

**Consensual Relationship
ACKNOWLEDGMENT AND AGREEMENT**

The undersigned acknowledges that they are involved in a consensual personal relationship with [PARTNER NAME] who, like the undersigned, is employed by Illinois Heartland Library System. The undersigned acknowledges that this relationship is purely voluntary and consensual. The undersigned further acknowledges that it is their obligation to personally notify Human Resources immediately should the relationship become non-consensual at any time in the future, or if the undersigned believes they have been subjected to any form of harassment in violation of the Company's No Harassment policy and agrees that they shall notify Human Resources immediately should this situation occur. In addition, the undersigned acknowledges that any romantic conduct or behavior in the workplace during working time, or at any time on the Company's premises, may make other employees uncomfortable, and that such conduct is not appropriate for the workplace. As such, the undersigned agrees that they will refrain from any displays of affection in the workplace, including, but not limited to, hugging, kissing, or any other physical contact that would be considered inappropriate for the workplace with [PARTNER NAME] during working time and at all times while on Company premises. Finally, the undersigned agrees to refrain from inappropriate interactions with [PARTNER NAME] while at work, to include discussions about sexual issues and/or relationship issues in the workplace at any time.

[EMPLOYEE NAME] Signature

Date

Printed Name