

Illinois Heartland Library System
 Disbursement Summary Report
 From 08/01/2023 Through 08/31/2023

Attachment 4.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code	Transaction Description		
8/4/2023	ACHIL20230804	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 08/04/2023		4,549.51
8/4/2023		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 08/04/2023		946.86
8/4/2023		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 08/04/2023		206.36
8/4/2023		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 08/04/2023		235.76
8/4/2023		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 08/04/2023		1,877.17
8/4/2023	ACHIRS20230804	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 08/04/2023		23,846.19
8/4/2023		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 08/04/2023		4,686.39
8/4/2023		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 08/04/2023		1,055.02
8/4/2023		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 08/04/2023		1,329.44
8/4/2023		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 08/04/2023		9,665.33
8/10/2023	24410	No	Ameren Illinois	10	CHA:Gas 07/01-08/01/2023		66.44
8/10/2023	24411	No	Ameren Illinois	10	EDW:Gas 07/01-08/01/2023		66.69
8/10/2023	24412	No	Ameren Illinois	10	EDW:Electric & Lighting Srvcs 07/01-08/01/2023		1,948.99
8/10/2023	24413	No	ATIS Elevator Inspections	10	EDW:Annual Elevator Inspection 04/24/2023		227.50
8/10/2023	24414	No	Jennifer Baugh	85	Mileage Reimb-Trvl to CAR Supervisors Mtg 07/24/2023		159.17
8/10/2023	24415	No	Beaumont Tire & Auto Repair	10	U35767 - Replace Tires (2)		451.00
8/10/2023	24416	No	Leslie M Bednar	10	Mileage Reimb-Trvl to CAR Staff & Board Mtg 07/25/2023		24.12
8/10/2023		No	Leslie M Bednar	10	Mileage Reimb-Trvl to CHA Broadband Mtg 07/27/2023		41.22
8/10/2023		No	Leslie M Bednar	10	Mileage Reimb-Trvl to Supervisors Mtg 07/24/2023		19.13
8/10/2023	24417	No	Bickle Electric Contracting Co Inc	10	EDW:Replace Receptacle & Add Wire to Circuit		382.29
8/10/2023	24418	No	Buildingstars Operations Inc	10	Janitorial Srvcs August 2023		670.00
8/10/2023	24419	No	Busey	10	Busey Credit Card Stmt Ending 8/2/2023		11,032.92
8/10/2023		No	Busey	27	Busey Credit Card Stmt Ending 8/2/2023		1,041.06
8/10/2023		No	Busey	31	Busey Credit Card Stmt Ending 8/2/2023		382.00
8/10/2023		No	Busey	32	Busey Credit Card Stmt Ending 8/2/2023		72.34
8/10/2023		No	Busey	85	Busey Credit Card Stmt Ending 8/2/2023		3,729.21
8/10/2023	24420	No	Carbondale Public Library	85	Reimb for USP Marion Lost Book 'Golden Lion:A Novel of Heroes Time of War'		28.99
8/10/2023		No	Carbondale Public Library	85	Reimb for USP Marion Lost Book 'Rage'		19.95
8/10/2023	24421	No	Carle	85	Pre-employment Drug Screen - Cataloger		49.00
8/10/2023	24422	No	Carmody MacDonald PC	10	Legal Counsel re:Web Policy 06/06-06/16/2023 .5hrs		177.50
8/10/2023	24423	No	CE Brehm Memorial PLD	85	Reimb for USP Marion Lost Book 'The Beautiful Struggle, a Memoir'		18.00
8/10/2023	24424	No	Constellation NewEnergy - Gas Division	10	Gas Supply 07/01-07/31/2023		23.91
8/10/2023	24425	No	Dave's Precision Mowing	10	CHA:Cut Down & Haul Brush 07/27/2023		200.00
8/10/2023		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/04/2023		80.00
8/10/2023		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/13/2023		80.00
8/10/2023		No	Dave's Precision Mowing	10	CHA:Mowing/Trimming/Blowing 07/18/2023		80.00
8/10/2023	24426	No	Dobbs Tire & Auto Centers	10	U33020 - Diagnostic for Transmission Light & Change Transmission Fluid		342.78
8/10/2023	24427	No	Amanda Doherty	85	Mileage Reimb-Trvl to Effingham PL for SHARE Finance Mtg		123.00
8/10/2023	24428	No	Effingham Public Library	85	Reimb for USP Marion Lost Book 'Rick & Morty Vol 9'		14.59
8/10/2023	24429	No	Enterprise FM Trust	10	Monthly Lease & Management Fee 08/01-08/31/2023		1,492.73
8/10/2023	24430	No	ESS Clean Inc	10	CHA:Janitorial Srvcs August 2023		1,095.00
8/10/2023	24431	No	John Fabick Tractor Company	10	EDW:Replace Generator Battery		534.72
8/10/2023	24432	No	Ford & Harrison LLP	10	Legal Counsel re:Personnel Matters 07/19/2023 .8hrs		368.00
8/10/2023	24433	No	Gateway Occupational Health	10	Pre-employment Drug Screen-Courier		100.00
8/10/2023		No	Gateway Occupational Health	10	Pre-employment Fit for Duty Exam-Courier (2)		116.00
8/10/2023	24434	No	Georgetown Public Library	85	Reimb for USP Marion Lost Book 'Antarktos Rising'		10.00
8/10/2023	24435	No	Leah Gregory	10	Mileage Reimb-Trvl to Geff CUSD for Site Visit 07/31/2023		29.58
8/10/2023	24436	No	Zach Henderson	85	Mileage Reimb-Trvl to Giant City School Go-Live Training 07/26/2023		120.52
8/10/2023	24437	No	i3 Broadband - CU	10	Internet 08/01-08/31/2023		11.67
8/10/2023		No	i3 Broadband - CU	27	Internet 08/01-08/31/2023		11.66
8/10/2023		No	i3 Broadband - CU	85	Internet 08/01-08/31/2023		11.66
8/10/2023	24438	No	IHLS-OCLC	85	FY24 Annual OCLC Service Fee (IHI) 07/01/2023-06/30/2024		232.04 A
8/10/2023	24439	No	Illinois American Water	10	CHA:Water 06/27-07/27/2023		41.73
8/10/2023	24440	No	Technology Management Rev Fund	85	Bandwidth 06/01-06/30/2023		270.00
8/10/2023	24441	No	Illinois Library Association	10	ILA Conf Awards Luncheon-Greve Penrod		50.00 B
8/10/2023		No	Illinois Library Association	10	ILA Conf Awards Luncheon-Hogan-Downey		50.00
8/10/2023		No	Illinois Library Association	10	ILA Conf Awards Luncheon-Popit		50.00
8/10/2023		No	Illinois Library Association	85	ILA Conf Awards Luncheon-Thompson		50.00
8/10/2023	24442	No	Jensen Information Technologies Inc	85	Tricerat ScrewDrivers Software Maint & Support (7)		3,289.93 C
8/10/2023	24443	No	Kate Kite	10	Mileage Reimb-Trvl to Directors Univ Springfield 07/31-08/03/2023		15.54

