Illinois Heartland Library System
Disbursement Summary Report
From 02/01/2023 Through 02/28/2023

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount	
2/3/2023	ACHIL20230203	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/03/2023	3,613.64	
2/3/2023		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/03/2023	806.24	
2/3/2023		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 02/03/2023	147.18	
2/3/2023		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/03/2023	189.48	
2/3/2023		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/03/2023	1,619.10	
2/3/2023	ACHIRS20230203	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/03/2023	18,471.55	
2/3/2023		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/03/2023	3,792.04	
2/3/2023		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 02/03/2023	682.32	
2/3/2023		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/03/2023	999.53	
2/3/2023		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/03/2023	8,266.21	
2/14/2023	23984	No	AAIM EA Training and Consulting LLC	10	Pre-employment Background Check	417.86	
2/14/2023	23985	No	Ameren Illinois	10	CHA:Gas 01/01-02/01/2023	242.83	
2/14/2023	23986	No	Ameren Illinois	10	EDW:Gas 01/01-02/01/2023	228.41	
2/14/2023	23987	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 01/01-02/01/2023	911.96	
2/14/2023	23988	No	American Pest Control	10	CHA:Monthly Extermination 02/03/2023	35.00	
2/14/2023	23989	No	Jonathan Becker	10	Mileage Reimb-Becker, John-Trvl to CAR for Interviews 01/12/2023	33.97	
2/14/2023		No	Jonathan Becker	10	Mileage Reimb-Becker, John-Trvl to CHA for Training 02/05-02/10/2023	226.63	
2/14/2023		No	Jonathan Becker	10	Mileage Reimb-Becker, John-Trvl to Color Art & Carbondale 02/02/2023	163.75	
2/14/2023	23990	No	Leslie M Bednar	10	Mileage Reimb-Bednar, Leslie - Trvl to ISLAC Meeting 01/26/2023	30.20	
2/14/2023		No	Leslie M Bednar	10	Mileage Reimb-Bednar, Leslie-Trvl to CAR for Meeting 01/23/2023	37.95	
2/14/2023	23991	No	Beyond Good Teams LLC	10	Staff Day - Hero Habits Presentation	3,000.00	*A*
2/14/2023	23992	No	Bibliotheca LLC	85	eBooks Subscription Purchases 01/01-01/31/2023	14,759.07	*B*
2/14/2023	23993	No	Buildingstars Operations Inc	10	EDW:Janitorial Srvcs February 2023	670.00	
2/14/2023	23994	No	Busey	10	Busey Credit Card Stmt Ending 2/1/2023	12,641.69	
2/14/2023		No	Busey	27	Busey Credit Card Stmt Ending 2/1/2023	278.00	
2/14/2023		No	Busey	31	Busey Credit Card Stmt Ending 2/1/2023	3,247.34	
2/14/2023		No	Busey	32	Busey Credit Card Stmt Ending 2/1/2023	72.34	
2/14/2023		No	Busey	85	Busey Credit Card Stmt Ending 2/1/2023	1,236.26	
2/14/2023	23995	No	The Cincinnati Insurance Company	10	Treasurer Bond 01/24/2023-01/23/2024	1,851.00	*C*
