



Illinois Heartland Library System

FACILITIES & OPERATIONS COMMITTEE MEETING MINUTES

Date: October 11, 2022

Time: 4:00 p.m.

Call to Order

Loretta Broomfield called the meeting to order at 4:00 p.m.

Roll Call

Members present: Karen Bounds, Loretta Broomfield, Kevin Kelsey, Tammy Krouse, Kevin Latoz
Others present: Leslie Bednar, Sarah Taylor

Public Comment

None

Approval of Minutes

A motion and second were made to approve the September 13, 2022 minutes. Motion carried unanimously by roll call vote.

Unfinished Business

Surplus Items

A list of surplus items was shared at the last committee meeting. It was asked if there were any further questions regarding the list and the giveaway of these furniture items.

CARLI Office Construction

A permit from the contractor went to the city, and we were told that under the city's plumbing code there needed to be more delineation between public and private spaces, meaning a clear path to the restrooms. A&R Construction went back to the city and found out that we are considered an exception to that portion of the plumbing code. We are moving forward with planned construction of the wall for the CARLI office space so they can move in at the end of the calendar year.

Tuckpointing Bids

Tuckpointing bids were opened on Thursday, October 6. Only one bid was received, and the bid was not applicable as it did not fit our needs. We will wait for the arrival of the new facilities director to determine what to do next.

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

Roof Repair Bids

A motion and second were made to approve the roof replacement bid as recommended including optional item. Motion carried unanimously by roll call vote.

New Business

AMH Next Steps

Looking ahead, we will be forming an ad hoc working group that will have member libraries and System staff included. We plan to get as many multi-type libraries as possible. We will share a message with libraries at the next Members Matter on October 20. Greg Pronevitz, the consultant we worked with on the Request for Information process, has offered to meet with this member committee.

Public Comment

None

Announcements

It was asked if the committee would like to meet in November. It was decided that there would be no committee meeting in November, and any updates will be shared by email.

Adjournment

A motion and second were made to adjourn. Motion carried unanimously by roll call vote. Adjourned at 4:18 p.m.