



IHLS - Board of Directors Meeting

April 28, 2020

VIA ZOOM

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/667226270>
Or Telephone: Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 667 226 270

5:00 P.M.

Stacey Carter, President
Tina Hubert, Vice-President
Sandy West, Secretary
Bev Obert, Treasurer
Mary Smith, Member at Large
Frank Bandre
Karen Bounds
Loretta Broomfield

Gary Denué
Janet Jenkins
Tammy Krouse
Susan Pennington
Josh Short
Charlene Topel
Bill Wagner Jr.

- 5:00 PM Action 1. Call to Order
- 5:01 PM Action 2. Roll Call
- 5:05 PM Action 3. Consent Agenda

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- a. Approval of February 25, 2020 Minutes (**Attachment 3.1**)
 - b. Approval of March 24, 2020 Minutes (**Attachment 3.2**)
 - c. Approval of April 16, 2020 Minutes (**Attachment 3.3**)
 - d. February Director & Staff Activity Report (**Attachment 3.4**)
 - e. March Director & Staff Activity Report (**Attachment 3.5**)
- 5:15 PM Action 4. Acceptance of Bills March 2020 (**Attachment 4.1**)
- Action 5. March 2020 Financial Report (**Attachment 5.1**)
- 5:30 PM Information 6. Freedom of Information Act (FOIA) Update
- Information 7. Open Meetings Act (OMA) Update
- Information 8. Public Comment
- Information 9. Communication
 - a. Advocacy Notes
- 10. Human Resources
 - a. Staff Report (**Attachment 10.1**)
- 5:45 PM Action

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

		b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action Action	c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	11. Illinois State Library Report
6:05 PM	Information	12. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
		g. Nominating (Attachment 12.1)
6:15 PM		13. Unfinished Business
	Action	a. Draft Public Comment Policy (Second Reading) (Attachment 13.1)
	Action	b. Edwardsville Building Mine Subsidence Repairs (Attachment 13.2)
		14. New Business
6:30 PM	Action	a. IHLS Personnel Code Review, Sections I – II (First Reading) (Attachment 14.1)
	Action	b. Enterprise Fleet Management (Attachment 14.2)
		• Contract Approval
		• Transfer FY2020 Budgeted Funds from Capital Fund to General Fund
	Action	c. Surplus Items (Attachment 14.3)
	Information	d. Budget and Operational Plan Timelines (Attachment 14.4)
	Information	e. FY2021 Operational Plan (First Reading) (Attachment 14.5)
	Information	f. FY2021 Operational Budget(s) and Narrative (First Reading) (Attachment 14.6)
6:45 PM	Information	15. Agenda Building
	Information	16. Public Comment
7:00 PM	Information	17. Announcements
7:05 PM	Action	18. Adjournment