



## IHLS - Board of Directors Meeting

June 22, 2021

**ZOOM**

Join from PC, Mac, Linux, iOS, or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SlVlSQWJ6cXB0M0xzdzlzZz09>

By Phone Only: 408-638-0968 | Meeting ID: 667226270

**5:00 P.M.**

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Stacey Carter, President  
Joshua Short, Vice President  
Loretta Broomfield, Secretary  
Tina Hubert, Treasurer  
Beverly Obert, Member at Large  
Frank Bandre  
Karen Bounds

Janet Jenkins  
Tammy Krouse  
Chastity Mays  
Lupe Mejia  
Zachary Newell  
Jill Shelton  
Charlene Topel

- |         |        |                   |
|---------|--------|-------------------|
| 5:00 PM | Action | 1. Call to Order  |
| 5:01 PM | Action | 2. Roll Call      |
| 5:05 PM | Action | 3. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

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|---------|-------------|---|
|         |             | <ul style="list-style-type: none"> <li>a. Approval of May 25, 2021 Minutes (<b>Attachment 3.1</b>)</li> <li>b. May Director &amp; Staff Activity Report (<b>Attachment 3.2</b>)</li> </ul>                    |
| 5:15 PM | Action      | 4. Acceptance of May Bills 2021 ( <b>Attachment 4.1</b> )   |
|         | Action      | 5. May 2021 Financial Report ( <b>Attachment 5.1</b> )  |
| 5:30 PM | Information | 6. Freedom of Information Act (FOIA) Update   |
|         | Information | 7. Open Meetings Act (OMA) Update   |
|         | Information | 8. Public Comment   |
|         | Information | 9. Communication <ul style="list-style-type: none"> <li>a. Board Communication Survey Results (<b>Attachment 9.1</b>)</li> <li>b. Board Intranet Overview</li> <li>c. IHLS Website Target Timeline</li> </ul> |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

		10. Human Resources
5:45 PM	Action	a. Staff Report ( <b>Attachment 10.1</b> )
	Action	b. Secondary Employment – IHLS Staff – (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	11. Illinois State Library Report
6:05 PM	Information	12. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations – No report
		e. Personnel
		f. Advocacy and Education – No report
6:15 PM		13. Unfinished Business
	Action	a. Edwardsville Building Update
	Action	b. Open Board Position
	Information	c. Board Officers Nomination Committee
	Action	d. Executive Director Evaluation -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
		14. New Business
6:30 PM	Information	a. July-August Committee & Board Meeting Dates ( <b>Attachment 14.1</b> )
	Action	b. Membership Considerations ( <b>Attachment 14.2</b> )
	Information	c. New Board Member Orientation
	Action	d. IHLS Personnel Code Review ( <b>Attachment 14.3</b> ) --Flex Hours and Telecommuting --Telecommuting Agreement
	Action	e. Procurement Policy ( <b>Attachment 14.4</b> )
	Information	f. Recognition of Retiring Board Members
6:45 PM	Information	15. Agenda Building
	Information	16. Public Comment
7:00 PM	Information	17. Announcements
7:05 PM	Action	18. Adjournment