



# Illinois Heartland Library System

## IHLS – Annual Meeting

October 31, 2023

**IN PERSON**

**EDWARDSVILLE OFFICE**

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**3:00 P.M.**

3:00 PM	1. Light Refreshments
3:30 PM	2. Keynote Speaker - Illinois State Representative Katie Stuart
4:00 PM	3. ILead: A Trustee Training Portal - Anna Yackle, Membership Coordinator and Dr. Leanne Furby, Project Coordinator - IHLS
4:20 PM	4. Collaboration - Jill Pifer, Director - Fairview Heights Public Library
4:40 PM	5. Presentation - Aimee Villet, Youth Services Director & Sam Lego, Youth Services Librarian - Glen Carbon Centennial Library

## IHLS - Board of Directors Meeting

October 31, 2023

**EDWARDSVILLE OFFICE**

6725 Goshen Road, Edwardsville, IL 62025

Phone: 618-656-3216

**5:00 P.M.**

You may also attend the meeting via videoconference at the following locations or via Zoom:

Carbondale Office: 1840 Innovation Drive, Carbondale, IL 62903, 618-985-3711

Champaign Office: 1704 West Interstate Drive, Champaign, IL 61822, 217-352-0047

C.E. Brehm Memorial Public Library: 101 South Seventh Street, Mount Vernon, IL 62864-4114, 618-242-6322

Illinois State Library: Gwendolyn Brooks Building, 300 South Second Street, Springfield, IL 62701-1796, 217-782-2994

Zoom - Join from PC, Mac, Linux, iOS or Android:

<https://illinoisheartland.zoom.us/j/667226270?pwd=eTc0dWk1SVVSQWJ6cXBOM0xzdzlZz09>

IHLS Board of Trustees will accept public comments. Please submit comments and supporting documents to [publiccomment@illinoisheartland.org](mailto:publiccomment@illinoisheartland.org) or use the form found on the IHLS website at <https://illinoisheartland.org/content/board-meeting-public-comment-form>.

Karen Bounds, President	Loretta Broomfield	Ryan Johnson
Linda McDonnell, Vice-President	Frank Buckingham	Kevin Kelsey
Tammy Krouse, Secretary	Ann Chandler	Kristi Lear
Kevin Latoz, Treasurer	Jenna Griffith	Emily Pickell
Joshua Short, Member at Large	Sarah Hill	Kristy Walker

**IMAGINING TOMORROW ~ DELIVERING POSSIBILITIES TODAY!**

Attending via electronic means:

5:00 PM	Action	6. Call to Order
5:01 PM	Action	7. Roll Call
5:05 PM	Action	8. Consent Agenda
		All items listed under the Consent Agenda are considered routine by the Board and will be enacted by one motion. Committee and Staff reports may also be included as information items. Detailed information on all items is included in the meeting packet. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the consent agenda for discussion.
		<ul style="list-style-type: none"> <li>a. Approval of September 22, 2023, Minutes (<b>Attachment 3.1</b>)</li> <li>b. Director &amp; Staff Activity Report (<b>Attachment 3.2</b>)</li> </ul>
5:15 PM	Action	9. Acceptance of September 2022 Bills ( <b>Attachment 4.1</b> )
	Action	10. September 2022 Financial Report ( <b>Attachment 5.1</b> )
5:30 PM	Information	11. Freedom of Information Act (FOIA) Update
	Information	12. Open Meetings Act (OMA) Update
	Information	13. Public Comment
5:35 PM	Information	14. Communication <ul style="list-style-type: none"> <li>a. Association of Illinois School Library Educators Conference Update</li> <li>b. Illinois Library Association Annual Conference Update</li> <li>c. FY2024 IHLS Policy Update Schedule</li> <li>d. IHLS in 2023</li> </ul>
		15. Human Resources
5:50 PM	Action	<ul style="list-style-type: none"> <li>a. Staff Report (<b>Attachment 10.1</b>)</li> <li>b. Secondary Employment – IHLS Staff (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))</li> </ul>
	Action	<ul style="list-style-type: none"> <li>c. Personnel -- (This portion of the meeting may be held in executive session pursuant to Section 5 ILCS 120 § 2(c)(1))</li> </ul>
6:00 PM		
6:05 PM	Information	16. Illinois State Library Report
6:15 PM	Information	17. Committee Reports <ul style="list-style-type: none"> <li>a. Executive</li> <li>b. Budget and Finance</li> <li>c. Policy and Membership</li> <li>d. Facilities and Operations</li> <li>e. Personnel</li> <li>f. Advocacy and Education</li> </ul>
	Information	18. Partner Reports <ul style="list-style-type: none"> <li>a. Association of Illinois School Library Educators (AISLE)</li> <li>b. Illinois Library Association (ILA)</li> <li>c. Illinois State Library Advisory Committee (ISLAC)</li> </ul>
6:25 PM	Action	19. Unfinished Business <ul style="list-style-type: none"> <li>a. FY2025 Nominating Committee (<b>Attachment 19.1</b>)</li> <li>b. Meetings via Electronic Means Policy Update (Second Read) (<b>Attachment 19.2</b>)</li> </ul>
	Action	
		20. New Business

6:35 PM	Action Action Action Action Action Action	a. FY2024 Employee Handbook Policy Updates ( <b>Attachment 20.1</b> ) b. Vehicle Surplus ( <b>Attachment 20.2</b> ) c. AISLE Statement in Support of Paraprofessionals ( <b>Attachment 20.3</b> ) d. Public Comment Policy (Second Read) ( <b>Attachment 20.4</b> ) e. IHLS Benefits Plan ( <b>Attachment 20.5</b> ) f. Agenda Building
6:45 PM	Information	21. Public Comment
7:00 PM	Information	22. Announcements
7:05 PM	Action	23. Adjournment