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From 08/01/2023 Through 08/31/2023

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
8/10/2023	24444	No	Marketview Car Wash	10		U32274 & U35767 - Van Wash	20.00
8/10/2023	24445	No	Lia McInerney	10		Mileage Reimb-Trvl to CAR Supervisors Mtg 07/24/2023	25.64
8/10/2023		No	Lia McInerney	10		Mileage Reimb-Trvl to Filament Workshop St. Louis 07/10/2023	6.02
8/10/2023	24446	No	Mountain Valley Water of Carbondale	10		CAR:5 Gallon Purified Water Bottle (2)	15.50
8/10/2023	24447	No	Nextgen Solutions	10		Copier Usage Chrg 07/01-07/31/2023	54.68
8/10/2023		No	Nextgen Solutions	85		Copier Usage Chrg 07/01-07/31/2023	49.22
8/10/2023	24448	No	O'Fallon Public Library	85		Reimb for USP Marion Lost Book 'Suck Less:Where There's a William'	19.99
8/10/2023	24449	No	Pekin Public Library	85		Donation-Sympathy-Beasley, Danielle	50.00
8/10/2023	24450	No	Rochester Public Library District	85		Reimb for USP Marion Lost Book 'Batman:Arkham Knight Vol 1'	25.00
8/10/2023		No	Rochester Public Library District	85		Reimb for USP Marion Lost Book 'Doomsday Clock Part 2'	30.00
8/10/2023	24451	No	Selective Insurance Company of America	10		CHA:Flood Ins Premium 10/03/2023-10/02/2024	1,273.00 D
8/10/2023	24452	No	SIUC Research Park Inc	10		Office Leasing, Electric & Lighting Srvc & Fiber Internet	8,318.46
8/10/2023		No	SIUC Research Park Inc	85		Office Leasing, Electric & Lighting Srvc & Fiber Internet	10.00
8/10/2023	24453	No	Six Mile Regional Library District	85		Reimb for USP Marion Lost Book 'The Starman Omnibus Vol 1'	49.99
8/10/2023	24454	No	Speed Lube # 14	10		U35767 - Change Oil/Filter	75.95
8/10/2023		No	Speed Lube # 14	10		U35987 - Change Oil/Filter	87.45
8/10/2023		No	Speed Lube # 14	10		U36092 - Change Oil/Filter	132.45
8/10/2023	24455	No	Tire Choice #390	10		U33020 - Replace Tires (2)	577.86
8/10/2023		No	Tire Choice #390	10		U33849 - Change Oil/Filter & Tire Rotation	60.99
8/10/2023	24456	No	Jill Trevino	10		Mileage Reimb-Trvl to CAR Supervisors Mtg 07/24/2023	107.42
8/10/2023		No	Jill Trevino	10		Mileage Reimb-Trvl to Springfield Directors Univ 08/01/2023	24.98
8/10/2023	24457	No	Verizon	10		GPS Tracking & Roadside Assistance (23 Units) 07/01-07/31/2023	435.85
8/10/2023	24458	No	Verizon Wireless	10		Cellphone Srvc, MIFI, Router & After Hrs Line 06/24-07/23/2023	562.86
8/10/2023		No	Verizon Wireless	32		Cellphone Srvc, MIFI, Router & After Hrs Line 06/24-07/23/2023	8.34
8/10/2023		No	Verizon Wireless	85		Cellphone Srvc, MIFI, Router & After Hrs Line 06/24-07/23/2023	344.44
8/10/2023	24459	No	West Frankfort Public Library	85		Reimb for USP Marion Lost Book 'Relic'	10.00
8/10/2023	24460	No	Xerox Financial Services	10		Copier Base Chrg August 2023	121.84
8/10/2023		No	Xerox Financial Services	85		Copier Base Chrg August 2023	86.32
8/18/2023	24423	No	CE Brehm Memorial PLD	85		Reimb for USP Marion Lost Book 'The Beautiful Struggle, a Memoir'	(18.00) E
