

BOARD OF DIRECTORS MEETING MINUTES

April 30, 2019
5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
C.E. Brehm Public Library: 101 South 7th Street, Mt. Vernon, IL 62086, 618-242-6322
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3.1	Approve the April 30, 2019 Consent Agenda a. Approval of March 2019 Minutes b. Director & Staff Activity Report	Carried
4.1	Accept the March 2019 Bills	Roll Call – Carried
5.1	Accept the March Financial Reports	Carried
14.1	Membership Considerations	Carried
14.4	Approve Reallocation of Capital Project Funds for Champaign – Soffit Painting	Roll Call - Carried
	Adjourn	Carried

Call to Order

Sara Zumwalt called the meeting to order at 5:02 p.m.

Roll Call

Board Members:

Carbondale: Sandy West

Champaign: Bev Obert

Decatur Public Library: Melanie Allen, Stacey Carter

Edwardsville: Frank Bandre, Tina Hubert, Robert Paarlberg, Mary Smith, Sara Zumwalt

Effingham: Janet Jenkins

Mt. Vernon: Sharon Yearwood

Absent excused: Gary Denué, Susan Pennington, Charlene Topel

Absent: Gary Jones

Other Attendees:

Carbondale: Shelley Stone, Anna Yackle, Brant Wingerter

Champaign: Joan Bauer

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Edwardsville: Leslie Bednar, Stacie Bushong, Adrienne Elam, Shirley Paden, Dominique Granger, Julia Pernicka, Colleen Dettenmeier, Rhonda Johnisee, Susan Palmer, Linda Paarlberg, Brandon Chapman, Cassandra Thompson
Illinois State Library: Greg McCormick
Mt. Vernon: Ellen Popit

Consent Agenda

Mary Smith motion to approve the consent agenda. Sandy West second. Motion carried.

Acceptance of March Bills 2019

Tina Hubert motion to accept March bills. Robert Paarlberg second. Motion carried unanimously by roll call vote.

March Financial Report

Adrienne Elam reviewed highlights of the March 2019 financials, including two items of note. In March IHLS received an FY2019 System Area and Per Capita Grant allocation payment of \$549,978.11—bringing the total annual amount received to date of \$1,209,700.32 or 35.6% of the approved grant. We look forward to receipt of remaining grant funding. Robert Paarlberg motion to accept the financial report. Sandy West second. Motion carried.

FOIA (Freedom of Information Act) Update

None

OMA (Open Meetings Act) Update

None

Public Comment

None

Communication

Sara Zumwalt shared Stacey Carter's resignation from the board effective May 1, 2019.

Staff Report

Staff Update

None

Secondary Employment

Tina Hubert motion to accept the recommendation of Leslie Bednar on secondary employment. Robert Paarlberg second. Motion carried.

Personnel

None

Illinois State Library Report

Greg McCormick reported Joe Natale was named Chief Deputy Director. Mr. McCormick gave an overview of the joint meeting with the two library systems and CARLI (Consortium of Academic and Research Libraries in Illinois) on April 4. The library recently sent two pieces of correspondence to

libraries in the state. A letter went to all public libraries asking for cooperation on the 2020 census. A second letter went to public library districts only as a reminder to report vacancies and appointments on their boards to county clerks and the Illinois State Library. Currently it is budget time in the legislature and the state library is closely following many proposals. In addition, library staff are keeping an eye on what is happening at the federal level with funding for the Institute for Museum and Library Services. The Live and Learn Construction grant program announced funding for 12 applicants. Library staff are completing FY2020 Project Next Generation and Literacy Grant Awards, with notifications to be sent soon.

Committee Reports

Executive

Sara Zumwalt reported a routine meeting.

Budget & Finance

Bev Obert reported the committee met and held a routine meeting in addition to reviewing the FY2020 budget. Committee meets again May 14.

Membership & Policy

Mary Smith reported the committee met and discussed the summary of the annual certification and membership revision for the East St Louis Resource center in addition to the membership application for Vienna correctional center.

Facilities & Operations

The committee did not meet.

Personnel

Stacey Carter reported the committee reviewed a new IT job description.

Advocacy & Education

Sandy West reported the committee did not meet.

Unfinished Business

Space Planning Consultant(s)

Leslie Bednar reported all files have been received in AutoCad format and payment will be forwarded shortly.

Statement of Economic Interest

Stacie Bushong reported everyone has submitted their statements.

New Business

Membership Considerations

Mary Smith motion to approve the application from the Vienna Correctional Center and the revision to the East St Louis Resource Center membership. Stacey Carter second. Motion carried.

Draft IHLS 2020 System Area & Per Capita Grant Components

Leslie Bednar reviewed the Budget & Narrative. Ellen Popit reviewed the Operational Plan. Board members were encouraged to send questions and/or comments directly to Leslie. In addition, the documents will be posted on our website for member input shortly after the board meeting,

Reallocation of Capital Project Funds for Champaign – Soffit Painting

Sandy West motion to approve the reallocation of Capital Project Funds for Champaign – Soffit Painting. Bev Obert second. Motion carried unanimously by roll call vote.

May Board Meeting

The May board meeting date has been changed to May 23. It will be held at the Decatur Public Library with the Board Networking event prior to the meeting at 4:00 p.m.

June Board Meeting

This is the final meeting for FY2019. Newly elected board members will be invited to attend.

Board Officers Nomination Committee

Sara Zumwalt has been in contact with some board members who are interested in being an officer and asked if anyone else is interested please contact her.

Agenda Building

Review the System & Area Per Capita Grant. Certify board elections. FY2020 board meeting calendar to distribute.

Public Comment

None

Announcement

Melanie Allen gave a shout out to the staff who prepare the Member Connection newsletter and said as a result of grant listings, her school was able to obtain an Aldi's grant for \$1,800.

Adjournment

Mary Smith motion to adjourn. Sharon Yearwood second. Adjourned 6:17 p.m.