



## APPROVED POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

October 2, 2023

4:00 p.m.

### Call to Order

Linda McDonnell called the meeting to order at 4:05 p.m.

### Roll Call

Members present: Loretta Broomfield, Sarah Hill, Linda McDonnell

Members absent: Ann Chandler, Kristy Walker

Others present: Ellen Popit, IHLS Staff

### Public Comment

Public comment was submitted in writing by Ann Chandler regarding the two items of unfinished business.

### Approval of Minutes

A motion and second were made to approve the September 11, 2023 minutes. Motion carried unanimously by roll call vote.

### Unfinished Business

#### Revision of Meetings by Electronic Means Policy

The policy was discussed, and the consensus was to move the document to the full board as is.

#### Public Comment Policy

The policy was discussed, and the consensus was to move the document to the full board as is, with the recommendation that the word "germane" be removed.

### New Business

#### Membership Update

A site visit was done on Sept. 27, 2023, at the Big Muddy Correctional Center in Ina, Ill. This agency will be applying for System Membership.

### Public Comment

None

**Announcements**

None

**Adjournment**

A motion and second were made to adjourn. Motion carried unanimously by roll call vote.

Adjourned at 4:37 p.m.