8/18/2023	ACHIL20230818	No	Illinois Department of Revenue	10		IL Payroll Tax Deposit - PD 08/18/2023	4,056.51
8/18/2023		No	Illinois Department of Revenue	27		IL Payroll Tax Deposit - PD 08/18/2023	864.97
8/18/2023		No	Illinois Department of Revenue	31		IL Payroll Tax Deposit - PD 08/18/2023	187.77
8/18/2023		No	Illinois Department of Revenue	32		IL Payroll Tax Deposit - PD 08/18/2023	214.00
8/18/2023		No	Illinois Department of Revenue	85		IL Payroll Tax Deposit - PD 08/18/2023	1,694.58
8/18/2023	ACHIRS20230818	No	Department of the Treasury	10		IRS Payroll Tax Deposit-PD 08/18/2023	20,935.68
8/18/2023		No	Department of the Treasury	27		IRS Payroll Tax Deposit-PD 08/18/2023	4,230.85
8/18/2023		No	Department of the Treasury	31		IRS Payroll Tax Deposit-PD 08/18/2023	929.68
8/18/2023		No	Department of the Treasury	32		IRS Payroll Tax Deposit-PD 08/18/2023	1,166.17
8/18/2023		No	Department of the Treasury	85		IRS Payroll Tax Deposit-PD 08/18/2023	8,523.97
8/21/2023	24369	No	Illini Janitorial	10		Janitorial Srvc June 2023	(525.00) F
8/28/2023	24461	No	Ameren Illinois	10		CHA:Electric & Lighting Srvc 07/17-08/15/2023	1,346.99
8/28/2023	24462	No	American Pest Control	10		CHA:Monthly Extermination 08/11/2023	35.00
8/28/2023	24463	No	AT&T	10		EDW:Internet 08/10-09/09/2023	215.43
8/28/2023		No	AT&T	27		EDW:Internet 08/10-09/09/2023	92.32
8/28/2023		No	AT&T	32		EDW:Internet 08/10-09/09/2023	92.33
8/28/2023		No	AT&T	85		EDW:Internet 08/10-09/09/2023	215.43
8/28/2023	24464	No	Health Care Service Corporation	10		Health Ins 09/01-09/30/2023	22,857.45
8/28/2023		No	Health Care Service Corporation	27		Health Ins 09/01-09/30/2023	6,085.43
8/28/2023		No	Health Care Service Corporation	31		Health Ins 09/01-09/30/2023	670.79
8/28/2023		No	Health Care Service Corporation	32		Health Ins 09/01-09/30/2023	1,493.39
8/28/2023		No	Health Care Service Corporation	85		Health Ins 09/01-09/30/2023	10,995.71
8/28/2023	24465	No	Danielle Beasley	85		Mileage Reimb-Trvl to Shelbyville PL for Cloud Library Trng	24.12
8/28/2023	24466	No	Beaumont Tire & Auto Repair	10		U35100 - Replace Tires (4) & Change Oil/Filter	986.73
8/28/2023	24467	No	Bel-O Sales & Service Inc	10		EDW:Bypassed Economizer, Closed Damper, Straightened & Reinstalled Drains	390.00
8/28/2023		No	Bel-O Sales & Service Inc	10		EDW:Repaired Shorted Wire & Replaced Thermostat 08/10/2023	391.00
8/28/2023	24468	No	Bibliotheca LLC	85		eBooks Subscription Purchases 07/01-07/31/2023	13,031.65 G
8/28/2023	24469	No	BJ's Printables Inc	10		Board Member Shirt (1)	28.10
8/28/2023	24470	No	Loretta Broomfield	10		Board Member:Mileage Reimb 08/22/2023	24.24
8/28/2023	24471	No	Frank Buckingham	10		Board Member:Mileage Reimb 08/22/2023	45.72
8/28/2023	24472	No	ByWater Solutions LLC	85		Aspen Implementation & Training	50,950.00 H
8/28/2023	24473	No	C Krueger's Finest Baked Goods	10		Board Member Birthday Treats (3)	32.85

