



IHLS - Board of Directors Meeting

May 25, 2021

ZOOM

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By Phone Only: 408-638-0968 | Meeting ID: 667226270

5:00 P.M.

Stacey Carter, President
Joshua Short, Vice President
Loretta Broomfield, Secretary
Tina Hubert, Treasurer
Beverly Obert, Member at Large
Frank Bandre
Karen Bounds

Janet Jenkins
Tammy Krouse
Chastity Mays
Lupe Mejia
Zachary Newell
Jill Shelton
Charlene Topel

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

AGENDA

| | | |
|---------|--------|-------------------|
| 5:00 PM | Action | 1. Call to Order |
| 5:01 PM | Action | 2. Roll Call |
| 5:05 PM | Action | 3. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

| | | |
|---------|-------------|--|
| | | a. Approval of April 27, 2021, Minutes (Attachment 3.1) |
| | | b. Director and Staff Activity Report (Attachment 3.2) |
| 5:15 PM | Action | 4. Acceptance of Bills April 2021 (Attachment 4.1) |
| | Action | 5. April Financial Report (Attachment 5.1) |
| 5:30 PM | Information | 6. Freedom of Information Act (FOIA) Update |
| | Information | 7. Open Meetings Act (OMA) Update |
| | Information | 8. Public Comment |
| | Information | 9. Communication |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

1840 Innovation Drive, Carbondale, IL 62903 • 618.985.3711
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www.illinoisheartland.org • 618.656.9401 Fax

| | | |
|---------|-------------|--|
| | | a. The Student Online Personal Protection Act (SOPPA) and IHLS (Reference 9.1) The Student Online Personal Protection Act (SOPPA) Klein, Thorpe and Jenkins, Ltd. (ktjlaw.com) |
| | | 10. Human Resources |
| 5:45 PM | Action | a. Staff Report (Attachment 10.1) |
| | Action | b. Secondary Employment – IHLS Staff – (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) (Attachment 10.2) |
| 5:50 PM | Action | c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
| 5:55 PM | Information | 11. Illinois State Library Report |
| 6:05 PM | Information | 12. Committee Reports |
| | | a. Executive |
| | | b. Budget and Finance |
| | | c. Policy and Membership – No Report |
| | | d. Facilities and Operations – No Report |
| | | e. Personnel |
| | | f. Advocacy and Education |
| 6:15 PM | Information | 13. Unfinished Business |
| | Action | a. Edwardsville Building Update |
| | | b. FY2022 System Area and Per Capita Grant |
| | | I. Operational Plan (Second Reading) (Attachment 13.1) |
| | | II. FY2022 Budgets and Budget Narratives (Second Reading) (Attachment 13.2) |
| | | 14. New Business |
| 6:30 PM | Action | a. FY2022 IHLS Board Elections (Attachment 14.1) |
| | Action | b. FY2021 SHARE Budget Amendment (Attachment 14.2) |
| | Action | c. Staff Handbook – Employee Benefits, Voluntarily Provided by IHLS (Attachment 14.3) |
| | Action | d. IHLS Whistleblower Policy (Attachment 14.4) |
| | Action | e. Surplus Policy (Attachment 14.5) |
| | Action | f. Surplus List (Attachment 14.6) |
| | Information | g. Board Officer Nomination Committee |
| | Action | h. FY2022 IHLS Board Meeting Dates (Attachment 14.7) |
| | Action | i. FY2022 IHLS Holidays (Attachment 14.8) |
| | Action | j. FY2022 IHLS System Attorneys (Attachment 14.9) |
| | Action | k. Open Board Position |
| | Information | l. Executive Director Evaluation |
| 6:45 PM | Information | 15. Agenda Building |
| | Information | 16. Public Comment |
| 7:00 PM | Information | 17. Announcements |
| 7:05 PM | Action | 18. Adjournment |

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.