

PERSONNEL COMMITTEE MEETING MINUTES

Date: July 6, 2021

Time: 5:00 p.m.

Call to Order

Josh Short called the meeting to order at 5:01 p.m.

Roll Call

Members present: Lupe Mejia, Josh Short

Members absent: Chastity Mays

Others present: Jill Trevino

Public Comment

None

Approval of Minutes

Lupe Mejia motioned to approve the June 8, 2021, minutes. Josh Short seconded. Motion carried.

Unfinished Business

None

New Business

Review of Holiday and Personal Leave Policy, Fraternization in the Workplace/Employment of Relatives/Family Members Policy, and Whistleblower Compliance Policy member comments from our IHLS website

Jill Trevino introduced member comments review stating it has been helpful to members to understand these can be included in a personnel code. Committee did not see any alarming comments that would prevent these policies from being implemented.

Adverse Weather Policy for Employee Handbook

Jill Trevino introduced the policy. The committee stated that it was a standard policy. Discussion regarding wording to ensure requiring exempt employees to work during adverse weather is appropriate. Committee stated it is standard verbiage, the culture would work itself out and being consistent in our policies is important. Josh Short approved Lupe Mejia 2nd motion carried.

Public Comment

None

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Announcements

None

Adjournment

John Short motioned to adjourn. Lupe Mejia seconded. Meeting adjourned at 5:16 p.m.