2/14/2023	23996	No	City of Edwardsville	10	EDW:Water & Sewer 11/07/2022-01/09/2023	161.25	
2/14/2023	23997	No	Commercial Collision of Champaign	10	U35065 - Install Wireless Liftgate Control	255.00	
2/14/2023	23998	No	Constellation NewEnergy - Gas Division	10	Gas Supply 01/01-01/31/2023	724.86	
2/14/2023	23999	No	Decatur Public Library	10	Donation-Sympathy-Moreland, Terry	50.00	
2/14/2023	24000	No	Dobbs Tire & Auto Centers	10	U32277 - Tire Repair	26.95	
2/14/2023		No	Dobbs Tire & Auto Centers	10	U33020 - Change Oil/Filter	78.31	
2/14/2023		No	Dobbs Tire & Auto Centers	10	U33807 - Change Oil/Filter & Tire Rotation	103.26	
2/14/2023		No	Dobbs Tire & Auto Centers	10	U33849 - Change Oil/Filter & Tire Rotation	96.55	
2/14/2023	24001	No	Lorachelle Eck	10	Mileage Reimb-Eck, Lorachelle-AMH Tour 02/03/2023	150.65	
2/14/2023	24002	No	Energage LLC	10	Energage Insights Consulting	3,000.00	*D*
2/14/2023	24003	No	Enterprise FM Trust	10	Monthly Leasing 02/01-02/28/2023	5,058.03	
2/14/2023	24004	No	Ford & Harrison LLP	10	Legal Counsel re:Employee Handbook Updates 01/05-01/11/2023 6.2 hrs	2,852.00	
2/14/2023	24005	No	Gateway Occupational Health	10	Pre-employment Drug Screen-EDW-Web/IT Admin & Sorter	100.00	
2/14/2023		No	Gateway Occupational Health	10	Pre-employment Fit for Duty Exam - EDW-Sorter	58.00	
2/14/2023	24006	No	Leah Gregory	10	Mileage Reimb-Gregory, Leah-Site Visit East Alton/WR HS 01/24/2023	4.52	
2/14/2023		No	Leah Gregory	10	Mileage Reimb-Gregory, Leah-Site Visit Roxana HS 01/31/2023	4.58	
2/14/2023	24007	No	i3 Broadband - CU	10	CHA:Internet 02/01-02/28/2023	11.67	
2/14/2023		No	i3 Broadband - CU	27	CHA:Internet 02/01-02/28/2023	11.66	
2/14/2023		No	i3 Broadband - CU	85	CHA:Internet 02/01-02/28/2023	11.66	
2/14/2023	24008	No	Illinois American Water	10	CHA:Water 12/28/2022-01/23/2023	40.45	
2/14/2023	24009	No	Illini Janitorial	10	CHA:Janitorial Srvcs January 2023	525.00	
2/14/2023	24010	No	John's Custom Lawn Care LLC	10	EDW:Salt Parking Lot 01/30-01/31/2023	357.50	
2/14/2023		No	John's Custom Lawn Care LLC	10	EDW:Salt Parking Lot 01/30/2023	509.20	
2/14/2023		No	John's Custom Lawn Care LLC	10	EDW:Snow Removal & Salt Parking Lot 01/25/2023	350.00	
2/14/2023	24011	No	Midwest Turf Management Inc	10	EDW:Weed Control & Fertilizer - Spring, Summer & Fall Application	311.60	
2/14/2023	24012	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	15.00	
2/14/2023	24013	No	Nextgen Solutions	10	CAR:Usage Chrg 01/01-01/31/2023	21.36	
2/14/2023	24014	No	Ron And Sons Auto	10	U35061 - Deductible on Insurance Claim #CA0019617857	500.00	
2/14/2023	24015	No	S & G Custom Mowing	10	CHA:Snow Removal & Salt Parking Lot 12/26/2022 & 01/25/2023	660.00	
2/14/2023	24016	No	Shred-it USA	10	EDW:Shredding 01/25/2023	72.65	