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
8/28/2023	24474	No	Cintas Fire 636525	10	CAR:Annual Fire Extinguisher Inspection (4)	421.76
8/28/2023	24475	No	City of Edwardsville	10	EDW:Water & Sewer 05/12-07/11/2023	181.78
8/28/2023	24476	No	Guardian	10	Dental, AD&D, Life & Vision Ins 09/01-09/30/2023	4,158.01
8/28/2023		No	Guardian	27	Dental, AD&D, Life & Vision Ins 09/01-09/30/2023	408.69
8/28/2023		No	Guardian	31	Dental, AD&D, Life & Vision Ins 09/01-09/30/2023	182.89
8/28/2023		No	Guardian	32	Dental, AD&D, Life & Vision Ins 09/01-09/30/2023	117.83
8/28/2023		No	Guardian	85	Dental, AD&D, Life & Vision Ins 09/01-09/30/2023	910.47
8/28/2023	24477	No	Sarah Hill	10	Board Member:Mileage Reimb 08/22/2023	72.71
8/28/2023	24478	No	IHLS-OCLC	85	CONTENTdm Annual Agreement (IHI) 08/01/2023-07/31/2024	2,070.10 I
8/28/2023	24479	No	Illinois American Water	10	CHA:Water 07/28-08/24/2023	41.68
8/28/2023	24480	No	Illini Janitorial	10	Janitorial Srvc June 2023	525.00
8/28/2023	24481	No	Imel Pest Control Inc	10	EDW:Pest Control 06/30/2023	125.00
8/28/2023	24482	No	Jensen Information Technologies Inc	85	APC Replacement Battery	701.00
8/28/2023		No	Jensen Information Technologies Inc	85	Server Replacement Project (8)	388,996.09 J
8/28/2023	24483	No	Mr Auto Body Inc	10	U36092 - Accident Repair - To be Reimb by Selective	9,722.64 K
8/28/2023	24484	No	Myler Automotive Repair Inc	10	U32274 - Diagnose Server Belt Issue & Replace Battery	370.45
8/28/2023	24485	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 09/01-09/30/2023	196.21
8/28/2023	24486	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 09/01-09/30/2023	82.04
8/28/2023	24487	No	Selective Insurance Company of America	10	Auto Insurance Endorsement 07/26/2023-06/25/2024	1,680.00 L
8/28/2023	24488	No	Shred-it USA	10	EDW:Shredding 08/18/2023	82.58
8/28/2023	24489	No	Speed Lube # 14	10	U34175 - Change Oil/Filter	85.70
8/28/2023		No	Speed Lube # 14	10	U35062 - Change Oil/Filter	75.95
8/28/2023	24490	No	Becky Spratford	31	Creation of 2 Trustee Training Webinars	240.00 M
8/28/2023	24491	No	Systemax Corporation	85	Promotional Branded Items-SHARE LED Aluminum Tool Pen Screwdriver (100)	446.70 N
8/28/2023	24492	No	Tire Choice #390	10	U31660 - Change Oil/Filter & Tire Rotation	190.23
8/28/2023		No	Tire Choice #390	10	U33020 - Change Oil/Filter & Tire Rotation	78.04
8/28/2023		No	Tire Choice #390	10	U33807 - Change Oil/Filter & Tire Rotation	78.04
8/28/2023		No	Tire Choice #390	10	U35998 - Change Oil/Filter & Tire Rotation	60.99
8/28/2023	24493	No	Uline	10	Spare Dolly Wheels & E-Track Rails	233.96
8/28/2023		No	Uline	10	U31660 - E-Track Rails for Box Truck	119.01
8/28/2023	24494	No	U of I University Library Business Office	10	Damaged Books (2)	80.00
8/28/2023	24495	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 07/24-08/23/2023	651.98
8/28/2023		No	Verizon Wireless	32	Cellphone Srvc, MIFI, Router & After Hrs Line 07/24-08/23/2023	8.34
8/28/2023		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 07/24-08/23/2023	344.44
8/28/2023	24496	No	Wex Bank	10	Fuel Charges 07/23-08/22/2023	20,070.49
8/28/2023		No	Wex Bank	85	Fuel Charges 07/23-08/22/2023	192.37
8/28/2023	24497	No	Xerox Financial Services	10	Copier Base & Usage Chrg 06/30-07/29/2023	302.55
8/28/2023		No	Xerox Financial Services	27	Copier Base & Usage Chrg 06/30-07/29/2023	124.52
8/28/2023		No	Xerox Financial Services	32	Copier Base & Usage Chrg 06/30-07/29/2023	344.27
8/28/2023		No	Xerox Financial Services	85	Copier Base & Usage Chrg 06/30-07/29/2023	124.52
8/28/2023	24498	No	Lesley Zavediuk	85	Aspen Implementation - August 2023	1,100.00
8/28/2023		No	Lesley Zavediuk	85	Grant Services - August 2023	3,000.00
8/31/2023	ACHIMRFAug2023	No	Illinois Municipal Retirement Fund	10	August 2023 IMRF Payment	9,629.53
8/31/2023		No	Illinois Municipal Retirement Fund	27	August 2023 IMRF Payment	2,264.86
8/31/2023		No	Illinois Municipal Retirement Fund	31	August 2023 IMRF Payment	472.33
8/31/2023		No	Illinois Municipal Retirement Fund	32	August 2023 IMRF Payment	1,014.62
8/31/2023		No	Illinois Municipal Retirement Fund	85	August 2023 IMRF Payment	<u>4,961.42</u>

