



Illinois Heartland Library System

PERSONNEL COMMITTEE MEETING

October 2, 2019 – 5:00 p.m.

Via ZOOM from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/809246456>

Or Telephone: (408) 638-0968 (US Toll) or +1 646 558 8656 (US Toll) Meeting ID: 809246456

Or at the Edwardsville Office located at 6725 Goshen Road, Edwardsville, Illinois

Members:

Mary Smith – Chair

Loretta Broomfield

Susan Pennington

Josh Short

Charlene Topel

Leslie Bednar, staff

Dominique Granger, staff

1. Call to Order
2. Roll Call
3. Approval of Minutes from August 2019 Meeting (**Attachment 3.1**)
4. Public Comment
5. Unfinished Business
6. New Business
 - a. Committee Charge
Section 10 Committees
 - c. Personnel
 - i. To review position descriptions and staffing requirements of the System
 - ii. To review and update the personnel code of the System
 - b. Cannabis in the Workplace
7. Public Comment
8. Announcements
9. Adjournment

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.