

FINANCE COMMITTEE MEETING MINUTES

Date: July 12, 2017

Time: 3:00 p.m.

Call to Order - 3:00 p.m.

Roll Call - *Members present: Mary Biel, Tina Hubert, Sandra West, and John Phillips*
Others present: Adrienne Elam, Colleen Dettenmeier, Shirley Paden, and Ellen Popit
Absent: Tiffany Droege

Approval of Minutes - From June 14, 2107 – Motion to approve by Sandra West, seconded by Mary Biel. Motion approved.

Unfinished Business - None

New Business

- June 2017 Bills – Motion to accept by Mary Biel, seconded by Sandra West. Motion carried by unanimous roll call vote. Sandra West questioned if the reissued checks were lost by payee. Adrienne Elam replied they were not cashed by payee and are now staled. Tina Hubert asked if the checks were stopped. Adrienne Elam replied that she didn't stop payment on them since they are older checks that are no longer valid due to the date.
- June 30, 2017 Financial Reports – Motion to accept by Sandra West, seconded by Mary Biel. Motion carried by unanimous roll call vote.

Next Steps

- FY2016-2017 Audit Fieldwork begins Monday July 24, 2017. Adrienne Elam has confirmed this with Josh, the auditor, and he does have this week blocked off along with a couple of days the following week.

Next meeting - Wednesday, August 9, 2017 at 3:00 p.m. Sandra West suggested that this be a tentative meeting date since there will be new board members that will be assigned to the committee and the meeting date would be based on their availability.

Public Comment – None. Tina Hubert commented that it would be nice if an existing member of this committee would run for treasurer, for example, Mary Biel.

Announcements – None

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Adjournment - 3:08 p.m. Motion to approve by Sandra West, seconded by Mary Biel. Motion approved.