



## IHLS – Board of Directors Meeting

November 26, 2019

**IHLS CHAMPAIGN OFFICE**

1704 West Interstate Drive, Champaign, IL 61822

Phone: 618-656-3216

**5:00 P.M.**

You may also attend the board meeting via videoconference at the following locations:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Stacey Carter, President

Melanie Weigel, Vice-President

Sandy West, Secretary

Bev Obert, Treasurer

Tina Hubert, Member at Large

Frank Bandre

Karen Bounds

Loretta Broomfield

Gary Denué

Janet Jenkins

Susan Pennington

Josh Short

Mary Smith

Charlene Topel

Bill Wagner Jr.

### AGENDA

- |         |        |                   |
|---------|--------|-------------------|
| 5:00 PM | Action | 1. Call to Order  |
| 5:01 PM | Action | 2. Roll Call      |
| 5:05 PM | Action | 3. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

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|---------|-------------|--|
|         |             | <ul style="list-style-type: none"> <li>a. Approval of October 29, 2019 Minutes (<b>Attachment 3.1</b>)</li> <li>b. Director &amp; Staff Activity Report (<b>Attachment 3.2</b>)</li> </ul> |
| 5:15 PM | Action      | 4. Acceptance of Bills October 2019 ( <b>Attachment 4.1</b> )  |
|         | Action      | 5. October Financial Report ( <b>Attachment 5.1</b> )  |
| 5:30 PM | Information | 6. Freedom of Information Act (FOIA) Update  |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information	7. Open Meetings Act (OMA) Update
	Information	8. Public Comment
	Information	9. Communication
		a. Advancements in IHLS Marketing Communications
		10. Human Resources
5:45 PM	Action	a. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
	Action	b. Staff Report ( <b>Attachment 10.1</b> )
	Action	c. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	11. Illinois State Library Report
6:05 PM	Information	12. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
6:15 PM		13. Unfinished Business
	Information	a. Member Day 2019 ( <b>Attachment 13.1</b> )
		14. New Business
6:30 PM	Information	a. Drug Free Workplace ( <b>Attachment 14.1</b> )
	Information	b. Proposed Update to IHLS Bylaws ( <b>Attachment 14.2</b> )
	Information	c. Proposed Update to IHLS Financial Policy ( <b>Attachment 14.3</b> )
	Information	d. Illinois TRIAD
6:45 PM	Information	15. Agenda Building
	Information	16. Public Comment
7:00 PM	Information	17. Announcements
7:05 PM	Action	18. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting. The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.