Illinois Heartland Library System
Disbursement Summary Report
From 02/01/2023 Through 02/28/2023

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/14/2023	24017	No	SIUC Research Park Inc	10	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	7,615.74
2/14/2023		No	SIUC Research Park Inc	85	CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00
2/14/2023	24018	No	Speed Lube # 11	10	U35100 - Change Oil/Filter	73.45
2/14/2023	24019	No	Speed Lube # 14	10	U32274 - Change Oil/Filter & Replace Wiper Blades	121.85
2/14/2023		No	Speed Lube # 14	10	U32276 - Change Oil/Filter & Add Coolant	81.45
2/14/2023		No	Speed Lube # 14	10	U35767 - Change Oil/Filter	75.95
2/14/2023	24020	No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-Trvl to Medium Pubs Networking Mtg 01/31/23	39.54
2/14/2023		No	Cassandra Thompson	85	Mileage Reimb-Thompson, Cassie-Trvl to Small Pubs Networking Mtg 02/07/23	78.24
2/14/2023	24021	No	Tire Choice #390	10	U30423 - Replace TPMS Sensor & Wiper Blades	138.55
2/14/2023	24022	No	Verizon	10	GPS Tracking & Roadside Assistance (22 Units) 01/01-01/31/2023	416.90
2/14/2023	24023	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 12/24/2022-01/23/2023	577.84
2/14/2023		No	Verizon Wireless	32	Cellphone Srvcs, MIFI, Router & After Hrs Line 12/24/2022-01/23/2023	8.34
2/14/2023		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 12/24/2022-01/23/2023	331.02
2/14/2023	24024	No	Sandra West	10	Mileage Reimb-West, Sandra-AMH Tour 02/03/2023	94.32
2/14/2023	24025	No	Xerox Financial Services	10	Base & Usage Chrg 12/30/2022-01/29/2023	250.71
2/14/2023		No	Xerox Financial Services	27	Base & Usage Chrg 12/30/2022-01/29/2023	122.89
2/14/2023		No	Xerox Financial Services	32	Base & Usage Chrg 12/30/2022-01/29/2023	216.58
2/14/2023		No	Xerox Financial Services	85	Base & Usage Chrg 12/30/2022-01/29/2023	122.87
2/14/2023	24026	No	Xerox Financial Services	10	CAR:Base Chrg February 2023	120.40
2/14/2023		No	Xerox Financial Services	85	CAR:Base Chrg February 2023	85.28
2/17/2023	ACHIL20230217	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 02/17/2023	3,839.42
2/17/2023		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 02/17/2023	824.29
2/17/2023		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 02/17/2023	147.18
2/17/2023		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 02/17/2023	189.30
2/17/2023		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 02/17/2023	1,613.73
2/17/2023	ACHIRS20230217	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 02/17/2023	19,550.71
2/17/2023		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 02/17/2023	4,003.93
2/17/2023		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 02/17/2023	682.32
2/17/2023		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 02/17/2023	998.55
2/17/2023		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 02/17/2023	8,252.41
2/24/2023	ACHIMRFFeb2023	No	Illinois Municipal Retirement Fund	10	February 2023 IMRF Payment	8,011.16
2/24/2023		No	Illinois Municipal Retirement Fund	27	February 2023 IMRF Payment	2,039.22
2/24/2023		No	Illinois Municipal Retirement Fund	31	February 2023 IMRF Payment	352.82
2/24/2023		No	Illinois Municipal Retirement Fund	32	February 2023 IMRF Payment	829.59
2/24/2023		No	Illinois Municipal Retirement Fund	85	February 2023 IMRF Payment	4,483.31
2/28/2023	24027	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 01/18-02/16/2023	700.93
2/28/2023	24028	No	AT&T	10	EDW:Internet 02/10-03/09/2023	210.15
2/28/2023		No	AT&T	27	EDW:Internet 02/10-03/09/2023	90.07
2/28/2023		No	AT&T	32	EDW:Internet 02/10-03/09/2023	90.07
2/28/2023		No	AT&T	85	EDW:Internet 02/10-03/09/2023	210.16
2/28/2023	24029	No	Jennifer Baugh	85	Mileage Reimb-Baugh, Jennifer-Trvl to Freeburg HS for Site Setup 02/16/2023	15.08
2/28/2023	24030	No	Health Care Service Corporation	10	Health Ins 03/01-03/31/2023	22,188.51
2/28/2023		No	Health Care Service Corporation	27	Health Ins 03/01-03/31/2023	6,979.81
2/28/2023		No	Health Care Service Corporation	31	Health Ins 03/01-03/31/2023	447.19
2/28/2023		No	Health Care Service Corporation	32	Health Ins 03/01-03/31/2023	1,538.11
2/28/2023		No	Health Care Service Corporation	85	Health Ins 03/01-03/31/2023	13,665.95
2/28/2023	24031	No	DP Supply Inc	10	CHA:Paper Towels, Bath Tissue & Hand Soap	297.61
2/28/2023	24032	No	Deaconess IL Specialty Clinic -	10	Pre-employment Drug Screen & Fit for Duty Exam-CAR-Courier	115.00
2/28/2023	24033	No	Dobbs Tire & Auto Centers	10	U32517 - Change Oil/Filter & Tire Rotation	96.55
2/28/2023		No	Dobbs Tire & Auto Centers	10	U35059 - Change Oil/Filter & Tire Rotation	81.33
2/28/2023		No	Dobbs Tire & Auto Centers	10	U35060 - Change Oil/Filter & Tire Rotation	86.33
2/28/2023	24034	No	Edwardsville Plumbing & Heating Inc	10	EDW:Srvc Call for Upstairs Water Heater/Reset of WRR Wall Hung Water Closet	537.74
2/28/2023	24035	No	Leanne Furby	31	Reimb for Working Lunch-5 Staff	115.56
2/28/2023	24036	No	Guardian	10	Dental, AD&D, Life & Vision Ins 03/01-03/31/2023	3,959.48
2/28/2023		No	Guardian	27	Dental, AD&D, Life & Vision Ins 03/01-03/31/2023	458.77
2/28/2023		No	Guardian	31	Dental, AD&D, Life & Vision Ins 03/01-03/31/2023	171.21
2/28/2023		No	Guardian	32	Dental, AD&D, Life & Vision Ins 03/01-03/31/2023	123.43

