



IHLS - Board of Directors Meeting

January 22, 2019

EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

You may also attend the board meeting via videoconference at the following locations:

- Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
- C.E. Brehm Memorial Public Library: 101 South 7th Street, Mt. Vernon 62864, 618-242-6322
- Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
- Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
- Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
- Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
- Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Sara Zumwalt, President
 Stacey Carter, Vice-President
 Sandy West, Secretary
 Beverly Obert, Treasurer
 Geoffrey Bant, Member at Large
 Melanie Allen
 Gary Denué
 Tina Hubert

Janet Jenkins
 Gary Jones
 Robert Paarlberg
 Susan Pennington
 Mary Smith
 Charlene Topel
 Sharon Yearwood

AGENDA

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| 5:00 PM | Action | 1. Call to Order |
| 5:01 PM | Action | 2. Roll Call |
| 5:05 PM | Information | 3. Recognize Traci Edwards, SHARE Manager for Administrative Services |
| | Action | 4. Consent Agenda |
| All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. | | |
| | | a. Approval of November 27, 2018 Minutes (Attachment 4.1) |
| | | b. Director and Staff Activity Report (Attachment 4.2) |
| 5:15 PM | Action | 5. Acceptance of Bills November 2018 (Attachment 5.1) |
| | Action | 6. Acceptance of Bills December 2018 (Attachment 6.1) |
| | Action | 7. December Financial Report (Attachment 7.1) |
| 5:30 PM | Information | 8. Freedom of Information Act (FOIA) Update |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information	9. Open Meetings Act (OMA) Update
	Information	10. Public Comment
		11. Communication
		12. Human Resources
5:45 PM	Action	a. Staff Report (Attachment 12.1)
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	13. Illinois State Library Report
6:05 PM	Information	14. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
		g. Nominating
6:15 PM		15. Unfinished Business
	Information	a. Citation Review (Attachment 15.1)
	Information	b. Marketing Coordinator (Attachment 15.2)
	Action	c. Nominating Committee
	Action	d. Proposed Bylaws Change: Article VI, Section 4: Nominating Committee for the Board of Directors (Attachment 15.3)
	Information	e. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))
	Information	f. FY2019 IHLS Board Networking Events (Attachment 15.4)
		16. New Business
6:20 PM	Action	a. Review of Closed Session Minutes July 2018 – June 25, 2018 (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c) (21))
	Action	b. Destruction of Closed Session Recordings: <ul style="list-style-type: none"> • January 1, 2017 – June 30, 2017
6:45 PM	Information	17. Agenda Building
	Information	18. Public Comment
7:00 PM	Information	19. Announcements
7:05 PM	Action	20. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.