



Illinois Heartland Library System

IHLS - Board of Directors Meeting

May 25, 2017

Edwardsville Office

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

You may also attend the meeting via videoconference at the following locations:

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Morrison-Talbott Library (Waterloo): 215 Park Street, Waterloo, IL 62298, 618-939-6232

Sandy West, President

Sarah Isaacs, Vice President

Sara Zumwalt, Secretary

Tina Hubert, Treasurer

Geoffrey Bant, Member at Large

Mary Beil

Gary Denué

Tiffany Droege

Clyde Hall

Gary Jones

Beverly Obert

Deborah Owen

John Phillips

Charlene Topel

AGENDA

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|---------|--------|--|
| 5:00 PM | Action | 1. Call to Order |
| 5:01 PM | Action | 2. Roll Call |
| 5:05 PM | Action | 3. Appoint Susan Pennington to Vacant Board Seat |
| | | 4. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

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| | | a. Approval of April 25, 2017 Minutes (Attachment 4.1) |
| | | b. Approval of the May 16, 2017 Minutes (Attachment 4.2) |
| | | c. Membership Report (Attachment 4.3) |
| | | d. Operations Report (Attachment 4.4) |
| | | e. SHARE Board Report (Attachment 4.5) |
| | | f. April Staff Activity Report (Attachment 4.6) |
| 5:15 PM | Action | 5. Approval of Bills April 2017 (Attachment 5.1) |

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	Action	6. Financial Reports (Attachment 6.1)
	Information	7. General Fund Cash Position Analysis (Attachment 7.1)
	Information	8. SHARE Financial Fact Sheet (Attachment 8.1)
5:30 PM	Information	9. Freedom of Information Act (FOIA) Update
	Information	10. Open Meetings Act (OMA) Update
		11. Public Comment
		12. Communication
		13. Staff Report
5:40 PM	Action	a. Staff Update (Attachment 13.1)
5:45 PM	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	14. Illinois State Library Report
6:05 PM	Information	15. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy
		g. Nominations
6:20 PM	Information	16. Board Citation Review – <i>Sandy West</i>
		a. Illinois Human Rights Act (775 ILCS 5)
		17. Unfinished Business
	Action	a. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))
	Information	b. RAILS Draft Membership Standards
	Action	c. IHLS FY2018 System Area and Per Capita Grant
		• Capital, General and SHARE Budgets (Attachment 17.1)
		• Plan of Service (Attachment 17.2)
		18. New Business
6:50 PM	Action	a. Board Elections (Attachment 18.1)
	Action	b. Board Officers Nomination Committee
	Information	c. Executive Director Evaluation
	Action	d. IHLS FY2018 Board Meeting Dates (Attachment 18.2)
	Action	e. IHLS FY2018 Holidays (Attachment 18.3)
	Action	f. IHLS FY2018 System Attorneys (Attachment 18.4)
	Action	g. Vehicle Purchase (Attachment 18.5)
7:05 PM	Information	19. Agenda Building
	Information	20. Public Comment
7:10 PM	Information	21. Announcements
7:15 PM	Action	22. Adjournment

Times are approximate and the Board President may alter the agenda item order or times during the meeting. The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.