



BOARD OF DIRECTORS MEETING MINUTES

October 23, 2018

5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
C.E. Brehm Public Library: 101 South 7th Street, Mt. Vernon, IL 62086, 618-242-6322
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3	Approve the October 23, 2018 Consent Agenda a. Approve the September 25, 2018 Minutes b. Approve the Director & Staff Activities Report	Carried
4	Approve the September Bills	Roll Call - Carried
5	Accept the September Financial Reports	Carried
10.a	Approve Staff Report	Carried
10.b	Approve Secondary Employment	Carried
14.c	Approve Cleaning Contract for Champaign	Roll Call - Carried
	Adjourn	Roll Call - Carried

Call to Order

Sara Zumwalt called the meeting to order at 5:02 p.m.

Roll Call

Board Members:

Champaign: Geoff Bant (entered 5:15 pm), Stacey Carter, Tina Hubert, Janet Jenkins, Bev Obert, Charlene Topel, Sandy West

Decatur: Melanie Allen

Edwardsville: Robert Paarlberg, Mary Smith, Sara Zumwalt

Mt. Vernon: Sharon Yearwood

Harrisburg: Gary Jones

Absent, excused: Gary Denué, Susan Pennington

Other Attendees:

Carbondale: Arlanna Fries

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Champaign: Leslie Bednar, Stacie Bushong, Ellen Popit, Troy Brown, Susan Palmer, Cassandra Thompson, Julia Pernicka, Anna Yackle, Joan Bauer, Ian Anderson, Robert Brady, Pam Thomas, Angela Thompson, Janet Cler

Edwardsville: Rhonda Johnisee, Shirley Paden, Brandon Chapman, Linda Paarlberg

Illinois State Library: Debra Aggertt, Pat Burg, Rita Stephens

Consent Agenda

Sandy West motion to approve the consent agenda. Mary Smith second. Motion carried.

Approval of September 2018 Bills

Tina Hubert motion to approve September 2018 bills. Sandy West second. Motion carried unanimously by roll call vote.

Accept September Financial Reports

Bev Obert motion to accept the September financial reports. Robert Paarlburg second. Motion carried.

FOIA Update

None

Public Comment

None

Communication

Illinois Library Association Annual Conference

Sara Zumwalt, Bev Obert, Stacey Carter and Geoff Bant thanked IHLS for sponsoring their attendance at the Illinois Library Association (ILA) conference and shared positive feedback about the experience.

Seven Years in the Heartland

Leslie Bednar acknowledged the receipt of the first payment for the FY2019 System Area and Per Capita Grant in the amount of \$58,801.00, and the remaining allocation owed for FY2018 of \$365,166.66. She recapped achievements of FY2018 as highlighted in the FY2018 Annual Report.

Human Resources

Staff Update

Robert Paarlberg motion to approve the staff report. Stacey Carter second. Motion carried.

Secondary Employment

Mary Smith motion to approve secondary employment. Stacey Carter second. Motion carried.

Personnel

None

Illinois State Library Report

Debra Aggertt congratulated IHLS on 7 years of service on behalf of the Secretary of State. Reported the Public Library Per Capita grant application will be online soon. Additionally, construction grant applications will be available soon and due in January. ISL staff is looking forward to meeting with IHLS and RAILS staff on Thursday for further discussions regarding ILDS (Illinois Library Delivery Service) in FY2020.

Committee Reports

Executive

Sara Zumwalt reported a routine meeting.

Budget & Finance

Bev Obert reported a routine meeting.

Policy & Membership

Geoff Bant reported the committee did not meet.

Facilities & Operations

Sandy West reported the committee did not meet.

Personnel

Stacey Carter reported the committee did not meet. The next meeting is November 13 to review two new job descriptions.

Advocacy & Education

Sandy West reported the committee met and brought new members up to speed on the committee charge. The next meeting will be in January 2019.

Unfinished Business

Facilities

Leslie Bednar reported the increase in the appraised value of the Champaign property. Once improvements are made to the Edwardsville facility it will be appraised again.

New Business

Member Day 2018

Ellen Popit reported on the activities of the fourth IHLS Member Day. There were 145 registered to attend which surpassed former event attendance. IHLS staff worked very hard to create a fun and meaningful day of learning and networking opportunities.

Nominating Committee

Sara Zumwalt reported there will be 4 public library trustee positions and 1 public library representative position open for the FY2020 board. She has reached out to members and has two seats on the committee filled with plans to have all filled by the November board meeting.

Cleaning Contract for Champaign

Leslie Bednar discussed need for cleaning service contract at Champaign building. This will be consistent with operations at Edwardsville building, and protect investment in interior improvements. Bev Obert motion to approve cleaning contract for Champaign. Tina Hubert second. Motion carried unanimously by roll call vote.

Agenda Building

Nominating committee. Reports from all who attend AISLE conference.

Public Comment

None

Announcements

Sara Zumwalt reminded board members to check their IHLS email regularly.

Adjournment

Robert Paarlberg motion to adjourn. Sandy West second. Motion carried. Adjourned 6:10 p.m.