



APPROVED FACILITIES & OPERATIONS COMMITTEE MEETING MINUTES

Date: October 10, 2023

Time: 4:00 p.m.

Call to Order

Tammy Krouse called the meeting to order at 4:03 p.m.

Roll Call

Committee Members Present: Tammy Krouse, Emily Pickell, Josh Short

Committee Members Absent: Jenna Griffith, Kevin Kelsey

Other Attendees & Guests: Karen Bounds, Colleen Dettenmeier

Public Comment

None

Approval of Minutes

A motion and second were made to approve the September 12, 2023, minutes. Motion carried unanimously by roll call vote.

Unfinished Business

Edwardsville Roof Update

The Edwardsville roof work was completed to have the five drain scuppers lowered. There have been no water issues identified since this repair.

Automated Material Handler System (AMHS) Update

IHLS staff have begun working with the consultant to develop the Request for Proposal (RFP) for the Automated Material Handler System (AMHS) for the three IHLS hubs. A meeting with the IHLS Working Group with member libraries will be called in the next month. The goal is to have the RFP released in January.

Edwardsville Tuckpointing

The Delivery and Facilities Director met with a mason to discuss the tuckpointing and repair work to be completed on the Edwardsville building. The Request for Proposal (RFP) will be written, and the goal is to have it released by January.

Vehicle Ordering

IHLS staff were able to order the nine replacement cargo vans with the Illinois State purchasing contract. At the time the ordering was allowed with the state contract, the National Fleet Auto

Group did not yet have the Ford Transits available to order. Due to the history of the short ordering window, staff did not want to hold off on ordering and chose to order with the state contract.

New Business

Vehicle Surplus

A motion and second were made to forward the Vehicle Surplus to the full board for consideration. Consensus was made unanimously by roll call vote.

Public Comment

None

Announcements

None

Adjournment

Adjourned at 4:11 p.m.