



## FINANCE COMMITTEE MEETING MINUTES

Date: June 14, 2021

Time: 1:00 p.m.

### Call to Order

Tina Hubert called the meeting to order at 1:02 p.m.

### Roll Call

Members present: Frank Bandre, Tina Hubert, and Chastity Mays

Members absent: Stacey Carter

Others present: Leslie Bednar, Colleen Dettenmeier, Rhonda Johnisee, and Shirley Paden

### Public Comment

None

### Approval of Minutes

#### May 10, 2021 Meeting

Frank Bandre motioned to accept the May 10, 2021 minutes. Chastity Mays seconded. Motion carried.

### Unfinished Business

#### Edwardsville Building Update

For information only – Leslie Bednar shared that an air quality test was performed on the first and second floor. The results were good, meaning the samples of air contaminants within the building were lower than the outdoor air control sample. IHLS will complete a full air quality assessment prior to staff returning to the building in July. The carpet order is delayed, and we are waiting on new samples to arrive. The furniture order is in and is at Color Art's warehouse. The shelving units for the delivery area have been painted.

### New Business

#### Acceptance of May 2021 Bills

Chastity Mays motioned to accept the May 2021 Bills. Frank Bandre seconded. Motion carried unanimously by roll call vote.

#### Acceptance of May 31, 2021 Financial Report

Frank Bandre motioned to accept the May 31, 2021 Financial Report. Chastity Mays seconded. Motion carried.

Procurement Policy

Chastity Mays motioned to move this forward to the Executive Committee. Frank Bandre seconded. Motion carried.

**Public Comment**

None

**Announcements**

Rhonda Johnisee shared that the audit fieldwork is tentatively scheduled for the first week of August.

**Adjournment**

Frank Bandre motioned to adjourn. Chastity Mays seconded. Motion carried. Adjourned 1:15 p.m.