

BOARD OF DIRECTORS MEETING MINUTES

September 24, 2019
5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600

3	Approve the September 24, 2019 Consent Agenda a. Approval of August 27, 2019 Minutes b. Director & Staff Activity Report	Carried
	Approve moving item 15a to follow item 6	Carried
4.1	Accept the August 2019 Bills	Roll Call - Carried
5.1	Accept the August 2019 Financial Report	Carried
6	FY2019 Annual Report a. Financial Audit b. Narrative and Tabular Reports	Roll Call – Carried
11.1	Approve the Staff Report	Carried
15.1	Adopt eResources Embargo Resolution	Carried
15.2	Approve Human Resource Coordinator Position	Roll Call -- Carried
	Adjourn	Carried

Call to Order

Stacey Carter called the meeting to order at 5:00 p.m.

Roll Call

Board Members:

Carbondale: Karen Bounds, Loretta Broomfield, Sandy West
 Decatur Public Library: Bev Obert, Melanie Weigel
 Edwardsville: Frank Bandre, Stacey Carter, Gary Denué, Tina Hubert, Josh Short, Mary Smith, Bill Wagner
 Effingham: Janet Jenkins, Charlene Topel
 Absent excused: Susan Pennington

Other Attendees:

Carbondale: Ellen Popit, Brant Wingerter
 Champaign: Robert Brady
 Decatur: Anna Yackle

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Edwardsville: Josh Andres (exited 5:30 p.m.), Leslie Bednar, Stacie Bushong, Brandon Chapman, Dominique Granger, Rhonda Johnisee, Shirley Paden, Susan Palmer, Steve Pembrook (exited 5:30 p.m.), Shandi Greve-Penrod
Illinois State Library: Greg McCormick, Rita Stephens
Phone: Lesley Zavediuk (exited 5:50 p.m.)

Bill Wagner motion to move item 15a eResources Embargo to follow item number 6 Financial Audit. Josh Short second. Motion carried.

Consent Agenda

Gary Denué motion to accept the consent agenda. Bev Obert second. Motion carried.

Acceptance of Bills August 2019

Tina Hubert motion to accept the August 2019 bills. Karen Bounds second. Motion carried unanimously by roll call vote.

August Financial Report

Mary Smith motion to approve the August financial report. Melanie Weigel second. Motion carried.

FY2019 Annual Report & Financial Audit

Josh Andres from Scheffel Boyle shared a synopsis of the FY2019 Audit. The auditor found a clean report. An additional, single audit was required this year due to the receipt of more than \$750,000 in federal funding. Steve Pembrook announced his upcoming retirement and Josh Andres recent promotion to partner. He thanked the system for the opportunity to work with your organization.

Frank Bandre motion to approve the Annual Report and Financial Audit. Karen Bounds second. Motion carried unanimously by roll call vote.

Narrative and Tabular Reports

Leslie Bednar shared an overview of the draft narrative and tabular reports.

FOIA Update

None

OMA Update

None

Public Comment

None

Communication

Bev Obert provided an update on Think Outside the Barn 2019. She gave a brief history of the project, set up details, and thanked the IHLS staff who participated in the event. Ellen Popit and Anna Yackle shared information about their attendance at the Association for Rural & Small Libraries (ARSL) conference. They each attended different sessions, to take away as much information as possible, and were happy to see some of our members in attendance.

Staff Report

Staff Update

Mary Smith motion to approve the staff report. Bev Obert second. Motion carried.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Greg McCormick said the state library is tracking payments to the system closely and believe within a few days IHLS will receive their second installment of federal funding as part of the FY2020 System Area and Per Capita Grant. Public libraries should be looking for the FY2020 Public Library Per Capita Grant application to go live shortly and it is due January 15, 2020.

Committee Reports

Executive

Stacey Carter reported the board met for a routine meeting and review of items listed on this agenda. The next meeting is October 16, 5:00 p.m.

Budget & Finance

Bev Obert reported the committee met with the auditors who gave a thorough review of the audit. They also reviewed the Human Resources position. Next meeting is October 14, 2:00 p.m.

Membership & Policy

Tina Hubert reported the committee did not meet. Their next meeting is October 7, 4:00 p.m.

Facilities & Operations

Sandy West reported the committee did not meet.

Personnel

Mary Smith reported the committee did not meet. Next meeting October 2, 5:00 p.m.

Advocacy & Education

Melanie Weigel reported the committee met, reviewed the committee charge and discussed the focus on school libraries. The group will meet again November 12 after the Association of School Library Educators (AISLE) conference and IHLS Member Day.

Unfinished Business

IHLS Annual Meeting

Leslie Bednar shared information on the Annual meeting.

Joint IHLS – Reaching Across Illinois Library System Board Meeting

Stacey Carter informed the group that she and Leslie Bednar will be meeting with the Reaching Across Illinois Libraries (RAILS) Director and Board President at the Illinois Library Association (ILA) conference in response to their request for a combined board meeting.

New Business

eResources Embargo

Lesley Zavediuk shared an overview of the embargo and answered questions. Leslie Bednar drew attention to the Advocacy page on the IHLS website which is unique in the State of Illinois and has been getting a lot of traffic since implemented.

Tina Hubert motion to adopt the eResources Embargo resolution. Josh Short second. Motion carried.

Human Resource Coordinator Position

Mary Smith motion to accept the Human Resource Coordinator Position. Josh Short second. Motion carried unanimously by roll call vote.

FY2020 IHLS Organizational Chart

Leslie Bednar shared an overview of the Organizational chart. It is updated annually as part of the Freedom of Information Act information on the IHLS website.

Agenda Building

Update on IHLS and RAILS meeting at ILA. Information about the AISLE and ILA conferences. Delivery presentation.

Public Comment

None

Announcements

Stacey Carter shared the updated Board Networking event schedule.

Adjournment

Karen Bounds motion to adjourn. Bill Wagner second. Motion carried. Adjourned at 6:38 p.m.