

**Illinois Heartland Library System**  
Disbursement Summary Report  
From 10/01/2023 Through 10/31/2023

Attachment 5.1

Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Description	Transaction Amount
				Code			
10/12/2023	24576	No	AAIM EA Training and Consulting LLC	10		Pre-employment Background Check - Sorter	90.20
10/12/2023	24577	No	Ameren Illinois	10		CHA:Gas 09/01-10/01/2023	66.04
10/12/2023	24578	No	Ameren Illinois	10		EDW:Gas 09/01-10/01/2023	60.23
10/12/2023	24579	No	Ameren Illinois	10		EDW:Electric & Lighting Srvcs 09/01-10/01/2023	1,300.85
10/12/2023	24580	No	American Pest Control	10		CHA:Monthly Extermination 10/06/2023	35.00
10/12/2023	24581	No	Jennifer Baugh	85		Mileage Reimb-Trvl to Bement HS for Barcoding Training 10/03/2023	203.05
10/12/2023	24582	No	Leslie M Bednar	10		Mileage Reimb-Trvl to AISLE Conf 10/01-10/03/2023	40.45
10/12/2023	24583	No	Bibliotheca LLC	85		eBooks Subscription Purchases 09/01-09/30/2023	13,489.89 <b>A</b>
10/12/2023	24584	No	Loretta Broomfield	10		Board Member:Mileage Reimb 09/26/2023	24.24
10/12/2023	24585	No	Buildingstars Operations Inc	10		Janitorial Srvcs October 2023	670.00
10/12/2023	24586	No	Elan Financial Services	10		Busey Credit Card Stmt Ending 10/2/2023	12,063.47
10/12/2023		No	Elan Financial Services	27		Busey Credit Card Stmt Ending 10/2/2023	1,047.66
10/12/2023		No	Elan Financial Services	31		Busey Credit Card Stmt Ending 10/2/2023	1,379.33
10/12/2023		No	Elan Financial Services	32		Busey Credit Card Stmt Ending 10/2/2023	72.34
10/12/2023		No	Elan Financial Services	85		Busey Credit Card Stmt Ending 10/2/2023	3,983.35
10/12/2023	24587	No	ByWater Solutions LLC	85		Aspen Annual Fee 11/13/2023-07/01/2024	46,250.00 <b>B</b>
10/12/2023	24588	No	City of Edwardsville	10		EDW:Water & Sewer 07/11-09/15/2023	181.78
10/12/2023	24589	No	Color-Art Integrated Interiors LLC	10		Office Chairs (5)	1,954.00 <b>C</b>
10/12/2023		No	Color-Art Integrated Interiors LLC	10		Office Chairs (9)	2,487.32
10/12/2023		No	Color-Art Integrated Interiors LLC	85		Office Chairs (5)	367.19
10/12/2023		No	Color-Art Integrated Interiors LLC	85		Office Chairs (9)	575.98
10/12/2023	24590	No	Constellation NewEnergy - Gas Division	10		CHA:Gas Supply 09/01-09/30/2023	11.00
10/12/2023	24591	No	Danville Public Library	10		Reimb for Damaged Book 'Studying Chess Made Easy'	22.95
10/12/2023	24592	No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 09/04/2023	80.00
10/12/2023		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 09/12/2023	80.00
10/12/2023		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 09/22/2023	80.00
10/12/2023		No	Dave's Precision Mowing	10		CHA:Mowing/Trimming/Blowing 09/29/2023	80.00
10/12/2023	24593	No	Decatur Public Library	10		Reimb for Damaged Book 'Jane Grigson's Fruit Book'	32.00
10/12/2023	24594	No	East Alton Public Library District	10		Reimb for Damaged Book 'Spider-Punk:Battle of the Banned'	15.99
10/12/2023	24595	No	Edwardsville Plumbing & Heating Inc	10		EDW:Repair Flushometer Water Closet Upstairs Womens RR	326.85
10/12/2023	24596	No	Enterprise FM Trust	10		Monthly Lease & Management Fee (6) 10/01-10/31/2023	1,492.73
10/12/2023	24597	No	ESS Clean Inc	10		Janitorial Srvcs October 2023	1,095.00
10/12/2023	24598	No	Ford & Harrison LLP	10		Legal Counsel re:Illinois Paid Leave for All Act 09/26/2023 (1.0 hrs)	460.00
10/12/2023	24599	No	Glen Carbon Centennial Library	10		Reimb for Damaged Book 'Project Alpha'	12.99
10/12/2023	24600	No	HR Source	10		HR Source Grant Program (7)	3,150.00 <b>D</b>
10/12/2023	24601	No	i3 Broadband - CU	10		Internet 10/01-10/31/2023	11.67
10/12/2023		No	i3 Broadband - CU	27		Internet 10/01-10/31/2023	11.66
10/12/2023		No	i3 Broadband - CU	85		Internet 10/01-10/31/2023	11.66
10/12/2023	24602	No	Imel Pest Control Inc	10		EDW:Pest Control 09/30/2023	125.00
10/12/2023	24603	No	Jensen Information Technologies Inc	31		Acrobat Pro License	210.41
10/12/2023	24604	No	Jerseyville Public Library	10		Reimb for Damaged Book 'Halloween Activities'	10.95
10/12/2023		No	Jerseyville Public Library	10		Reimb for Damaged Book 'Things to Make & Do for Christmas'	10.95
10/12/2023	24605	No	Marketview Car Wash	10		U33167. U35062 & U35767 - Van Wash	30.00
10/12/2023	24606	No	Myler Automotive Repair Inc	10		U33167 - Replace Left Front Turn Signal Bulb	30.01
10/12/2023	24607	No	Nextgen Solutions	10		Copier Usage Chrg 09/01-09/30/2023	55.74
10/12/2023		No	Nextgen Solutions	85		Copier Usage Chrg 09/01-09/30/2023	49.09
10/12/2023	24608	No	Gregory Pronevitz	10		RFP Consulting Fees for Procurement of Automated Materials Handling System	6,333.00 <b>E</b>
10/12/2023	24609	No	Safelite Fulfillment Inc	10		U29923 - Replace Windsheild	344.62
10/12/2023	24610	No	SIUC Research Park Inc	10		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	6,820.13
10/12/2023		No	SIUC Research Park Inc	85		CAR:Office Leasing, Electric & Lighting Srvcs & Fiber Internet	10.00
10/12/2023	24611	No	Six Mile Regional Library District	10		Reimb for Damaged DVD 'Draft Day'	39.99
10/12/2023	24612	No	Speed Lube # 14	10		U33167 - Change Oil/Filter	75.95
10/12/2023	24613	No	Cassandra Thompson	85		Mileage Reimb-Trvl to Ramsey School-Presentation/ROE3 InService	17.88
10/12/2023	24614	No	Verizon	10		GPS Tracking & Roadside Assistance (23 Units) 09/01-09/30/2023	435.85
10/12/2023	24615	No	Vespasian Warner Public Library District	10		Reimb for Damaged Book 'By A Thread'	19.00
10/12/2023	24616	No	West Frankfort Public Library	85		Reimb for Lost Book 'The Two Trails'	19.99
10/12/2023	24617	No	Xerox Financial Services	10		Copier Base & Usage Chrg 08/30-09/29/2023	280.35
10/12/2023		No	Xerox Financial Services	27		Copier Base & Usage Chrg 08/30-09/29/2023	145.87
10/12/2023		No	Xerox Financial Services	32		Copier Base & Usage Chrg 08/30-09/29/2023	230.38
10/12/2023		No	Xerox Financial Services	85		Copier Base & Usage Chrg 08/30-09/29/2023	145.87
10/12/2023	24618	No	Xerox Financial Services	10		Copier Base Chrg October 2023	121.85

