



Illinois Heartland Library System

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## APPROVED DELIVERY & FACILITIES COMMITTEE MEETING MINUTES

Date: March 6, 2025

Time: 4:00 p.m.

### Call to Order

Karen Bounds called the meeting to order at 4:00 p.m.

### Roll Call

Committee Members Present: Karen Bounds, Kim Dykstra, Emily Pickell, Michael Treece

Committee Members Absent: Josh Short

Other Attendees & Guests: Colleen Dettenmeier

### Public Comment

None

### Approval of Minutes ([Attachment 4.1](#))

No discussion.

Kim Dykstra motioned and Emily Pickell seconded to accept the September 5, 2024, minutes. Motion carried unanimously by roll call vote.

### Unfinished Business

None

### New Business

Acceptance of Vehicle Surplus Memo ([Attachment 6.1](#)).

The Facilities & Operations Director reviewed the delivery surplus memo. No discussion.

Michael Treece motioned, and Kim Dykstra seconded to move the Vehicle Surplus Memo to the full board for review. Motion carried unanimously by roll call vote.

### Public Comment

None

### Announcements

The Facilities & Operations Director announced that the IHLS Delivery Guidelines will undergo minor revisions in the next few months and be presented to the committee for consideration.

### Adjournment

Adjourned at 4:05 p.m.

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IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

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