Total Disbursed

700,092.51

Non-routine Bill Payments Explanations

- A-** FY2024 annual OCLC service fee 07/01/23-06/30/24 for account IHI. This is used by the SHARE cataloging department.
- B-** Registration for (4) staff members to the Illinois Library Association (ILA) Awards Luncheon. These four staff members received free conference registration with the IHLS and SHARE booth fees.
- C-** Tricerat ScrewDrivers annual licensing (7) for software maintenance and support.
- D-** Annual premium for flood insurance at the Champaign office 10/03/2023-10/02/2024.
- E-** Voided reimbursement check due to the library found the lost book.
- F-** Voided lost check and reissued on check #24480.
- G-** Purchase of eBooks from 07/01-07/31/23 & eBooks purchases to be reimbursed by participating libraries.
- H-** Implementation and training fees for Aspen. The cost is covered by the SHARE reserve fund.
- I-** CONTENTdm Hosting Services annual renewal 08/01/23-07/31/24 for SHARE.

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- J-** *Purchase of (8) servers to replace existing SHARE servers.*
- K-** *Costs to repair damaged cargo van and we were reimbursed less the deductible from the insurance carrier.*
- L-** *Annual premium for additional Auto insurance to cover the new box truck.*
- M-** *Contractual hours for the creation of two iLEAD Trustee Training grant webinars.*
- N-** *Purchase of (100) promotional branded LED aluminum tool pen screwdrivers for the SHARE fund.*

Illinois Heartland Library System
 Credit Card Transactions
 From 07/04/2023 Through 08/02/2023

