IHLS - Board of Directors Meeting
September 26, 2023

EDWARDSVILLE OFFICE
6725 Goshen Road, Edwardsville, IL 62025
Phone: 618-656-3216

You may also attend the meeting via videoconference at the following locations or via Zoom:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711
Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047
C.E. Brehm Memorial Public Library: 101 South Seventh Street, Mount Vernon, IL 62864-4114, 618-242-6322
Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701-1796, 217-782-2994
Zoom - Join from PC, Mac, Linux, iOS or Android: https://Illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SJIVSUQWJ6xX80M0xzdIZzZ09

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to publiccomment@illinoisheartland.org or use the form found on the IHLS website at https://illinoisheartland.org/content/board-meeting-public-comment-form.

Karen Bounds, President
Linda McDonnell, Vice-President
Tammy Krouse, Secretary
Kevin Latoz, Treasurer
Joshua Short, Member at Large
Loretta Broomfield
Frank Buckingham
Ann Chandler
Jenna Griffith
Sarah Hill
Ryan Johnson
Kevin Kelsey
Kristi Lear
Emily Pickell
Kristy Walker

<table>
<thead>
<tr>
<th>Time</th>
<th>Action</th>
<th>Agenda Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00 PM</td>
<td>Action</td>
<td>1. Call to Order</td>
</tr>
<tr>
<td>5:01 PM</td>
<td>Action</td>
<td>2. Roll Call</td>
</tr>
<tr>
<td>5:05 PM</td>
<td>Action</td>
<td>3. Consent Agenda</td>
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All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.

<table>
<thead>
<tr>
<th>Time</th>
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</tr>
</thead>
<tbody>
<tr>
<td>5:15 PM</td>
<td>Action</td>
<td>4. Approval August 22, 2023 Minutes (Attachment 3.1)</td>
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<td>5:30 PM</td>
<td>Action</td>
<td>5. Acceptance of August Bills 2023 (Attachment 4.1)</td>
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|            | Action          | 6. FY2023 Annual Report
|            |                 | a. Financial Audit
<p>|            |                 | i. FY2022 Audit Synopsis (Attachment 6.1)                                  |</p>
<table>
<thead>
<tr>
<th>Time</th>
<th>Action/Information</th>
<th>Details</th>
</tr>
</thead>
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| 5:40 PM | Action/Information | ii. FY2022 Audited Financial Statements *(Attachment 6.2)*  
b. Narrative *(Attachment 6.3)*  
c. Components *(Attachment 6.4)* |
| 5:50 PM 6:05 PM | Information | 7. Freedom of Information Act (FOIA) Update  
8. Open Meetings Act (OMA) Update  
9. Public Comment  
10. Illinois State Library Report  
11. Communication  
b. Illinois School Library Workers Symposium Update  
c. Board Intranet Overview |
| 6:15 PM | Action | a. Staff Report *(Attachment 12.1)*  
b. Secondary Employment – IHLS Staff  
(This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
| 6:20 PM | Action | c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1)) |
| 6:25 PM | Information | 13. Committee Reports  
a. Executive  
b. Budget and Finance  
c. Policy and Membership  
d. Facilities and Operations  
e. Personnel  
f. Advocacy and Education – did not meet |
| 6:35 PM | Information | 14. Partner Reports  
a. Association of Illinois School Library Educators (AISLE)  
b. Illinois Library Association (ILA)  
c. Illinois State Library Advisory Committee (ISLAC) |
| 6:40 PM | Information | 15. Unfinished Business  
a. FY2024 Annual Meeting  
b. |
| 6:50 PM | Information | 16. New Business  
a. Hiring Procedure *(Attachment 16.1)*  
b. Meetings via Electronic Means Policy Update (First Read) *(Attachment 16.2)*  
c. FY2025 Nominating Committee  
d. Agenda Building |
| 7:05 PM | Information | 17. Public Comment |
| 7:10 PM | Action | 18. Announcements  
19. Adjournment |