



BOARD OF DIRECTORS MEETING MINUTES

January 23, 2018

5:00 pm

Carbondale Office: 1740 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Illinois State Library, Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

Southeastern Illinois College, Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3	Appoint Robert Paarlberg to fill vacant board seat	Roll Call - Carried
4	Approve the January 2018 Consent Agenda a. Approval of November 28, 2017 Minutes b. Approval of January 3, 2018 Minutes c. Department and Staff Activity Report	Carried
5	Accept the November 2017 Bills	Roll Call - Carried
6	Accept the December 2017 Bills	Roll Call - Carried
7	Accept November/December Financial Report	Carried
12.a	Accept Staff Update	Roll Call - Carried
15.a	Approve Staff Bonuses	Roll Call - Carried
15.c	Approve Surplus List	Roll Call - Carried
	Adjourn	Roll Call - Carried

Call to Order

Sara Zumwalt called the meeting to order at 5:02 p.m.

Roll Call

Board Members:

Champaign: Geoff Bant

Decatur Public Library: Stacey Carter

Edwardsville: Mary Beil, Gary Denué, Mary Smith, Deb Owen, Tina Hubert, Sara Zumwalt, Robert Paarlberg

Effingham: Bev Obert, Charlene Topel

Southeastern Illinois College: Gary Jones

Phone: Susan Pennington

Absent Excused: Sandy West, Tiffany Droege

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Other Attendees:

Carbondale: Troy Brown

Champaign: Robert Brady, Don Pippin

Edwardsville: Leslie Bednar, Stacie Bushong, Adrienne Elam, Colleen Dettenmeier, Shirley Paden, Brandon Chapman, Rhonda Johnisee

Effingham Public Library: Ellen Popit, Susan Palmer, Julia Pernicka, Cassandra Thompson

Illinois State Library: Pat Burg, Pat Boze, Debra Aggertt

Sara thanked everyone who attended the Networking Event at Effingham Public Library.

Appoint Robert Paarlberg to Fill Vacant Board Seat

Sara Zumwalt asked for a motion to appoint Robert Paarlberg to the vacant board seat. Robert has read and signed the Commitment to Serve. Deb Owen motion to appoint Robert Paarlberg. Gary Denu second. Motion carried unanimously by roll call vote.

Consent Agenda

Tina Hubert motion to approve consent agenda with correction of January 3, 2018 minutes. Mary Smith second. Motion carried.

Approve November 2017 Bills and Approve December 2017 Bills

Mary Smith motion to accept November and December bills. Gary Denu second. Motion carried unanimously by roll call vote.

Financial Reports

Tina Hubert motion to approve Financial Reports. Robert Paarlberg second. Motion carried.

FOIA Update

None

Public Comment

None

Communication

Leslie Bednar welcomed Robert Paarlberg and mentioned each board member has a special appreciation gift at their seat.

Staff Report

Staff Update

Bev Obert motion to accept staff update. Mary Smith second. Motion carried unanimously by roll call vote.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Debra Aggertt announced the IPLAR opened the first week of January and it is going well. There were a few changes to the report this year. Pat Boze shared that certification began January 2 and there is a 3-month window for completion. IHLS libraries are at 42% complete which speaks to Ellen Popit's hard work. Public Library Per Capita applications were due January 18 and school library grants have closed as well. Construction grants came in on January 12 and the period has closed. Literacy applications are due on February 1. Association of Rural and Small Libraries conference will be held September 13 - 15 in Springfield with a pre-conference on September 12. The conference committee is still accepting applications for proposals to present. Letters about Literature have about 6,000 entries. The Illinois Reads kickoff takes place in Du Quoin this March.

Committee Reports

Executive

Did not meet

Finance

Sara Zumwalt reported a routine meeting and discussion about personnel.

Membership & Policy

Ellen Popit reported a brief meeting. She reached out to RAILS regarding beta testing with their proposed membership standards and have not received a response.

Facilities & Operations

Did not meet

Personnel

Geoff Bant reported the committee met in December to discuss the Sexual Harassment policy changes. No meeting in January.

Advocacy

Tina Hubert reported they discussed the committee charge and Ellen Popit compiled the information and has sent it to the members for review. The committee changed their name to Advocacy and Education committee.

Nominating Committee

Leslie Bednar stated a report was submitted from the committee and is in this packet for review. No one had questions.

Unfinished Business

Personnel

Stacey Carter motions to approve the staff bonuses. Gary Denu second. Motion carried unanimously by roll call vote.

Facilities

None

Surplus Items

Leslie Bednar shared the Du Quoin surplus items list that was excluded from the November meeting packet. Tina Hubert motion to approve the Du Quoin surplus items list. Mary Beil second. Motion carried unanimously by roll call vote.

New Business

Champaign HVAC Replacement

Leslie Bednar reported an emergency replacement of the HVAC unit in December. The low temperatures necessitated an immediate replacement.

Review of Closed Session Minutes July 2017 – December 31, 2017

Sara Zumwalt tabled the review of Closed Session Minutes in Sandy West's absence.

Agenda Building

Review of closed session minutes. Clarification of board's role in hiring process. RAILS proposed membership standards beta testing.

Public Comment

None

Announcements

Sara thanked everyone for their patience while she stepped in for Sandy. Sara Zumwalt was proud to announce Litchfield Public Library is on Day 2 of their move to a brand new building and expect to reopen mid -February.

Adjournment

Gary Denué motion to adjourn. Mary Beil second. Motion carried unanimously by roll call vote. Adjourn 5:46 p.m.