



BOARD OF DIRECTORS MEETING MINUTES

August 22, 2017

5:00 pm

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College, Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

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| 3 | Recognize Chris Dawdy, SHARE Director | |
| 4 | Approve the August 2017 Consent Agenda a. Approval of July 18, 2017 Minutes b. Approval of July 25, 2017 d. Department and Staff Activity Report | Carried |
| 4 | Accept the July 2017 Bills | Roll Call – Carried |
| 5 | Accept the Financial Reports | Carried |
| 11.a | Accept the Staff Report | Carried |
| 15.a | Accept FY2018 Committee Appointments | Carried |
| 15.c | Appoint Geoff Bant to Ethics Commission | Roll Call - Carried |
| | Adjourn | Roll Call - Carried |

Call to Order

-Sandy West called the meeting to order at 5:00 p.m.

Roll Call

Board Members:

Champaign: Geoff Bant, Bev Obert
 Edwardsville: Sandy West, Tina Hubert, Gary Denué, Sara Zumwalt, Mary Smith, Deb Owen
 Effingham: Charlene Topel
 Decatur Public Library: Stacey Carter
 Illinois State Library: Susan Pennington
 Southeastern Illinois College: Gary Jones
 Absent/Excused: Mary Beil, Tiffany Droege
 Absent: John Phillips

Other Attendees:

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Carbondale: Troy Brown, Arlanna Fries

Champaign: Robert Brady, Linda Kates

Edwardsville: Julia Pernicka, Adrienne Elam, Chris Dawdy, Colleen Dettenmeier, Shirley Paden, Ellen Popit , Brandon Chapman, Esther Curry, Susan Palmer, Leslie Bednar, Stacie Bushong

Illinois State Library: Debra Aggertt

Recognition of Chris Dawdy

Leslie Bednar acknowledged Chris Dawdy and her contributions to library systems in Illinois, 9 years (beginning with the Lewis & Clark System and continuing with the Illinois Heartland Library System). Chris helped to grow SHARE, the largest library automation consortium in North America and her considerable achievements on behalf of resource sharing in central and southern Illinois are appreciated.

Consent Agenda

Deb Owen motioned to approve the consent agenda. Gary Denu second. Motion carried.

Accept Bills July 2017

Sara Zumwalt motion to accept the July bills. Tina Hubert second. Motion carried unanimously by roll call vote.

Financial Reports

Mary Smith motion to accept the financial reports. Deb Owen second. Motion carried.

FOIA Update

None

Public Comment

None

Communication

Leslie Bednar shared news of receipt of final allotment of FY2017 System Area and Per Capita Grant allocation of \$1,362,924.98. IHLS board expressed appreciation to Illinois State Library staff and Secretary of State Jesse White for their support.

Staff Report

Staff Update

Mary Smith motion to accept the staff report. Susan Pennington second. Motion carried.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Debra Aggertt reported FY2018 grant announcements will be shared as soon as possible. The library hosted a successful meeting on the unserved and untaxed residents with good ideas to move forward.

Committee Reports

Executive

Sandy West appointed Stacey Carter as Member at Large to the Executive committee. A routine meeting was held and an evaluation of the Executive Director has been started.

Finance

Sara Zumwalt reported a routine meeting.

Membership & Policy

The committee did not meet.

Facilities & Operations

The committee did not meet.

Personnel

The committee did not meet.

Advocacy Committee

The next phase of the advocacy project has been discussed. Stacey Carter and Susan Pennington will join the committee this year. The board training was recapped and discussed. Meetings are first Tuesdays at 3:30 p.m.

Unfinished Business

Board Citation Review

All members will receive a copy of required citations and an overview document. Board members will be asked to attest to review of citations annually and the system staff will sign off on this requirement (per 23 ILAC 3030.265 b)7), in the System Area and Per Capita Grant. If board members have questions they can contact the Executive director.

Board Training Recap

Sandy West reported the training provided by Laura Huth was informative. IT videotaped the training so those who could not attend are able to watch the video. IT provided a tutorial for using the training and access information will be sent to board members following tonight's meeting.

New Business

FY2018 Board Committee Appointments

Sandy West presented the FY2018 committee appointments including the appointment of Stacey Carter as Member at Large to the Executive Committee. Mary Smith motion to accept FY2018 committee appointments. Sara Zumwalt second. Motion carried.

Personnel

The Executive Committee is reviewing the Executive Director responses. Results to be added to the September agenda and will be sent to members for final comments and concerns.

IHLS Ethics Commission

Sandy West recommended Geoff Bant to participate in the Ethics Commission. Tina Hubert moved to appoint Geoff Bant to the Ethics commission. Deb Owen second. Motion carried unanimously by roll call vote.

IHLS Board Networking Events

The board will focus on more board outreach to members with a networking event prior to board meetings every other month. The primary location of the board meeting will change every other month to allow libraries in that area to attend.

Agenda Building

Personnel for Executive director review. Networking event. Follow up on the online board training.

Public Comment

Chris Dawdy thanked all the staff and board that she has worked with. She noted it has been a wonderful experience and it has been her pleasure working with everyone.

Announcement

Tina Hubert said Six Mile Public Library is the first library in Illinois to sell fishing and hunting licenses. They have been approved to become a passport acceptance location. Both services will provide a small revenue for the library. Susan Pennington reported Lincoln Library in Springfield is offering e-cards to all students in Springfield. Sandy West shared information about procedures for closed session minutes.

Adjournment

Tina Hubert motioned to adjourn. Deb Owen second. Motion carried unanimously by roll call vote. Adjourned at 5:45 p.m.