



## IHLS - Board of Directors Meeting

January 23, 2018

Effingham Public Library

200 North Third Street, Effingham, IL 62401

Phone: 217-342-2464

5:00 P.M.

You may also attend the meeting via videoconference at the following locations:

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 217-656-3216

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

Sandy West, President

Geoffrey Bant, Vice-President

Tiffany Droege, Secretary

Sara Zumwalt, Treasurer

Mary Beil

Stacey Carter

Gary Denué

Tina Hubert

Gary Jones

Beverly Obert

Deborah Owen

Susan Pennington

Mary Smith

Charlene Topel

### AGENDA

- |         |        |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5:00 PM | Action | 1. Call to Order                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 5:01 PM | Action | 2. Roll Call                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 5:05 PM | Action | 3. Appoint Robert Paarlberg from Caseyville Public Library to fill vacant board seat.                                                                                                                                                                                                                                                                                                                                               |
|         |        | 4. Consent Agenda                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 5:10 PM |        | All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion. |
|         |        | a. Approval of November 28, 2017 Minutes ( <b>Attachment 4.1</b> )                                                                                                                                                                                                                                                                                                                                                                  |
|         |        | b. Approval of January 3, 2018 Minutes ( <b>Attachment 4.2</b> )                                                                                                                                                                                                                                                                                                                                                                    |
|         |        | c. Department and Staff Activity Report ( <b>Attachment 4.3</b> )                                                                                                                                                                                                                                                                                                                                                                   |

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

5:15 PM	Action	5. Acceptance of Bills November 2017 ( <b>Attachment 5.1</b> )
	Action	6. Acceptance of Bills December 2017 ( <b>Attachment 6.1</b> )
		7. November/December Financial Report ( <b>Attachment 7 .1</b> )
5:30 PM	Action	8. Freedom of Information Act (FOIA) Update
	Information	9. Open Meetings Act (OMA) Update
	Information	10. Public Comment
		11. Communication
		12. Human Resources
5:45 PM	Action	a. Staff Report ( <b>Attachment 12.1</b> )
	Action	b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:50 PM	Action	c. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
5:55 PM	Information	13. Illinois State Library Report
6:05 PM	Information	14. Committee Reports
		a. Executive
		b. Budget and Finance
		c. Policy and Membership
		d. Facilities and Operations
		e. Personnel
		f. Advocacy
		g. Nominating ( <b>Attachment 14.1</b> )
		15. Unfinished Business
		a. Personnel (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) ( <b>Attachment 15.1</b> )
		b. Facilities (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(5))
		c. Surplus Items ( <b>Attachment 15.2</b> )
	Information	16. New Business
6:40 PM	Information	a. Campaign HVAC Replacement
		b. Review of Closed Session Minutes July 2017 – December 31, 2017 (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(21))
7:05 PM	Action	17. Agenda Building
		18. Public Comment
7:10 PM		19. Announcements
7:15 PM		20. Adjournment

Times are approximate and the Board President may alter the agenda item order or times during the meeting. The Illinois Heartland Library System strives to ensure that its meetings are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate in this meeting, please contact any system office at least 48 hours prior to the start of the meeting with your specific request.