

**Minutes of the Regular Meeting of the Transition Board for the Illinois Heartland Library System**

**Place:** Helen Matthes Library, Effingham, IL  
**Date:** June 15, 2011  
**Attending:** Karen Bounds, Valerie Green, Janet Hasten, Amy Ihnen, Linda McDonnell, JoAnn Nabe, Mary Ann Pohl, Bill Randall, Miranda Shake, Diane Steele, Tom Turner, Nina Wunderlich  
**Absent:** Rochelle Funderburg, Anieta Trame, Katie Marsh  
**Others Present:** Greg McCormick, Bev Obert, Ellen Popit, Amanda McKay, Juliette Douglas, Leslie Bednar, Jan Ison, Joan Rhodes, Richard Helton, Dianne Yeoman, Susan Mendelsohn, Jill Pifer, Brock Peoples, Pat Boze, Jacob Roskovensky, Jay M., John Hasten, Elizabeth Letterly, Ruth Shasteen  
**Call to Order:** Called to Order at 7:05pm

Agenda Item	Discussion and Decisions
1. Public Comments	There were no public comments at this time.
2. Minutes June 9, 2011 Meeting	Minutes were not distributed prior to meeting and their approval was tabled until the next meeting.
3. Committee Reports	<p><i>Application Review Committee</i></p> <p>Bounds noted that the committee has been working feverishly to complete their work. The IT Support position needs to be re-evaluated as no applications were received. Letters are to be prepared quickly after this meeting to offer employment to the prospective new hires.</p> <p>Bounds motioned and Nabe seconded to authorize the directors to offer letters of employment based on the applications and the decisions of the Application Review Committee. The motion passed with a roll call vote.</p> <p>At 7:17, Bounds motioned and Steele seconded to adjourn to executive session to discuss personnel issues related to employment, salaries, and benefits. The motion passed with a roll call vote.</p> <p>The board exited executive session at 7:40.</p> <p>Hasten motioned and Randall seconded that the executive directors have the authorization to retain employees for a period not to exceed 3 months. The motion passed with a roll call vote.</p>
4. ISL Report – Greg McCormick	McCormick reported that applications have been reviewed and responses should come out early next week.
5. Unfinished Business	RFB – Medical Insurance — Bid responses

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<p style="text-align: center;">A 36 R 39</p>	<p>Douglas reported the work of the fiscal officers. Two vendors were responsive for the health insurance portion of the process. As the prices were the same, they closely evaluated the level of service. The fiscal officers recommend that the award be made to Cherry Insurance for Health Alliance PPO. All but LIMRiCC were responsive for dental coverage. The fiscal officers recommend low bid, with is Conley Group. For vision coverage, all but Conley Group were responsive. The fiscal officers recommend that the award be made to the low bid, which is LIMRiCC. For Life, AD&amp;D, and EAP, Diamond Brothers is recommended.</p> <p>Steele motioned and Nabe seconded to accept the full proposal provided by Douglas for employees only with the option to add additional family members at employee's expense. The motion passed with a roll call vote.</p>
<p>6. Public Comment</p>	<p>There was no public comment at this time.</p>
<p>7. Announcements</p>	<p>The next Meeting is June 30, 2011, Hilton Garden Inn, Effingham, IL 6 PM.</p>

The meeting was adjourned at 8:00.