Illinois Heartland Library System

IHLS - Board of Directors Meeting

September 26, 2023

EDWARDSVILLE OFFICE

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

5:00 P.M.

You may also attend the meeting via videoconference at the following locations or via Zoom:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
C.E. Brehm Memorial Public Library: 101 South Seventh Street, Mount Vernon, IL 62864-4114, 618-242-6322
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701-1796, 217-782-2994
Zoom - Join from PC, Mac, Linux, iOS or Android:
https://Illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SlVSQWJ6cXB0M0xzdzlzZz09

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at https://illinoisheartland.org/content/board-meeting-public-comment-form.

Karen Bounds, President	Loretta Broomfield	Ryan Johnson
Linda McDonnell, Vice-President	Frank Buckingham	Kevin Kelsey
Tammy Krouse, Secretary	Ann Chandler	Kristi Lear
Kevin Latoz, Treasurer	Jenna Griffith	Emily Pickell
Joshua Short, Member at Large	Sarah Hill	Kristy Walker

Time	Type	Item
5:00 PM	Action	1. Call to Order
5:01 PM	Action	2. Roll Call
5:05 PM	Action	3. Consent Agenda
		All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.
		a. Approval August 22, 2023 Minutes **(Attachment 3.1)** b. Director & Staff Activity Report **(Attachment 3.2)**
5:15 PM	Action Action	4. Acceptance of August Bills 2023 **(Attachment 4.1)** 5. August 2023 Financial Report **(Attachment 5.1)**

5:30 PM	
	Action
		6. FY2023 Annual Report
		   a. Financial Audit
		      i. FY2022 Audit Synopsis **(Attachment 6.1)**

IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!

5:40 PM	Action
	Information
	
	Information
	Information
	Information
	Information
	Information
		ii. FY2022 Audited Financial Statements **(Attachment 6.2)**
		   b. Narrative **(Attachment 6.3)**
		   c. Components **(Attachment 6.4)**
		7. Freedom of Information Act (FOIA) Update
		8. Open Meetings Act (OMA) Update
		9. Public Comment
		10. Illinois State Library Report
		11. Communication
		   a. *Libraries as Partners for Emergency Preparedness and Response in Times of Crisis*: Illinois Fire Service Institute Grant Project
		   b. Illinois School Library Workers Symposium Update
		   c. Board Intranet Overview

5:50 PM 6:05 PM		
		12. Human Resources
6:15 PM	Action Action	a. Staff Report **(Attachment 12.1)** b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:20 PM	Action	c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))
6:25 PM	Information	13. Committee Reports
		a. Executive b. Budget and Finance c. Policy and Membership d. Facilities and Operations e. Personnel f. Advocacy and Education – did not meet
	Information	14. Partner Reports a. Association of Illinois School Library Educators (AISLE) b. Illinois Library Association (ILA) c. Illinois State Library Advisory Committee (ISLAC)
6:35 PM		15. Unfinished Business
	Information Action	a. FY2024 Annual Meeting b.
		16. New Business
6:40 PM	Information Information Information Action	a. Hiring Procedure **(Attachment 16.1)** b. Meetings via Electronic Means Policy Update (First Read) **(Attachment 16.2)** c. FY2025 Nominating Committee d. Agenda Building
6:50 PM	Information	17. Public Comment
7:05 PM	Information	18. Announcements
7:10 PM	Action	19. Adjournment