FY2020 Budget Timeline

Attachment 5.3

1/31/2019 Project Start

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2/1/-2/12/2019 Finance meet w/ each Supervisor to review Budget categories

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2/13-2/28/2019 Supervisors complete Budget Submission form & Budget Justification forms

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3/1/2019 Budget Submission & Budget Justification forms due to Finance

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3/1-3/14/2019 Leslie Approve or Deny Budget Justification Sheets

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3/15/2019 Leslie Submit Budget Justification Sheets to Finance

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3/15-3/22/2019 Finance compile Draft Budget

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3/25/2019 Finance send Draft Budget Spreadsheet to Leslie for Review

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3/28/2019 Meeting w/Finance & Leslie to review Draft Budget for adjustments

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4/2/2019 Final Budget Spreadsheet to Leslie for Review

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4/2/2019 Project End (Submit to Finance Committee for 4/9 meeting)