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
8/2/2023	0147 7661-Kite Kate	7/19/2023	SLA MIDWEST	SLA Midwest Symposium:Registration-Kite 07/2023	<u>20.00</u>	10	5290	01	10	
	Total 0147 7661-Kite Kate				20.00					
8/2/2023	1090 8459-Caskey Matthew	7/6/2023	DREAMHOST	Domain Name - Wood River Library 07/2023	17.99	10	5840	01	10	
8/2/2023	1090 8459-Caskey Matthew	7/7/2023	DREAMHOST	Domain Name - Belleville PL 07/2023	17.99	10	5840	01	10	
8/2/2023	1090 8459-Caskey Matthew	7/8/2023	DREAMHOST	Domain Name - Greenfield PL 07/2023	<u>17.99</u>	10	5840	01	10	
	Total 1090 8459-Caskey Matthew				53.97					
8/2/2023	4924 2137-McInerney Lia	7/13/2023	LOWES	Delivery Supplies 07/2023	11.96	10	5385	01	20	
8/2/2023	4924 2137-McInerney Lia	7/13/2023	WALMART	Office Supplies 07/2023	9.29	10	5365	01	10	
8/2/2023	4924 2137-McInerney Lia	7/21/2023	PAPA JOHNS	Pizza for Delivery 07/2023	17.11	10	5290	01	20	
8/2/2023	4924 2137-McInerney Lia	7/26/2023	WALMART	Washer Fluid (6) & Rain-X (3) 07/2023	41.49	10	5210	01	20	
8/2/2023	4924 2137-McInerney Lia	7/26/2023	WALMART	DEF for Box Truck (4) 07/2023	39.92	10	5210	01	22	
8/2/2023	4924 2137-McInerney Lia	7/27/2023	HOME DEPOT	Delivery Supplies 07/2023	18.32	10	5385	01	20	
8/2/2023	4924 2137-McInerney Lia	7/27/2023	LOWES	Delivery Supplies 07/2023	<u>27.92</u>	10	5385	01	20	
	Total 4924 2137-McInerney Lia				166.01					
8/2/2023	5003 0265-Scoby Barbera	7/26/2023	ILA	CMC Cataloger-ILA Membership Dues 07/2023	<u>100.00</u>	27	5700	01	27	
	Total 5003 0265-Scoby Barbera				100.00					
8/2/2023	5645 2424-Bushong Stacie L	7/14/2023	PANERA	Lunch-Board Member Exit Interview-1 Staff & 2 Board Members 07/2023	71.44	10	5290	01	10	
8/2/2023	5645 2424-Bushong Stacie L	7/16/2023	AMAZON	Office Supplies 07/2023	17.98	10	5365	01	10	
8/2/2023	5645 2424-Bushong Stacie L	7/24/2023	JIMMY JOHNS	Supervisors Mtg-Lunch-21 Staff 07/2023	<u>315.60</u>	10	5290	01	10	
	Total 5645 2424-Bushong Stacie L				405.02					
8/2/2023	5912 4772-Brown Troy M	7/5/2023	MICROSOFT	Teams Phone Lines (18) 07/2023	265.00	10	5400	01	10	
8/2/2023	5912 4772-Brown Troy M	7/5/2023	MICROSOFT	Teams Phone Lines (9) 07/2023	144.00	27	5400	01	27	
8/2/2023	5912 4772-Brown Troy M	7/5/2023	MICROSOFT	Teams Phone Lines (2) 07/2023	32.00	31	5400	01	31	
8/2/2023	5912 4772-Brown Troy M	7/5/2023	MICROSOFT	Teams Phone Lines (4) 07/2023	64.00	32	5400	01	32	
8/2/2023	5912 4772-Brown Troy M	7/5/2023	MICROSOFT	Teams Phone Lines (17) 07/2023	272.00	85	5400	01	85	
8/2/2023	5912 4772-Brown Troy M	7/7/2023	STARLINK	Starlink Internet 07/2023	110.00	10	5400	04	10	
8/2/2023	5912 4772-Brown Troy M	7/11/2023	HOLIDAY INN	Filament Trng & Facility/Operations Dir Interviews:Lodging-1 Staff 07/2023	112.70	10	5265	01	10	
8/2/2023	5912 4772-Brown Troy M	7/11/2023	HOLIDAY INN	Filament Trng & Facility/Operations Dir Interviews:Lodging-1 Staff 07/2023	112.70	10	5265	01	10	
8/2/2023	5912 4772-Brown Troy M	7/11/2023	PEEL	Filament Trng & Facility/Operations Dir Interviews:Dinner-3 Staff 07/2023	72.84	10	5260	01	10	
8/2/2023	5912 4772-Brown Troy M	7/15/2023	TELCO BILL CENTER	Elevator & Fax Lines 07/2023	22.58	10	5400	01	10	
8/2/2023	5912 4772-Brown Troy M	7/15/2023	TELCO BILL CENTER	Fax Lines 07/2023	8.34	32	5400	01	32	
8/2/2023	5912 4772-Brown Troy M	7/15/2023	TELCO BILL CENTER	Elevator & Fax Lines 07/2023	22.58	85	5400	01	85	
8/2/2023	5912 4772-Brown Troy M	7/19/2023	DLT SOLUTIONS	Quest Spotlight Server Annual Renewal 07/2023	540.53	85	5550	01	85	
8/2/2023	5912 4772-Brown Troy M	7/19/2023	PHEEDLOOP	Member Day - Pheedloop Platform Renewal 07/2023	3,006.90	10	5315	01	10	

Illinois Heartland Library System
 Credit Card Transactions
 From 07/04/2023 Through 08/02/2023

