



Illinois Heartland Library System

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## APPROVED EXECUTIVE COMMITTEE MEETING MINUTES

August 20, 2025

Time: 4:00 p.m.

### Call to Order

Sarah Hill called the meeting to order at 4:00 p.m.

### Roll Call

Committee Members Present: Sarah Hill, Ryan Johnson, Michael Treece, Kristy Walker

Other Attendees & Guests: Leslie Bednar, Stacie Bushong

### Public Comment

None

### Approval of July 17, 2025 Minutes ([Attachment 4.1](#))

No discussion. The minutes stand as presented.

### Open Meeting Act Compliance

None

### Committee Updates

#### Budget and Finance

The committee met and held a routine meeting.

#### Personnel

The committee met and discussed job descriptions.

### Unfinished Business

#### Board Participation ([Attachment 7.1](#))

The committee reviewed the draft board meeting attachment.

### New Business

#### FY2026 IHLS Board Committee Assignments ([Attachment 8.1](#))

The committee discussed the Advocacy committee changes. The committee chair will collaborate with the Associate Director to develop a process for appointing IHLS members to the committee.

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### FY2026 Board Meetings

The committee discussed the possibility of adding an additional location for in-person attendance.

### Executive Committee in FY2026

The committee decided on a new schedule for FY2026. Meetings will be held at the Vandalia Public Library at 4:00 p.m. on the second Thursday of each month.

### Ethics Commission

No discussion.

### FY2025 Annual Meeting

The executive assistant shared an overview of the Annual Meeting. It will be held at the Carbondale hub on October 28, 2025, at 3:00 p.m. and will include a tour of the newly installed Automatic Materials Handling System in addition to speakers and refreshments.

### IHLS Funding ([Attachment 8.2](#))

The committee reviewed the draft board meeting attachment. There were questions about how much state and federal funds are devoted to materials delivery.

### **August Board Meeting Agenda ([Attachment 9.1](#))**

The committee discussed the agenda building process in addition to topics for the August board meeting agenda.

### **Public Comment**

None

### **Announcements**

Next meeting September 11, 2025, at the Vandalia Public Library.

### **Adjournment**

Adjourned at 4:59 p.m.