Illinois Heartland Library System
Disbursement Summary Report
From 02/01/2023 Through 02/28/2023

Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
2/28/2023		No	Guardian	85	Dental, AD&D, Life & Vision Ins 03/01-03/31/2023	1,245.23
2/28/2023	24037	No	Heyl Royster	10	Legal Counsel re:Accident Claims 01/05/2023	300.00
2/28/2023	24038	No	Illinois American Water	10	CHA:Water 01/27-02/23/2023	40.69
2/28/2023	24039	No	Jack Schmitt Ford	10	U31660 - Change Oil/Filter	143.07
2/28/2023	24040	No	NCPERS Group Life Ins	10	Supp Life Ins 03/01-03/31/2023	148.00
2/28/2023		No	NCPERS Group Life Ins	27	Supp Life Ins 03/01-03/31/2023	32.00
2/28/2023		No	NCPERS Group Life Ins	31	Supp Life Ins 03/01-03/31/2023	20.00
2/28/2023		No	NCPERS Group Life Ins	32	Supp Life Ins 03/01-03/31/2023	24.00
2/28/2023		No	NCPERS Group Life Ins	85	Supp Life Ins 03/01-03/31/2023	112.00
2/28/2023	24041	No	Republic Services # 729	10	CHA:Trash & Recycling Srvcs 03/01-03/31/2023	198.73
2/28/2023	24042	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 03/01-03/31/2023	241.42
2/28/2023	24043	No	Kathryn Roberts	27	ALA Conf:Reimb for Trainfare-Roberts, Katie	26.00
2/28/2023	24044	No	Ron And Sons Auto	10	U33021 - Deductible on Insurance Claim #CA0019652159	500.00
2/28/2023	24045	No	Speed Lube # 14	10	U33167 - Change Oil/Filter	75.95
2/28/2023		No	Speed Lube # 14	10	U35062 - Change Oil/Filter	149.40
2/28/2023	24046	No	Uline	10	CHA:Zip Ties (6)	226.17
2/28/2023	24047	No	Verizon Wireless	10	Cellphone Srvcs, MIFI, Router & After Hrs Line 01/24-02/23/2023	647.20
2/28/2023		No	Verizon Wireless	32	Cellphone Srvcs, MIFI, Router & After Hrs Line 01/24-02/23/2023	8.34
2/28/2023		No	Verizon Wireless	85	Cellphone Srvcs, MIFI, Router & After Hrs Line 01/24-02/23/2023	344.50
2/28/2023	24048	No	Wex Bank	10	Fuel Charges 1/23-02/22/2023	18,276.44
2/28/2023		No	Wex Bank	85	Fuel Charges 1/23-02/22/2023	72.59
2/28/2023	24049	No	Lesley Zavediuk	10	Grant Services February 2023	2,900.00
Total Disbursed						***239,103.89***

Non-routine Bill Payments Explanations

- ***A-*** *Fees for presenting at the FY2023 IHLS Staff Day.*
- ***B-*** *Purchase of eBooks from 01/01-01/31/23 & eBooks purchases to be reimbursed by participating libraries.*
- ***C-*** *Annual premium for the Treasurers Bond for 01/24/2023-01/23/2024.*
- ***D-*** *Fees for employee engagement survey and consulting services.*

Illinois Heartland Library System
Credit Card Transactions
From 01/04/2023 Through 02/01/2023