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
8/2/2023	5912 4772-Brown Troy M	7/21/2023	BEST BUY	Mobile Memory Lab Grant - Scanner (2) 07/2023	559.98	10	5360	01	34
8/2/2023	5912 4772-Brown Troy M	7/26/2023	AMAZON	OWL Camera for Members Matter Mtg - Cable 07/2023	7.99	10	5360	01	10
8/2/2023	5912 4772-Brown Troy M	7/27/2023	AMAZON	OWL Camera Setup for Members Matter Mtgs 07/2023	1,283.41	10	5360	01	10
8/2/2023	5912 4772-Brown Troy M	7/27/2023	AMAZON	Ergonomic Mice (4) 07/2023	299.80	85	5360	01	85
8/2/2023	5912 4772-Brown Troy M	8/1/2023	FREESCOUT	FreeScout Module 07/2023	15.93	85	5550	01	85
8/2/2023	5912 4772-Brown Troy M	8/2/2023	MICROSOFT	Online Cloud Backup 07/2023	249.16	10	5550	01	10
8/2/2023	5912 4772-Brown Troy M	8/2/2023	MICROSOFT	Online Cloud Backup 07/2023	249.15	85	5550	01	85
8/2/2023	5912 4772-Brown Troy M	8/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 07/2023	245.47	10	5550	01	10
8/2/2023	5912 4772-Brown Troy M	8/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 07/2023	<u>245.47</u>	85	5550	01	85
	Total 5912 4772-Brown Troy M				7,942.53				
8/2/2023	6176 8343-Yackle Annabel	7/6/2023	ILA	ILA Conf:Registration-Yackle 07/2023	<u>350.00</u>	31	5290	01	31
	Total 6176 8343-Yackle Annabel				350.00				
8/2/2023	6354 1516-Kates Linda	7/7/2023	MEIJER	First Aid Supplies 07/2023	6.59	10	5390	02	10
8/2/2023	6354 1516-Kates Linda	7/7/2023	SAMS CLUB	Kitchen Supplies 07/2023	11.98	10	5390	02	10
8/2/2023	6354 1516-Kates Linda	7/9/2023	FELDKAMP TOWING	U35767 - Towing 07/2023	150.60	10	5210	02	20
8/2/2023	6354 1516-Kates Linda	7/11/2023	HOLIDAY INN	Filament Trng/Facility-Operations Dir Interviews:Lodging-1 Staff 07/2023	<u>112.70</u>	10	5265	01	10
	Total 6354 1516-Kates Linda				281.87				
8/2/2023	6359 8292-Greve Penrod Shandi	6/30/2023	MINUTEMAN PRESS	Promotional Branded Items - Gift Bags (250) 07/2023	438.25	10	5330	01	10
8/2/2023	6359 8292-Greve Penrod Shandi	7/19/2023	MINUTEMAN PRESS	Promotional Printing-SHARE Bookmarks (10,000) 07/2023	1,759.11	85	5330	01	85
8/2/2023	6359 8292-Greve Penrod Shandi	7/26/2023	AMERICAN REGISTRY	PR/Marketing Misc - Top Workplace Window Clings (10) 07/2023	75.00	10	5330	01	10
8/2/2023	6359 8292-Greve Penrod Shandi	7/26/2023	EVERYTHING BRANDED	Educational/Promo Branded Items-Magnifying Rulers 07/2023	797.06	27	5330	01	27
8/2/2023	6359 8292-Greve Penrod Shandi	7/31/2023	STENCILS ONLINE	Custom Stencils for Marking IHLS Delivery Bins 07/2023	<u>142.25</u>	10	5385	01	20
	Total 6359 8292-Greve Penrod Shandi				3,211.67				
8/2/2023	6613 2453-Bednar Leslie M	7/10/2023	MAMAS ON THE HILL	Working Lunch - 15 Staff 07/2023	270.00	10	5290	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/10/2023	SAMS CLUB	Janitorial Supplies 07/2023	26.96	10	5190	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/10/2023	SAMS CLUB	Sams Club Membership Fee 07/2023	110.00	10	5365	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/13/2023	GIANNI & SONS PIZZA	New Board Member Orientation Lunch-1 Staff & 3 Guests 07/2023	58.23	10	5290	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/18/2023	AMAZON	Engine & Cabin Air Filters (8) 07/2023	304.40	10	5210	01	20
8/2/2023	6613 2453-Bednar Leslie M	7/18/2023	SOUTHWEST AIR	New Rural Library Trng Initiative Mtg:Airfare-1 Staff 07/2023	239.96	10	5275	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/18/2023	SOUTHWEST AIR	New Rural Library Trng Initiative Mtg:Early Bird Check-In-1 Staff 07/2023	15.00	10	5275	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/18/2023	SOUTHWEST AIR	New Rural Library Trng Initiative Mtg:Early Bird Check-In-1 Staff 07/2023	15.00	10	5275	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/20/2023	AMAZON	Delivery Supplies 07/2023	21.96	10	5385	01	20
8/2/2023	6613 2453-Bednar Leslie M	7/21/2023	AMAZON	Tools for Van Repairs 07/2023	24.96	10	5210	01	20
8/2/2023	6613 2453-Bednar Leslie M	7/26/2023	AMAZON	Office Supplies 07/2023	39.55	10	5365	01	10
8/2/2023	6613 2453-Bednar Leslie M	7/27/2023	AMAZON	Staff Experience - Supplies 07/2023	38.44	10	5057	02	10

Illinois Heartland Library System
 Credit Card Transactions
 From 07/04/2023 Through 08/02/2023

