



# Staff Report

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MEMO TO: IHL S Board of Directors  
FROM: Leslie Bednar  
DATE: September 13, 2023  
RE: Staffing Update

The following represents a new hire recommendation, resignation, and a market adjustment. Our recommendation is to hire a sorter for our Champaign Hub location. Our driver has been with us since 2006; we thank him for over 16 years of service to libraries. Our market adjustment is due to the update to the Communications and Advocacy Administrator position changes, which directly impacts the duties that the Marketing Administrator performs.

Please let me know if you have any questions, and I will answer as many as possible at the meeting. Thank you.

### Pending Board Approval

*Classification:* Sorter (part-time)  
*Project/ Location:* Operations/ Champaign  
*Salary:* \$14.00/hr.  
*Start Date:* TBD

### Resignations

*Classification:* Driver (part-time)  
*Project/ Location:* Operations/ Edwardsville  
*Salary:* \$18.81/hr.  
*Last Day:* September 14, 2023

### Market Rate Adjustments (Effective 10/9/2023)

*Classification:* Marketing Administrator (full-time)  
*Project/Location:* Admin/ Edwardsville  
*Current Salary:* \$ 62,668.79/annually  
*New Salary:* \$ \$66,272/annually