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
2/1/2023	4695 2640-Petty Linda	1/4/2023	FINISH LINE	U18520 - Car Wash 01/2023	17.99	10	5210	04	10
2/1/2023	4695 2640-Petty Linda	1/7/2023	FINISH LINE	U33806 - Van Wash 01/2023	17.99	10	5210	04	20
2/1/2023	4695 2640-Petty Linda	1/16/2023	FINISH LINE	U33023 - Van Wash 01/2023	17.99	10	5210	04	22
2/1/2023	4695 2640-Petty Linda	1/18/2023	FINISH LINE	U33056 - Van Wash 01/2023	17.99	10	5210	04	20
2/1/2023	4695 2640-Petty Linda	1/30/2023	FINISH LINE	U25399 - Van Wash 01/2023	17.99	10	5210	04	10
2/1/2023	4695 2640-Petty Linda	1/30/2023	FINISH LINE	U33021 - Van Wash 01/2023	17.99	10	5210	04	20
2/1/2023	4695 2640-Petty Linda	1/30/2023	FINISH LINE	U33022 - Van Wash 01/2023	17.99	10	5210	04	20
	Total 4695 2640-Petty Linda				125.93				
2/1/2023	5003 0265-Scoby Barbera	1/20/2023	MUSIC OCLC USERS GROUP	MOUG Annual Mtg:Registration-Scoby, Barbera 01/023	15.00	27	5290	01	27
	Total 5003 0265-Scoby Barbera				15.00				
2/1/2023	5645 2424-Bushong Stacie L	1/12/2023	PANERA	Leadership Team Mtg-Lunch-6 Staff 01/2023	79.49	10	5290	01	10
2/1/2023	5645 2424-Bushong Stacie L	1/24/2023	DIERBERGS	Advocacy & Networking-CARLI Gift Basket 01/2023	4.00	10	5330	01	10
2/1/2023	5645 2424-Bushong Stacie L	1/24/2023	ROSS	Advocacy & Networking-CARLI Gift Basket 01/2023	22.39	10	5330	01	10
2/1/2023	5645 2424-Bushong Stacie L	1/24/2023	TJ MAXX	Advocacy & Networking-CARLI Gift Basket 01/2023	9.72	10	5330	01	10
	Total 5645 2424-Bushong Stacie L				115.60				
2/1/2023	5650 4231-Hogan Downey Carol	44957	USPS	EDW:Postage 01/2023	9.65	10	5370	01	10
	Total 5650 4231-Hogan Downey Carol				9.65				
2/1/2023	5912 4772-Brown Troy M	44565	DREAMHOST	Domain Name - Fairview Heights Library 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44567	AMAZON	EDW:Toner Cartridge 01/2023	247.89	85	5360	01	85
2/1/2023	5912 4772-Brown Troy M	44929	1PASSWORD	1Password Password Manager Annual Renewal 01/2023	487.10	10	5550	01	10
2/1/2023	5912 4772-Brown Troy M	44929	SERGIOS	Working Lunch - Troy & Casey 01/2023	17.72	10	5290	01	10
2/1/2023	5912 4772-Brown Troy M	44930	FREESCOUT	Helpdesk Software Add-On Modules 01/2023	42.46	10	5550	01	10
2/1/2023	5912 4772-Brown Troy M	44930	MICROSOFT	Teams Phone Lines (18) 01/2023	265.00	10	5400	01	10
2/1/2023	5912 4772-Brown Troy M	44930	MICROSOFT	Teams Phone Lines (9) 01/2023	144.00	27	5400	01	27
2/1/2023	5912 4772-Brown Troy M	44930	MICROSOFT	Teams Phone Lines (2) 01/2023	32.00	31	5400	01	31
2/1/2023	5912 4772-Brown Troy M	44930	MICROSOFT	Teams Phone Lines (4) 01/2023	64.00	32	5400	01	32
2/1/2023	5912 4772-Brown Troy M	44930	MICROSOFT	Teams Phone Lines (17) 01/2023	272.00	85	5400	01	85
2/1/2023	5912 4772-Brown Troy M	44932	AMAZON	EDW:Refund Replacement Toner 01/2023	(228.89)	85	5360	01	85
2/1/2023	5912 4772-Brown Troy M	44935	SURVEY MONKEY	Survey Monkey Annual Subscription 01/2023	3,215.34	31	5550	01	31
2/1/2023	5912 4772-Brown Troy M	44936	DREAMHOST	Domain Name - Germantown PL 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44936	DREAMHOST	Domain Name - Litchfield PL 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44938	ADOBE CREATIVE CLOUD	Adobe Creative Cloud Subscription 01/2023	382.37	10	5550	01	10
2/1/2023	5912 4772-Brown Troy M	44939	DREAMHOST	Domain Name - Staunton PL 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44939	FREESCOUT	Helpdesk Software Modules 01/2023	27.61	85	5550	01	85
2/1/2023	5912 4772-Brown Troy M	44940	DREAMHOST	Domain Name - Fairview Heights PL 01/2023	17.99	10	5840	01	10

