



IHLS - Board of Directors Meeting

November 27, 2018

ILLINOIS STATE LIBRARY

Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701

Phone: 217-785-5600

5:00 P.M.

You may also attend the board meeting via videoconference at the following locations:

- Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
- C.E. Brehm Memorial Public Library: 101 South 7th Street, Mt. Vernon 62864, 618-242-6322
- Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
- Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
- Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
- Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
- Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

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|--------------------------------|------------------|
| Sara Zumwalt, President | Janet Jenkins |
| Stacey Carter, Vice-President | Gary Jones |
| Sandy West, Secretary | Robert Paarlberg |
| Beverly Obert, Treasurer | Susan Pennington |
| Geoffrey Bant, Member at Large | Mary Smith |
| Melanie Allen | Charlene Topel |
| Gary Denué | Sharon Yearwood |
| Tina Hubert | |

AGENDA

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| 5:00 PM | Action | 1. Call to Order |
| 5:01 PM | Action | 2. Roll Call |
| 5:05 PM | Action | 3. Consent Agenda |
| | | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
| | | a. Approval of October 23, 2018 Minutes (Attachment 3.1) |
| | | b. Director and Staff Activity Report (Attachment 3.2) |
| 5:15 PM | Action | 4. Acceptance of Bills October 2018 (Attachment 4.1) |
| | Action | 5. October Financial Report (Attachment 5.1) |
| | Information | 6. Freedom of Information Act (FOIA) Update |
| 5:30 PM | Information | 7. Open Meetings Act (OMA) Update |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

	Information	8. Public Comment
		9. Communication
	Information	a. Association of Illinois School Library Educators Annual Conference
	Information	b. Tech Moment – Password Safety
		10. Human Resources
5:45 PM	Action	a. Staff Report (Attachment 11.1)
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	11. Illinois State Library Report
6:05 PM	Information	12. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy and Education
6:15 PM		13. Unfinished Business
	Information	a. Nominating Committee
	Information	b. Citation Review
		14. New Business
6:20 PM	Action	a. Membership Considerations (Attachment 14.1)
	Information	b. Executive Director Contract -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
	Action	c. Proposed Bylaws Change: Article VI, Section 4: Nominating Committee for the Board of Directors (Attachment 14.2)
6:45 PM	Information	15. Agenda Building
	Information	16. Public Comment
7:00 PM	Information	17. Announcements
7:05 PM	Action	18. Adjournment

Times are approximate, and the Board President may alter the agenda item order or times during the meeting.

The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.