



HLS - Board of Directors Meeting

September 25, 2018

IHLS EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

You may also attend the meeting via videoconference at the following locations:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

C.E. Brehm Memorial Public Library: 101 South 7th Street, Mt. Vernon 62864, 618-242-6322

Champaign Office: 1704 W. Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Sara Zumwalt, President
Stacey Carter, Vice-President
Sandy West, Secretary
Beverly Obert, Treasurer
Geoffrey Bant, Member at Large
Melanie Allen
Gary Denué
Tina Hubert

Janet Jenkins
Gary Jones
Robert Paarlberg
Susan Pennington
Mary Smith
Charlene Topel
Sharon Yearwood

AGENDA

- | | | |
|---------|--------|---|
| 5:00 PM | Action | 1. Call to Order |
| 5:01 PM | Action | 2. Roll Call |
| 5:05 PM | Action | 3. Appoint Janet Jenkins from Robinson CUSD #2 to open board seat – (Attachment 3.1) |
| | Action | 4. Consent Agenda |

All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

- a. Approval of August 28, 2018 Minutes **(Attachment 4.1)**
- b. August Department and Staff Activity Report **(Attachment 4.2)**

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

5:15 PM	Action	5. Acceptance of Bills August 2018 (Attachment 5.1)
	Action	6. August Financial Report (Attachment 6.1)
		7. FY2018 Annual Report
5:30 PM		a. Financial Audit
	Action	i. FY2018 Audited Financial Statements (Attachment 7.1)
	Information	ii. FY2018 Audit Synopsis (Attachment 7.2)
	Action	b. Narrative and Tabular Reports (Attachment 7.3)
	Information	8. Freedom of Information Act (FOIA) Update
	Information	9. Open Meetings Act (OMA) Update
	Information	10. Public Comment
		11. Communication
	Information	a. FY2019 Members Matter Schedule (revised) (Attachment 11.1)
	Information	b. Association of Rural and Small Libraries Conference
	Information	c. Board Communication
		12. Human Resources
5:45 PM	Action	a. Staff Report (Attachment 12.1)
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	13. Illinois State Library Report
6:05 PM	Information	14. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy
6:15 PM		15. Unfinished Business
	Information	a. ILA Trustee Day
	Information	b. Facilities
		16. New Business
6:20 PM	Information	a. FY2019 IHLS Organizational Chart (Attachment 16.1)
	Information	b. IHLS Board Citation Review (Attachment 16.2)
	Action	c. Benefits Proposal for Part-Time Staff (Attachment 16.3)
	Action	d. Space Planning Consultant(s) (Attachment 16.4)
	Information	e. IHLS Annual Meeting
6:45 PM	Information	17. Agenda Building
	Information	18. Public Comment
7:00 PM	Information	19. Announcements
7:05 PM	Action	20. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.