

BOARD OF DIRECTORS MEETING MINUTES

March 26, 2019

5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
C.E. Brehm Public Library: 101 South 7th Street, Mt. Vernon, IL 62086, 618-242-6322
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3.1	Appoint Frank Bandre from Mascoutah Public Library to Open Board Seat	Carried
4.1	Approve the March 26, 2019 Consent Agenda a. Approval of February 26, 2019 Minutes b. Director and Staff Activity Report	Carried
5.1	Accept the Bills February 2019	Roll Call - Carried
6.1	Accept the February Financial Report	Carried
11.1	Accept Staff Report	Carried
11.2	Accept Secondary Employment	Carried
14.a	Approve Proposal for SIUC Lease Contract	Roll Call - Carried
14.b	Approve Executive Director Contract	Roll Call - Carried
14.1	Approve Payment to Space Planning Consultant(s)	Roll Call - Carried
	Adjourn	Carried

Call to Order

Sara Zumwalt called the meeting to order at 5:01 p.m.

Roll Call

Board Members:

Carbondale: Sandy West

Decatur Public Library: Stacey Carter, Bev Obert

Edwardsville: Frank Bandre, Gary Denué, Tina Hubert, Sara Zumwalt

Effingham: Janet Jenkins, Charlene Topel

Illinois State Library: Susan Pennington

Mt. Vernon: Sharon Yearwood

Southeastern Illinois College: Gary Jones

Absent excused: Melanie Allen, Robert Paarlberg, Mary Smith

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Other Attendees:

Carbondale: Troy Brown, Ellen Popit, Anna Yackle, Shelley Stone

Champaign: Robert Brady, Pam Thomas

Edwardsville: Leslie Bednar, Stacie Bushong, Brandon Chapman, Shandi Greve-Penrod, Julia Pernicka, Cassandra Thompson, Dominique Granger, Adrienne Elam, Rhonda Johnisee, Shirley Paden

Illinois State Library: Pat Burg, Rita Stephens

Appoint New Board Member

Tina Hubert motion to appoint Frank Bandre as to fill vacant board seat. Gary Denu second. Motion carried unanimously by roll call vote.

Consent Agenda

Bev Obert motion to approve the consent agenda. Sandy West second. Motion carried.

Acceptance of Bills February 2019

Tina Hubert motion to accept the February 2019 bills. Sandy West second. Motion carried unanimously by roll call vote.

February Financial Report

Sandy West motion to accept the February 2019 financial reports. Sharon Yearwood second. Motion carried.

FOIA Update

None

OMA

None

Public Comment

None

Communication

None

Staff Report

Tina Hubert motion to accept recommendation of executive director. Sandy West second. Motion carried.

Secondary Employment

Gary Denu motion to accept secondary employment recommendation. Charlene Topel second. Motion carried.

Personnel

None

Illinois State Library Report

Pat Burg shared the state library is near the end of certification and the completion ILLNET traffic survey period. FY2020 Literacy and Project Next Generation Grants are being reviewed. Staff are currently in the process of reading 4,000 Letters on Literature (letters from students on how a book impacted their life) entries. FY2020 Public Library Construction Grant applications are due April 15, 2019. The System Area and Per Capita grant applications are due June 1, 2019.

Committee Reports

Executive

Sara Zumwalt reported a routine meeting.

Budget & Finance

Bev Obert reported a routine meeting. Next meeting is April 16, 3:00 pm.

Membership & Policy

Leslie Bednar reported the committee did not meet.

Facilities & Operations

Sandy West reported the committee did not meet.

Personnel

Stacey Carter reported the committee did not meet.

Advocacy & Education

Sandy West reported the committee did not meet. A report on current projects was sent to committee members.

Nominating

Leslie Bednar reported the ballot is open and will close on April 15. As of today, 92 libraries have voted.

Unfinished Business

Facilities

Tina Hubert motion to go into closed session. Gary Denu second. Motion carried. Entered closed session at 5:24 p.m.

Bev Obert motion to return to open session. Stacey Carter second. Motion carried. Back into open session at 5:30 p.m.

Bev Obert motion to proceed with the SIUC lease contract proposal. Stacey Carter second. Motion carried unanimously by roll call vote.

Executive Director Contract

Frank Bandre motion to go into closed session. Susan Pennington second. Entered closed session 5:35 p.m.

Gary Denu motion to return to open session. Susan Pennington second. Return to open session 5:40 p.m.

Stacey Carter motion to approve the Executive Director contract. Susan Pennington second. Motion carried unanimously by roll call vote.

Space Planning Consultant(s)

Sandy West motion to approve additional payment to the space planning consultant based on receipt of the plans. Tina Hubert second. Motion carried unanimously by roll call vote.

New Business

IHLS Strategic Plan Survey Analysis

Leslie Bednar and Ellen Popit reviewed the survey results with the board.

Statement of Economic Interest

Sara Zumwalt reminded members to fill out their statement and send to Stacie Bushong. Due May 1, 2019.

eResource Opportunities for IHLS Members

Cassandra Thompson shared information on recent opportunities for members with RBDigital, Creativebug and the New York Times.

Agenda Building

Update on space planning consultant. Certification results from Membership/Policy committee. First read of the FY2020 Operational Plan and FY2020 Budget.

Public Comment

None

Announcement

Sara Zumwalt announced that next board meeting was moved to April 30, 5 p.m. She will be reaching out to board members for the FY2020 Board Executive election committee and gaining interest on who wants to run for Executive seats on the board.

Adjournment

Tina Hubert motion to adjourn. Sandy West second. Motion carried. Adjourned 6:11 p.m.