Illinois Heartland Library System
Credit Card Transactions
From 01/04/2023 Through 02/01/2023

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
2/1/2023	5912 4772-Brown Troy M	44940	DREAMHOST	Domain Name - Grand Prairie Library 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44940	DREAMHOST	Domain Name - Greenville PL 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44942	AMAZON	EDW:Docking Station Dual Monitor (2) 01/2023	175.98	10	5360	01	10
2/1/2023	5912 4772-Brown Troy M	44942	AMAZON	EDW:USB Docking Station Triple Display 01/2023	58.36	10	5360	01	10
2/1/2023	5912 4772-Brown Troy M	44943	POSITIVESSL	Positive SSL DV Wildcard 01/2023	124.50	10	5580	01	10
2/1/2023	5912 4772-Brown Troy M	44943	POSITIVESSL	Positive SSL DV Wildcard 01/2023	124.50	85	5580	01	85
2/1/2023	5912 4772-Brown Troy M	44944	DREAMHOST	Domain Name - Dupo Library 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44944	DREAMHOST	Domain Name - Nokomis PL 01/2023	17.99	10	5840	01	10
2/1/2023	5912 4772-Brown Troy M	44945	SURVEY MONKEY	Survey Monkey Additional Seat 01/2023	875.34	10	5580	01	10
2/1/2023	5912 4772-Brown Troy M	44949	AMAZON	EDW:Power Adapter for Laptop 01/2023	36.09	10	5260	01	10
2/1/2023	5912 4772-Brown Troy M	44952	TELCO BILL CENTER	EDW:Elevator & Fax Lines 01/2023	6.51	10	5400	01	10
2/1/2023	5912 4772-Brown Troy M	44952	TELCO BILL CENTER	EDW:Fax Lines 01/2023	8.34	32	5400	01	32
2/1/2023	5912 4772-Brown Troy M	44952	TELCO BILL CENTER	EDW:Elevator & Fax Lines 01/2023	6.51	85	5400	01	85
2/1/2023	5912 4772-Brown Troy M	44953	APPLE.COM	EDW:Dell Laptop 01/2023	3,413.00	10	5360	01	10
	Total 5912 4772-Brown Troy M				9,959.64				
2/1/2023	6067 4476-Thompson Cassandra	44945	ILA	ILA Membership Dues - Thompson, Cassie 01/2023	200.00	85	5700	01	85
2/1/2023	6067 4476-Thompson Cassandra	44951	IDEA	IDEAcon Registration Exhibit 01/2023	150.00	85	5290	01	85
	Total 6067 4476-Thompson Cassandra				350.00				
2/1/2023	6354 1516-Kates Linda	44932	GLOBAL INDUSTRIAL	CHA:Platform Aluminum Truck (4) 01/2023	915.80	10	5385	02	22
2/1/2023	6354 1516-Kates Linda	44937	SAMS CLUB	CHA:Lens Wipes (2) 01/2023	19.76	10	5385	02	20
2/1/2023	6354 1516-Kates Linda	44946	SAMS CLUB	CHA:Paper Towels & Kleenex 01/2023	89.92	10	5190	02	10
2/1/2023	6354 1516-Kates Linda	44946	SAMS CLUB	CHA:Bandaids & Plastic Cups 01/2023	30.76	10	5390	02	10
	Total 6354 1516-Kates Linda				1,056.24				
2/1/2023	6359 8292-Greve Penrod Shandi	44939	USPS	EDW:Postage 01/2023	3.95	85	5370	01	85
2/1/2023	6359 8292-Greve Penrod Shandi	44940	MDMC	MDMC Conf:Registration-Shandi & Carol 01/2023	418.00	10	5290	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44943	NONPROFIT MARKETER	Moving Towards Intersectionality:Registration-Shandi & Carol 01/2023	20.00	10	5290	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44944	CURATOR GROUP	Refund Curator Subscription (1 Month) 12/2022	(59.00)	10	5330	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44948	AIRTABLE.COM	Airtable Workspace Subscription 01/2023	348.00	10	5550	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44949	SIGNAZON	Vehicle Graphics - 2 Decals 01/2023	165.72	10	5330	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44953	MINUTEMAN PRESS	Promotional Printing:Thank You Cards (500) 01/2023	172.69	10	5330	01	10
2/1/2023	6359 8292-Greve Penrod Shandi	44957	SIGNAZON	Vehicle Graphics - Decal 01/2023	58.93	10	5330	01	10
	Total 6359 8292-Greve Penrod Shandi				1,128.29				
2/1/2023	6366 3690-Thomas Pamela	44938	ANCESTRY.COM	Ancestry.com Subscription 01/2023	119.00	27	5550	01	27
	Total 6366 3690-Thomas Pamela				119.00				

