



# Nominating Committee Report

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The IHLS Nominating committee met today, April. 18, 2018 at 10:45 am. Kathy West was absent. Minutes from the March 7, 2018 meeting were approved. The committee received the 2018 election results from Troy Brown. After making sure there were no duplicate ballots, we viewed the final results. Successful candidates will be announced at the May 22, 2018 board meeting.

Committee members divided up the winners and will contact them by phone to let them know of the election results.

Recommendations/Items of Note for next year:

Should incumbents automatically be on the ballot if they wish to run again? This question came up as previously reported after our January 17, 2018 meeting.

Appoint one of the committee members to run the first meeting up until the chair is selected. Not a single one of this year's committee knew who was supposed to run the first meeting and assumed someone else on the committee knew what was going on. We also were not given the Timeline/Deadlines document prior to that meeting even though it was on the agenda, and we could not set a plan of action without it.

Have a list of responsibilities of the chair and the secretary complete with when documents are due and to whom they are to be sent. Is there a reason why draft minutes can't be shared with committee members through L2? When asked if they could be posted there with the agenda, I was told no, that we had to email them.

A list of procedures for the nominating committee as a whole would be greatly appreciated. This should include how the board would like for committee members to notify candidates who did not get put on the ballot because of the lottery as well as winners and losers of the final election. It should also include how we submit or at least to what department we are to submit the Nomination Survey. The Timeline/Deadlines only says IHLS staff. If the committee is ever made up of all new members, a lot of this information will not be known to them.

After discussing our recommendations, the members checked to make sure we had covered all of our duties and met all of the timelines. After deciding that we had, the meeting was adjourned.

Submitted by,  
Monica Cameron, Chair