft agenda to finalize.

**Public Comment**

-None

**Announcements**

-None

**Adjournment**

-Tina Hubert motion, Rachel Fuller second. Motion passed by roll call. Adjourned at 5:37 p.m.