



**FINANCE COMMITTEE MEETING**

**Thursday, November 16, 2017 at 3:00 p.m.**

(via ZOOM and at the office listed below)

<https://zoom.us/j/746772429>

Office location: 6725 Goshen Road, Edwardsville, IL 62025

**Members:**

Sara Zumwalt, Chairwoman

Mary Biel

Tina Hubert

John Phillips

Sandra West

Adrienne Elam, Staff

1. Call to Order
2. Roll Call
3. Approval of Minutes from October 12, 2017 Meeting (**Attachment 3.1**)
4. Unfinished Business
5. New Business
  - a. Acceptance of October 2017 Bills (**Attachment 5.1**)
  - b. Acceptance of October 31, 2017 Financial Reports (**Attachment 5.2**)
  - c. Part-Time Accounting Intern Recruitment (**Attachment 5.3**)
  - d. Human Resources Generalist Full-Time New Position (**Attachment 5.4**)
  - e. Additional Bank Signers (**Attachment 5.5**)
  - f. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) (**Attachment 5.6**)
6. Next Steps
7. Next Meeting – Thursday, December 14, 2017
8. Public Comment
9. Announcements
10. Adjournment

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*

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