



BOARD OF DIRECTORS MEETING MINUTES

February 27, 2018

5:00 pm

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College, Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

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| 3 | Approve the February 27, 2018 Consent Agenda a. Approval of January 23, 2018 Minutes with correction b. Approval of February 13, 2018 Minutes with addition c. Department & Staff Activity Report | Carried Carried Roll Call - Carried |
| 4 | Accept the January 2018 Bills | Roll Call – Carried |
| 5 | Accept the Financial Reports | Carried |
| 10.1 | Accept the Staff Update | Roll Call - Carried |
| 10.b | Accept Secondary Employment | Roll Call - Carried |
| 14.b | Appoint Board Parliamentarian | Carried |
| 14.c | Accept recommendation regarding closed session minutes | Carried |
| | Adjourn | Roll Call - Carried |

Call to Order

Sandy West called the meeting to order at 5:00 p.m.

Roll Call

Board Members:

Carbondale: Sandy West
 Champaign: Bev Obert, Geoff Bant
 Decatur Public Library: Stacey Carter
 Edwardsville: Mary Beil, Gary Denué, Tiffany Droege, Tina Hubert, Debbie Owen, Robert Paarlberg, Mary Smith, Sara Zumwalt
 Illinois State Library: Susan Pennington
 Southeastern Illinois College: Gary Jones
 Absent Excused: Charlene Topel

Other Attendees:

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Carbondale: Ellen Popit

Champaign: Robert Brady, Linda Kates

Edwardsville: Leslie Bednar, Stacie Bushong, Shirley Paden, Troy Brown, Adrienne Elam, Dominique Granger, Cassandra Thompson, Rhonda Johnisee

Illinois State Library: Deb Aggertt, Pat Burg

Consent Agenda

Susan Pennington motion to approve the consent agenda. Mary Smith second.

Deb Aggertt requested the January minutes be pulled for a correction, Bev Obert requested the February minutes be pulled for a correction. Motion carried unanimously by roll call vote.

Bev Obert motion to add name and position of new hires and terminations to the minutes under the staff report. Geoff Bant second. Motion carried by roll call vote. Geoff Bant yes, Gary Denué yes, Gary Jones yes, Bev Obert yes, Debbie Owen yes, Susan Pennington yes, Mary Smith yes, Tina Hubert no, Robert Paarlberg no, Sandy West no, Sara Zumwalt no, Mary Beil abstain, Stacey Carter abstain, Tiffany Droege abstain.

Stacey Carter motion to approve January and February minutes with changes. Bev Obert second. Motion carried.

Approval of Bills January 2018

Sara Zumwalt motion to approve the January bills. Tina Hubert second. Motion carried unanimously by roll call vote.

Financial Reports

Bob Paarlberg motion to accept Financial reports. Bev Obert second. Motion carried.

FOIA Update

None

Public Comment

None

Communication

Leslie Bednar shared: an article regarding Metro East public libraries; thank you from Illinois Library Association for the donation to the Intellectual Freedom Fund in recognition of Bob Doyle retirement; thank you from Children's Homes Incorporated and Wood River, Illinois United Church of Christ for donations in honor of IHLS staff family members who passed away. Also shared thank you cards from delivery staff and one individual staff member for the salary bonus.

Staff Report

Staff Update

Tina Hubert motion to accept the System Director's recommendation to promote Lia McInerney from sorter to lead sorter. Gary Denué second. Motion carried unanimously by roll call vote.

Secondary Employment

Sara Zumwalt motion to accept Executive Director's recommendation regarding secondary employment. Mary Beil second. Motion carried unanimously by roll call vote.

Personnel

None

Illinois State Library Report

Deb Aggertt provided the board update:

- The Secretary of State's office continues to work with the Comptroller's office on FY2017 payments currently backlogged. This impacts the Public Library Per Capita and construction payments.
- The System Area Per Capita grant application is being finalized and will be due June 1. Efforts are being made to not add any burden on systems, but to have systems clarify their services as they relate to Administrative Rules.
- The legislative season is underway. We are following several bills. SB2488 contains language regarding business owners and their lease of property in relationship to the unserved – this has gone through the Senate committee with a DO PASS consideration.
- Pleased to announce two competitive grant offerings from the Illinois State Library: Digital Imaging Grants (last allocated in FY2015) for total awards of \$500,000, and Book Grants for Public and School Libraries (last offered in FY2014) for total awards of \$700,000. Details and full grant information will be forthcoming in eNews.

Committee Reports

Executive

Sandy West reported a routine meeting.

Finance

Sara Zumwalt reported the committee met on Feb 15 and held a routing meeting.

Membership & Policy

Committee did not meet

Facilities & Operations

Committee did not meet

Personnel

Committee did not meet

Advocacy

Committee did not meet

Nominating Committee

Leslie Bednar shared the committee reported the nominations process continues on pace. The ballots should be available March 15.

Unfinished Business

Facilities

Nothing to report

RAILS Membership Standards

Nothing new to report

New Business

FY2018 Budget and Plan of Service Review

Leslie Bednar provided a review of activities and projects included in the FY2018 Plan of Service. Some activities/projects in the plan are ongoing, while others are of short duration. A written report will be sent to the board prior to the March meeting.

Board Parliamentarian

Sara Zumwalt motion to accept the OMA Officer, Tina Hubert, as the Parliamentarian. Bev Obert second. Motion carried by voice vote. This will become part of the OMA Officer duties going forward.

Review Closed Session Minutes July 2017 – December 31, 2017

Sandy West recommended closed session minutes from July 2017 to December 31, 2017 remain closed, as well as all previously closed minutes with two exceptions, June 15, 2011 and October 23, 2012 cassette #2 minutes can now be open. Susan Pennington motion to accept Sandy West recommendation regarding closed minutes. Mary Smith second. Motion carried by voice vote.

Agenda Building

Sandy West encourages members to send ideas or subjects they would like covered.

Public Comment

Debbie Owen asked why did the board packet come out so late? Leslie Bednar apologized for the delay due to a staff miscommunication that delayed the release of the packet. Tina Hubert congratulated Sara Zumwalt on the grand opening of the new Litchfield Public Library.

Announcement

Sandy West reminds members to complete the citation review and send signed form to the executive assistant no later than March 27. Thank you to those who attended Illinois Library Association Legislative Meet-Ups. The next board networking event is March 27, 4 p.m. at the Decatur Public Library.

Adjournment

Susan Pennington motion to adjourn. Gary Denu second. Motion carried unanimously by roll call vote. Adjourn 6:16 p.m.