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	8/2/2023	6613 2453-Bednar Leslie M	7/27/2023	AMAZON	Janitorial Supplies 07/2023	29.99	10	5190	01	10
	8/2/2023	6613 2453-Bednar Leslie M	7/27/2023	SUNSINGER	Working Lunch - 2 Staff 07/2023	51.25	10	5290	01	10
	8/2/2023	6613 2453-Bednar Leslie M	7/31/2023	AMAZON	Key Storage Lock Box 07/2023	33.60	10	5365	01	10
	8/2/2023	6613 2453-Bednar Leslie M	7/31/2023	AMAZON	Office Supplies 07/2023	11.96	10	5365	01	10
	8/2/2023	6613 2453-Bednar Leslie M	8/1/2023	AMAZON	Staff Experience - Supplies 07/2023	<u>19.99</u>	10	5057	01	10
		Total 6613 2453-Bednar Leslie M				1,311.25				
	8/2/2023	6792 9931-Trevino Jill	7/11/2023	DEWEYS PIZZA	Facility& Operations Director Interviews Lunch - 8 Staff 07/2023	80.45	10	5290	01	10
	8/2/2023	6792 9931-Trevino Jill	8/1/2023	INDEED	Job Posting-Senior Accountant 07/2023	<u>75.00</u>	10	5070	01	10
		Total 6792 9931-Trevino Jill				155.45				
	8/2/2023	6820 4888-Parr Casey	7/5/2023	TODAYS TECH	U33022 - Change Oil/Filter & Tire Rotation 07/2023	82.56	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/6/2023	FINISH LINE	U35061 - Van Wash 07/2023	17.99	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/10/2023	CHICK FIL A	Filament Trng/Facility-Operations Dir Interviews:Dinner-1 Staff 07/2023	19.77	10	5260	01	20
	8/2/2023	6820 4888-Parr Casey	7/12/2023	TODAYS TECH	U33021 - Remove & Replace Left Front Turn Signal Bulb 07/2023	33.93	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/12/2023	TODAYS TECH	U33806 - Replace Antenna Mast 07/2023	70.45	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/27/2023	TODAYS TECH	U33022 - Disconnected Sliding Door Switch 07/2023	47.03	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/27/2023	TODAYS TECH	U33806 - Change Oil/Filter 07/2023	51.26	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/30/2023	FINISH LINE	U33021 - Van Wash 07/2023	17.99	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/30/2023	FINISH LINE	U33022 - Van Wash 07/2023	17.99	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	7/31/2023	TODAYS TECH	U33806 - Remove & Replace Brake Light Bulb & Tail Light Assy 07/2023	354.05	10	5210	04	20
	8/2/2023	6820 4888-Parr Casey	8/1/2023	WALMART	Janitorial Supplies 07/2023	<u>6.54</u>	10	5190	04	10
		Total 6820 4888-Parr Casey				719.56				
	8/2/2023	6945 6065-Popit Ellen C	7/12/2023	HOLIDAY INN	Facility & Operations Dir Interviews:Lodging-1 Staff 07/2023	225.40	10	5265	01	10
	8/2/2023	6945 6065-Popit Ellen C	7/15/2023	ILA	Associate Director-ILA Membership Dues 07/2023	250.00	10	5700	01	10
	8/2/2023	6945 6065-Popit Ellen C	7/24/2023	SCHNUCKS	Supervisors Mtg-Food 07/2023	<u>24.20</u>	10	5290	01	10
		Total 6945 6065-Popit Ellen C				499.60				
	8/2/2023	6980 5857-Baugh Jennifer	7/11/2023	SIAM TERRACE	Lunch-New Hire-3 Staff 07/2023	<u>81.20</u>	85	5290	01	85
		Total 6980 5857-Baugh Jennifer				81.20				
	8/2/2023	7107 3890-Gregory Leah	7/6/2023	ALA	School Membership Coordinator-AASL Membership Dues 07/2023	62.00	10	5700	01	10
	8/2/2023	7107 3890-Gregory Leah	7/6/2023	ALA	School Membership Coordinator-ALA Membership Dues 07/2023	118.00	10	5700	01	10
	8/2/2023	7107 3890-Gregory Leah	7/17/2023	SOUTHWEST AIR	AASL Conf:Airfare-1 Staff 07/2023	510.96	10	5275	01	10
	8/2/2023	7107 3890-Gregory Leah	7/19/2023	ILA	School Membership Coordinator-ILA Membership Dues 07/2023	<u>25.00</u>	10	5700	01	10
		Total 7107 3890-Gregory Leah				715.96				
	8/2/2023	8961 4023-Cook Jace	7/18/2023	WALMART	SHARE Finance & Policy Committee Mtg-Food & Drinks 07/2023	31.56	85	5290	01	85

Illinois Heartland Library System

Credit Card Transactions

From 07/04/2023 Through 08/02/2023

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
8/2/2023	8961 4023-Cook Jace	7/19/2023	JIMMY JOHNS	SHARE Finance & Policy Committee Mtg-Food-5 Staff & 3 Committee 07/2023	139.15	85	5290	01	85	
8/2/2023	8961 4023-Cook Jace	7/20/2023	AMAZON	Office Supplies 07/2023	9.28	85	5365	01	85	
8/2/2023	8961 4023-Cook Jace	7/21/2023	AMAZON	Office Supplies 07/2023	28.89	85	5365	01	85	
8/2/2023	8961 4023-Cook Jace	7/26/2023	USPS	Postage 07/2023	<u>34.56</u>	85	5370	01	85	
	Total 8961 4023-Cook Jace				243.44					

Report Transaction Totals

16,257.53

Non-routine Credit Card Transactions Explanations

Kite, Kate - Registration for the online Special Library Association (SLA) Midwest Symposium.

Brown, Troy M - Annual renewal of the Spotlight server monitoring software for SHARE.

Renewal of the Pheedloop online conference platform used for the IHLS Member Day.

Purchase of (2) scanners to be used for the Mobile Memory Lab Grant project.

OWL video conference camera and cables to be used for the Members Matter meetings.

Yackle, Annabel - Registration for the Illinois Library Association (ILA) conference and Awards Luncheon.

Greve Penrod, Shandi - Purchase promotional and educational handouts for General, CMC, and SHARE funds.