



## IHLS – Board of Directors Meeting

May 23, 2023

### EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, Ill. 62205

Phone: 618.656.3216

**5:00 p.m.**

You may also attend the board meeting via videoconference at the following locations:

- Carbondale Office, 1840 Innovation Drive, Carbondale, Ill. 62903, 618.656.3216
- Champaign Office, 1704 Interstate Drive, Champaign, Ill. 61822, 618.656.3216

You may also attend via Zoom, Join from PC, Mac, Linux, iOS, or Android:

- <https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1S1VSQWJ6cXB0M0xzdzlzZz09>  
By Phone Only: 408.638.0968 | Meeting ID: 667226270

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Joshua Short, President  
 Loretta Broomfield, Vice President  
 Stacey Carter, Secretary  
 Kevin Latoz, Treasurer  
 Karen Bounds, Member-At-Large  
 Ann Chandler  
 Tiffany Droege  
 Jenna Griffith

Sarah Hill  
 Ryan Johnson  
 Kevin Kelsey  
 Tammy Krouse  
 Linda McDonnell  
 Kelley Sullivan  
 Susan Tulis

- |           |        |                   |
|-----------|--------|-------------------|
| 5:00 p.m. | Action | 1. Call to Order  |
| 5:01 p.m. | Action | 2. Roll Call      |
| 5:05 p.m. | Action | 3. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a board member so requests, in which event the item will be removed from the consent agenda for discussion.

- |           |        |   |
|-----------|--------|---|
|           |        | <ul style="list-style-type: none"> <li>a. Approval April 25, 2023 Minutes (<b>Attachment 3.1</b>)</li> <li>b. Director &amp; Staff Activity Report (<b>Attachment 3.2</b>)</li> </ul> |
| 5:15 p.m. | Action | 4. Acceptance of April 2023 Bills ( <b>Attachment 4.1</b> )   |
|           | Action | 5. April 2023 Financial Report ( <b>Attachment 5.1</b> )  |
| 5:30 p.m. | Action | 6. FY2024 IHLS Board Elections ( <b>Attachment 6.1</b> )  |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information	7. Freedom of Information Act (FOIA) Update
	Information	8. Open Meetings Act (OMA) Update
	Information	9. Public Comment
	Information	10. Communication
		a. Board Survey Results ( <b>Attachment 10.1</b> )
		b. IHLS Staff Engagement
		c. Delivery Survey Update
		11. Human Resources
5:45 p.m.	Action	a. Staff Report
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 p.m.	Action	c. Personnel — (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 p.m.	Information	12. Illinois State Library Report
6:05 p.m.	Information	13. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
		g. Nominating
	Information	14. Partner Reports
		a. Association of Illinois School Library Educators (AISLE)
		b. Illinois Library Association (ILA)
		c. Illinois State Library Advisory Committee (ISLAC)
6:15 p.m.	Action	15. Unfinished Business
		a. FY2024 System Area and Per Capita Grant
		i. FY2024 Budget and Narrative ( <b>Attachment 15.1</b> )
		ii. FY2024 Operational Plan ( <b>Attachment 15.2</b> )
	Information	b. Automatic Material Handler Next Steps ( <b>Attachment 15.3</b> )
	Information	c. Edwardsville Roof Update
	Information	d. Aspen Update
		16. New Business
6:30 p.m.	Action	a. Board Officer Nomination Committee
	Action	b. Public Comment Policy Revisions ( <b>Attachment 16.1</b> )
	Action	c. FY2024 IHLS Board Meeting Dates ( <b>Attachment 16.2</b> )
	Action	d. FY2024 IHLS Holidays ( <b>Attachment 16.3</b> )
	Action	e. FY2024 System Attorneys ( <b>Attachment 16.4</b> )
	Action	f. Vehicle Surplus ( <b>Attachment 16.5</b> )
	Action	g. FY2024 Liability Insurance ( <b>Attachment 16.6</b> )
	Information	h. Executive Director Evaluation
	Information	i. June Board Meeting
	Action	j. Agenda Building
6:45 p.m.	Information	17. Public Comment

7:00 p.m.	Information	18. Announcements
7:05 p.m.	Action	19. Adjournment