



## BOARD OF DIRECTORS MEETING MINUTES

May 23, 2019

5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

C.E. Brehm Public Library: 101 South 7<sup>th</sup> Street, Mt. Vernon, IL 62086, 618-242-6322

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900

Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216

Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464

Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3	Appoint Stacey Carter Special Library Representative	Carried
4.1	Approve the May 23, 2019 Consent Agenda a. Approval of April 30, 2019 Minutes b. Approval of May 9, 2019 Minutes	Carried
5.1	Accept the April 2019 Bills	Roll Call – Carried
6.1	Accept the Financial Reports	Carried
11.1	Accept Staff Report	Carried
11.b	Accept the Secondary Employment	Carried
14.1	Approve FY2020 Budgets and Budget Narratives	Roll Call – Carried
14.2	Approve FY2020 Operational Plan	Roll Call – Carried
15.1	Certify Board Elections	Roll Call – Carried
15.2	Appoint Dominique Granger IMRF Authorized Agent	Roll Call – Carried
15.3	Approve Additional Bank Signers	Roll Call – Carried
15.4	Approve FY2020 Board Meeting Dates	Carried
15.5	Approve FY2020 IHLS Holidays	Carried
15.6	Approve FY2020 System Attorneys	Carried
	Adjourn	Carried

### Call to Order

Sara Zumwalt called the meeting to order at 5:00 p.m.

### Roll Call

#### Board Members:

Carbondale: None

Champaign: None

Decatur Public Library: Melanie Allen, Stacey Carter, Beverly Obert, Sara Zumwalt

Edwardsville: Gary Denué, Tina Hubert

Effingham: Charlene Topel

Mt. Vernon: Sandy West, Sharon Yearwood

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Absent excused: Gary Jones, Janet Jenkins, Mary Smith, Bob Paarlberg, Frank Bandre, Susan Pennington

Other Attendees:

Carbondale: Shelley Stone, Troy Brown

Champaign: Joan Bauer, Pamela Thomas

Decatur Public Library: Leslie Bednar, Ellen Popit, Anna Yackle, Julia Pernicka, Dominique Granger, Greg McCormick, Karen Egan, Rick Meyer (Decatur Public Library), William Wagner (Rantoul Public Library), Rachael Fuller

Edwardsville: Rhonda Johnisee, Brandon Chapman, Colleen Dettenmeier, Shirley Paden

**Appoint Stacey Carter Special Library Representative**

Sandy West motion to Stacey Carter as Special Library Representative. Beverly Obert second. Motion carried.

**Consent Agenda**

Stacey Carter motion to approve the consent agenda. Melanie Allen second. Motion carried.

**Acceptance of April 2019 Bills**

Tina Hubert motion to accept the April bills. Gary Denué second. Motion carried unanimously by roll call vote.

**Financial Reports**

Rhonda Johnisee reviewed highlights of the April 2019 financials and announced that the FY2019 audit has been scheduled for the week of August 5 with Scheffel Boyle. Beverly Obert motion to accept the financial report. Sandy West second. Motion carried.

**FOIA Update**

None

**OMA**

None

**Public Comment**

None

**Communication**

None

**Staff Report**

Stacey Carter motion to approve staff report. Tina Hubert second. Motion carried.

Secondary Employment

Beverly Obert motion to accept secondary employment. Gary Denué second. Motion carried.

Personnel

None

## **Illinois State Library Report**

Greg McCormick reported that there are lots of questions in Springfield centered on what is going to happen with the budget. Unresolved topics including funding for possible capital bill, sports betting, and progressive income tax. Just called for a session to begin on Sunday and pushing to resolve the budget by May 31. A revenue increase is very necessary to avoid serious budget cuts. SAPG and other programs in the Secretary's budget and what that means if funding at the state level is increased remains unseen. ISL has reviewed literacy and Project Next Generation applications. Both systems have returned ILDS contracts to CARLI. Directors University is June 3-7 at the ISL. 18 IHLS directors will be there. Regarding the public library per capita grant application, Tina Hubert asked what the timeframe is for FY2021 requirements and beyond. Greg McCormick responded that the requirements will be in conjunction with the new standards document and are still under development.

## **Committee Reports**

### Executive

Sara Zumwalt reported the committee met and worked on the board meeting agenda.

### Budget & Finance

Beverly Obert reported the committee met and reviewed the draft budget at a routine meeting. Committee meets again June 11.

### Policy & Membership

The committee did not meet.

### Facilities & Operations

Sandy West reported the committee did not meet.

### Personnel

The committee did not meet.

### Advocacy & Education

Sandy West reported the committee did not meet.

### Nominating

Rachel Fuller reported the committee met and will present a slate as one of the attachments later in the agenda. Sara Zumwalt thanked the committee for their work. Beverly Obert said it was a pleasure getting the information so early in the process.

## **Unfinished Business**

### Budgets and Budget Narratives

Tina Hubert motion to accept the FY2020 Budget & Narrative. Gary Denu second. Motion carried unanimously by roll call vote.

### Operational Plan

Stacey Carter motion to approve the Operational Plan. Sandy West second. Motion carried unanimously by roll call vote. Ellen shared that a member library commented on a desire for IHLS to return to consulting services. Sara Zumwalt thanked the staff for all the work.

## **New Business**

### Board Elections

Stacey Carter motion to accept the board election results. Sandy West second. Motion carried unanimously by roll call vote. Rachel Fuller stated the committee was pleased with the process. The committee would like to suggest that individuals not on ballot or selected for board be maintained on list for future opportunities.

### Appoint Dominique Granger IMRF Authorized Agent

Sharon Yearwood motion to appoint Dominique Granger IMRF Authorized Agent. Sandy West second. Motion carried unanimously by roll call vote.

### Additional Bank Signers

Sandy West motion to accept Additional Bank Signers. Melanie Allen second. Motion carried unanimously by roll call vote.

### FY2020 Board Meeting Dates

Beverly Obert motion to approve FY2020 Board Meeting Dates. Tina Hubert second. Motion carried.

### FY2020 IHLS Holidays

Stacey Carter motion to accept FY2020 IHLS Holidays. Sandy West second. Motion carried.

### FY2020 System Attorneys

Charlene Topel motion to accept the FY2020 System Attorneys. Gary Denu second. Motion carried.

### Executive Director Evaluation

Sara Zumwalt stated the board will receive the Executive Director evaluation the second week of June and the board will discuss it with the July meeting. Leslie Bednar will present the board with an annual report that will accompany the evaluation packet.

## **Agenda Building**

Newly elected board members.

## **Public Comment**

Tina Hubert thanked the system for the public library trustee program May 11 at the Edwardsville Public Library. It was much appreciated and well done. The presenters from Chatham Area Public Library were fabulous.

## **Announcement**

Tina Hubert stated the trial of the Six Mile RLD lawsuit against Korte & Luitjohan Contractors Inc. was held May 13-16. The verdict was that Korte & Luitjohan Contractors Inc. breached their contract with the library. The library was awarded damages.

## **Adjournment**

Sandy West motion to adjourn. Sharon Yearwood second Adjourned at 5:44 p.m.