Illinois Heartland Library System
Credit Card Transactions
From 01/04/2023 Through 02/01/2023

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
2/1/2023	6613 2453-Bednar Leslie M	44945	SAMS CLUB	EDW:Paper Towels, Bath Tissue & Hand Soap 01/2023	135.28	10	5190	01	10
2/1/2023	6613 2453-Bednar Leslie M	44946	AATRIX	Electronic Filing, Printing & Mailing 1099-Misc & 1096 01/2023	24.95	10	5510	01	10
2/1/2023	6613 2453-Bednar Leslie M	44946	AATRIX	Electronic Filing, Printing & Mailing 1099-NEC & 1096 01/2023	26.52	10	5510	01	10
2/1/2023	6613 2453-Bednar Leslie M	44946	AATRIX	Electronic Filing, Printing & Mailing 2022 1095 & 1094 01/2023	138.72	10	5510	01	10
2/1/2023	6613 2453-Bednar Leslie M	44946	AATRIX	Electronic Filing, Printing & Mailing 2022 W2 & W3 01/2023	252.96	10	5510	01	10
2/1/2023	6613 2453-Bednar Leslie M	44951	AMAZON	CAR:Hand Sanitizer (2) 01/2023	34.42	10	5390	04	10
2/1/2023	6613 2453-Bednar Leslie M	44952	OBED & ISAACS	Meeting Hospitality - 3 Staff & 2 Guests 01/2023	119.19	10	5290	01	10
	Total 6613 2453-Bednar Leslie M				732.04				
2/1/2023	6773 3101-Taylor Sarah	44930	AMERICAN CLEANERS	EDW:Dry Clean Shirts 01/2023	9.30	10	5385	01	20
2/1/2023	6773 3101-Taylor Sarah	44937	WALMART	EDW:Swiffer Dusters 01/2023	19.88	10	5190	01	10
2/1/2023	6773 3101-Taylor Sarah	44937	WALMART	EDW:Coffee 01/2023	19.24	10	5390	01	10
2/1/2023	6773 3101-Taylor Sarah	44943	AMAZON	Member Day - Survey Participant Gift 01/2023	25.00	10	5315	01	10
2/1/2023	6773 3101-Taylor Sarah	44943	WALMART	EDW:Washer Fluid (6) 01/2023	21.96	10	5210	01	20
2/1/2023	6773 3101-Taylor Sarah	44943	WALMART	EDW:DEF for Box Truck (4) 01/2023	43.68	10	5210	01	22
	Total 6773 3101-Taylor Sarah				139.06				
2/1/2023	6792 9931-Trevino Jill	44945	EDISONS	Staff Day - Venue Rental 01/2023	500.00	10	5058	01	10
2/1/2023	6792 9931-Trevino Jill	44946	DELTA AIR	SHRM Conf:Airfare-Trevino, Jill 01/2023	244.20	10	5275	01	10
2/1/2023	6792 9931-Trevino Jill	44946	FRONTIER AIR	SHRM Conf:Airfare-Trevino, Jill 01/2023	152.28	10	5275	01	10
2/1/2023	6792 9931-Trevino Jill	44947	EXPEDIA	SHRM Conf:Lodging-Trevino, Jill 01/2023	1,132.97	10	5285	01	10
	Total 6792 9931-Trevino Jill				2,029.45				
2/1/2023	6820 4888-Parr Casey	44930	FOXS TOWING	U33021 - Towing 01/2023	618.00	10	5210	04	20
2/1/2023	6820 4888-Parr Casey	44932	FINISH LINE	U35061 - Van Wash 01/2023	17.99	10	5210	04	20
2/1/2023	6820 4888-Parr Casey	44949	WALMART	U29923 - Wiper Blades 01/2023	19.94	10	5210	04	20
2/1/2023	6820 4888-Parr Casey	44950	TODAYS TECH	U33022 - Change Oil/Filter & Replace Wiper Blades 01/2023	77.41	10	5210	04	20
2/1/2023	6820 4888-Parr Casey	44952	TODAYS TECH	U29923 - Change Oil/Filter, Tire Rotation & Lube Door Tracks 01/2023	205.93	10	5210	04	20
2/1/2023	6820 4888-Parr Casey	44956	RAINEDOUT	Rained Out Text Alert System 01/2023	10.00	10	5400	04	10
2/1/2023	6820 4888-Parr Casey	44956	RAINEDOUT	Rained Out Text Alert System 01/2023	10.00	10	5400	04	10
	Total 6820 4888-Parr Casey				959.27				
2/1/2023	6980 5857-Baugh Jennifer	44931	SAMS CLUB	EDW:Dry Erase Markers 01/2023	9.68	85	5365	01	85
	Total 6980 5857-Baugh Jennifer				9.68				
2/1/2023	7040 7743-Beasley Danielle	44949	USPS	EDW:Postage 01/2023	4.13	85	5370	01	85
	Total 7040 7743-Beasley Danielle				4.13				
2/1/2023	7825 3576-Furby Leanne	44951	PANERA	Working Lunch - 5 Staff 01/2023	104.77	10	5290	01	10
	Total 7825 3576-Furby Leanne				104.77				

