



Illinois Heartland Library System

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## APPROVED POLICY & MEMBERSHIP COMMITTEE MEETING MINUTES

April 7, 2025

4:00 p.m.

### Call to Order

Linda McDonnell called the meeting to order at 4:00 p.m.

### Roll Call

Committee Members Present: Samantha Carroll, Ann Chandler, Linda McDonnell, Josh Short

Committee Members Absent: Loretta Broomfield, Kristy Walker

Other Attendees & Guests: Ellen Popit, IHLS Staff

### Public Comment

None

### Approval of Minutes

Ann Chandler motioned and Samantha Carroll seconded to approve the November 4, 2024 minutes. Motion carried unanimously by roll call vote.

### Unfinished Business

None

### New Business

#### Primary Certification Report

Ellen Popit reported on the annual certification process. It is likely that two agencies, Gibault High School in Waterloo and Mulberry Grove CUSD #1, will be recommended for suspension at the May Committee meeting.

#### 1<sup>st</sup> Read of FY 2026 Operational Plan

The committee discussed the FY2026 draft Operational Plan. Under Goal 1.1, a committee member asked for clarification of “affinity group” and the inclusion of “per bylaws” in the activity that refers to member engagement in the planning process. There was also reference to the plan to restructure staff roles and the use of a staff survey to measure employee satisfaction.

### Public Comment

None

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**Announcements**

None

**Adjournment**

Adjourned at 4:27 p.m.