



## PERSONNEL COMMITTEE MEETING

August 3, 2021 – 5:00 p.m.

(Via phone, Zoom, and at the office listed below)

Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/809246456?pwd=Vm9MMWVc5YVJKSzVXRHp4NktyVGpVdz09>

By Phone Only: (408) 638-0968 | Meeting ID: 809246456

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

### Members:

Josh Short, Chair

Leslie Bednar, IHLS Staff

Chastity Mays

Jill Trevino, IHLS Staff

Lupe Mejia

1. Call to Order

2. Roll Call

3. Public Comment

4. Approval of Minutes from July 6, 2021 Meeting (**Attachment 4.1**)

5. Unfinished Business

- a. Flex Hours and Telecommuting Employee Handbook Policy (**Attachment 5.1**)
- b. Telecommuting Agreement (**Attachment 5.2**)
- c. Personal Vehicle Use Agreement (**Attachment 5.3**)

6. New Business

- a. Personal Social Media and Online Communication Policy (**Attachment 6.1**)

7. Public Comment

8. Announcements

9. Adjournment

*The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this*

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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*meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.*