Illinois Heartland Library System
Credit Card Transactions
From 01/04/2023 Through 02/01/2023

Credit Card Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
2/1/2023	8961 4023-Cook Jace	44945	IDEACON	IDEA Conf:Registration-Gregory, Leah 01/2023	199.00	10	5290	01	10
2/1/2023	8961 4023-Cook Jace	44945	IDEACON	IDEA Conf:Registration-Porter, Dena 01/2023	199.00	85	5290	01	85
2/1/2023	8961 4023-Cook Jace	44945	IDEACON	IDEA Conf:Registration-Thompson, Cassie 01/2023	199.00	85	5290	01	85
2/1/2023	8961 4023-Cook Jace	44945	USPS	EDW:Postage 01/2023	20.88	85	5370	01	85
	Total 8961 4023-Cook Jace				617.88				
Report Transaction Totals					**17,475.63**				

Non-routine Credit Card Transactions Explanations

Brown, Troy M - Annual software fee for password tracking and storing.
Annual subscription renewal of Survey Monkey Team Advantage plan for the Library Trustee Training grant and an additional seat for the General Fund.
Adobe Cloud annual renewal is used for images and graphics in communication and marketing material.
Purchase of replacement laptop for staff.
Thompson, Cassandra - Illinois Library Association (ILA) membership fee for Cassandra Thompson.
Registration for Illinois Digital Educators Alliance Conference (IDEAcon) exhibits for Cassandra Thompson.
Greve Penrod, Shandi - Registration for Midwest Digital Marketing (MDMC) conference for Shandi Greve Penrod & Carol Hogan Downey.
Registration for Nonprofit Marketers Network "Moving Towards Intersectionality with Communications and Visual Imagery" online seminar for Shandi Greve Penrod & Carol Hogan Downey.
Airtable Workspace subscription is used for marketing planning.
Promotional printing of (500) Thank You cards for IHLS use to send out as needed.
Thomas, Pamela - Annual subscription of Ancestry.com for CMC catalogers.
Trevino, Jill - Rental deposit of The Outlet event center for IHLS Staff Day.
Cook, Jace - Registration for IDEAcon conference for Leah Gregory, Dena Porter, and Cassandra Thompson.