



## IHLS - Board of Directors Meeting

February 25, 2020

**EDWARDSVILLE OFFICE**

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**5:00 P.M.**

You may also attend the board meeting via videoconference at the following locations:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Stacey Carter, President

Tina Hubert, Vice-President

Sandy West, Secretary

Bev Obert, Treasurer

Mary Smith, Member at Large

Frank Bandre

Karen Bounds

Loretta Broomfield

Gary Denué

Janet Jenkins

Tammy Krouse

Susan Pennington

Josh Short

Charlene Topel

Bill Wagner Jr.

### AGENDA

- |         |             |   |
|---------|-------------|---|
| 5:00 PM | Action      | 1. Call to Order  |
| 5:01 PM | Action      | 2. Roll Call  |
|         | Information | 3. Welcome New Board Member: Tammy Krouse ( <b>Attachment 3.1</b> )   |
| 5:05 PM | Action      | 4. Consent Agenda   |
|         |             | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |             | a. Approval of January 28, 2020 Minutes ( <b>Attachment 4.1</b> )   |
|         |             | b. January Director & Staff Activity Report ( <b>Attachment 4.2</b> )   |
| 5:15 PM | Action      | 5. Acceptance of Bills January 2020 ( <b>Attachment 5.1</b> )   |
|         | Action      | 6. January 2020 Financial Report ( <b>Attachment 6.1</b> )  |
| 5:30 PM | Information | 7. Freedom of Information Act (FOIA) Update   |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information	8. Open Meetings Act (OMA) Update
	Information	9. Public Comment
	Information	10. Communication
		a. Time Clock Demonstration
		11. Human Resources
5:45 PM	Action	a. Staff Report ( <b>Attachment 11.1</b> )
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	12. Illinois State Library Report
6:05 PM	Information	13. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
		g. Nominating ( <b>Attachment 13.1</b> )
6:15 PM		14. Unfinished Business
	Action	a. Proposed Update to IHLS Bylaws (Second Reading) ( <b>Attachment 14.1</b> )
	Action	b. Proposed Update to IHLS Financial Policy (Second Reading) ( <b>Attachment 14.2</b> )
		15. New Business
6:30 PM	Information	a. FY2020 Budget and Operational Plan Review ( <b>Attachment 15.1</b> )
	Information	b. FY2021 System Area & Per Capita Grant Timeline ( <b>Attachment 15.2</b> )
	Information	c. <a href="#">Meetings via Electronic Means</a>
	Information	d. ILA Elevate 2020
6:45 PM	Information	16. Agenda Building
	Information	17. Public Comment
7:00 PM	Information	18. Announcements
7:05 PM	Action	19. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.