



BOARD OF DIRECTORS MEETING MINUTES

June 25, 2019

5:00 pm

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
C.E. Brehm Public Library: 101 South 7th Street, Mt. Vernon, IL 62086, 618-242-6322
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
Decatur Public Library: 130 North Franklin Street, Decatur, IL 62523, 217-424-2900
Edwardsville Office: 6725 Goshen Road, Edwardsville, IL 62025, 618-656-3216
Effingham Public Library: 200 North Third Street, Effingham, IL 62401, 217-342-2464
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701, 217-785-5600
Southeastern Illinois College: Melba Patton Library, 3575 College Road, Harrisburg, IL 62946, 618-252-5400

3	Consent Agenda a. Approval of May 23, 2019 Minutes b. Director and Staff Activity Report	Carried
4	Acceptance of Bills May 2019	Roll Call - Carried
5	May Financial Report	Carried
10.1	Approve Staff Report	Carried
14.a	Approve Closed Session Minutes from January 2019 – June 25, 2019 to remain Closed	Carried
14.b	Approve Destruction of July 1, 2017 – December 31, 2017 Closed Session Minute Recordings	Carried
	Adjourn	Carried

Call to Order

Sara Zumwalt called the meeting to order at 5:03 p.m.

Roll Call

Board Members:

Champaign: Bev Obert

Decatur Public Library: Stacey Carter

Edwardsville: Gary Denué, Tina Hubert, Bob Paarlberg, Mary Smith, Sara Zumwalt

Effingham: Janet Jenkins, Charlene Topel

Illinois State Library: Susan Pennington

Mt. Vernon: Sharon Yearwood

Phone: Gary Jones (entered 5:06 p.m), Sandy West

Absent excused: Melanie Allen, Frank Bandre

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Other Attendees:

Carbondale: Brant Wingerter, Loretta Broomfield

Champaign: Erin Rose

Edwardsville: Leslie Bednar, Stacie Bushong, Bill Wagner Jr., Joshua Short, Julia Pernicka, Susan Palmer, Rhonda Johnisee, Shirley Paden, Dominique Granger, Brandon Chapman, Shandi Greve Penrod, Linda Paarlberg

Illinois State Library: Rita Stephens

Mt. Vernon: Ellen Popit, Anna Yackle

Consent Agenda

Mary Smith motion to approve the June consent agenda. Sandy West second. Motion carried.

Acceptance of Bills May 2019

Tina Hubert motion to accept the May 2019 bills. Bob Paarlberg second. Motion carried unanimously by roll call vote.

May Financial Report

Gary Denué motion to accept the Financial report. Mary Smith second. Motion carried

FOIA Update

None

OMA

None

Public Comment

None

Communication

Leslie Bednar shared a presentation on the Design Thinking for Libraries workshops that took place June 12 – 13. IHLS welcomed over 130 library and system staff from 58 different member libraries in central and southern Illinois for two sessions of training utilizing a creative and cost effective problem solving approach.

Staff Report

Staff Update

Stacey Carter motion to accept the staff report. Bob Paarlberg second. Motion carried.

Secondary Employment

None

Personnel

None

Illinois State Library Report

Rita Stephens reported there is no report from the Illinois State Library.

Committee Reports

Executive

Sara Zumwalt reported a routine meeting.

Budget & Finance

Bev Obert reported a routine meeting. The next meeting is July 11.

Membership & Policy

Mary Smith reported the committee did not meet.

Facilities & Operations

Sandy West reported the committee did not meet.

Personnel

Stacey Carter reported the committee did not meet due to lack of a quorum and next meeting is scheduled for July 11.

Advocacy & Education

Sandy West reported the committee did not meet.

Unfinished Business

Executive Director Evaluation

Sara Zumwalt reported the evaluation will go to the board at the end of next week.

Board Officers Nomination Committee

Sara Zumwalt has created a potential slate for officer elections to be held at July board meeting.

New Business

Review of Closed Session Minutes January 2019 – June 25, 2019

Tina Hubert motion to keep January 2019 – June 25, 2019 minutes closed. Sandy West second. Motion carried.

Destruction of Closed Session Recordings: July 1, 2017 – December 31, 2017

Sandy West motion to destroy closed session recordings: July 1, 2017 – December 31, 2017. Bob Paarlberg second. Motion carried.

July – August Meeting Dates

Leslie Bednar shared information regarding the board and committee meetings schedule for July and August.

2019 IHLS Annual Meeting

Leslie Bednar reported the 2019 Annual Meeting will be held September 24 with the location to be determined. IHLS will celebrate 8 years as an organization.

Recognition of Retiring Board Members

Leslie Bednar thanked retiring board members Gary Jones (Harrisburg Public Library District), Robert Paarlberg (Caseyville Public Library District), Sharon Yearwood (C. E. Brehm Memorial Public Library District (Mt. Vernon)) and Sara Zumwalt (Litchfield Public Library District) for their time, leadership, and dedication to IHLS and presented them with certificates of appreciation and floral arrangements.

Agenda Building

Members suggested the following for the July board agenda: board officer elections; executive director evaluation and seat new board members.

Public Comment

Bev Obert shared the new kitchen in the Champaign office looks amazing.

Announcements

None

Adjournment

Bob Paarlberg motion to adjourn. Sandy West second. Motion carried. Adjourned 5:56 p.m.