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Check Date	Check Number	Spoiled	Vendor Name	Fund		Transaction Amount
				Code	Transaction Description	
10/12/2023		No	Xerox Financial Services	85	Copier Base Chrg October 2023	86.31
10/13/2023	ACHIL20231013	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 10/13/2023	4,121.94
10/13/2023		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 10/13/2023	867.58
10/13/2023		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 10/13/2023	188.05
10/13/2023		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 10/13/2023	199.93
10/13/2023		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 10/13/2023	1,658.71
10/13/2023	ACHIRS20231013	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 10/13/2023	21,312.75
10/13/2023		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 10/13/2023	4,230.71
10/13/2023		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 10/13/2023	929.68
10/13/2023		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 10/13/2023	1,075.76
10/13/2023		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 10/13/2023	8,347.71
10/27/2023	ACHIL20231027	No	Illinois Department of Revenue	10	IL Payroll Tax Deposit - PD 10/27/2023	4,176.74
10/27/2023		No	Illinois Department of Revenue	27	IL Payroll Tax Deposit - PD 10/27/2023	867.99
10/27/2023		No	Illinois Department of Revenue	31	IL Payroll Tax Deposit - PD 10/27/2023	188.05
10/27/2023		No	Illinois Department of Revenue	32	IL Payroll Tax Deposit - PD 10/27/2023	199.99
10/27/2023		No	Illinois Department of Revenue	85	IL Payroll Tax Deposit - PD 10/27/2023	1,575.83
10/27/2023	ACHIRS20231027	No	Department of the Treasury	10	IRS Payroll Tax Deposit-PD 10/27/2023	21,669.15
10/27/2023		No	Department of the Treasury	27	IRS Payroll Tax Deposit-PD 10/27/2023	4,231.97
10/27/2023		No	Department of the Treasury	31	IRS Payroll Tax Deposit-PD 10/27/2023	929.68
10/27/2023		No	Department of the Treasury	32	IRS Payroll Tax Deposit-PD 10/27/2023	1,076.41
10/27/2023		No	Department of the Treasury	85	IRS Payroll Tax Deposit-PD 10/27/2023	8,026.35
10/30/2023	24619	No	Altamont Public Library	10	Reimb for Damaged Book 'All That is Hidden'	20.00
10/30/2023	24620	No	Ameren Illinois	10	CHA:Electric & Lighting Srvcs 09/14-10/15/2023	993.76
10/30/2023	24621	No	AT&T	10	EDW:Internet 10/10-11/09/2023	215.43
10/30/2023		No	AT&T	27	EDW:Internet 10/10-11/09/2023	92.32
10/30/2023		No	AT&T	32	EDW:Internet 10/10-11/09/2023	92.33
10/30/2023		No	AT&T	85	EDW:Internet 10/10-11/09/2023	215.43
10/30/2023	24622	No	Health Care Service Corporation	10	Health Ins 11/01-11/30/2023	25,091.94
10/30/2023		No	Health Care Service Corporation	27	Health Ins 11/01-11/30/2023	6,085.43
10/30/2023		No	Health Care Service Corporation	31	Health Ins 11/01-11/30/2023	670.78
10/30/2023		No	Health Care Service Corporation	32	Health Ins 11/01-11/30/2023	1,703.75
10/30/2023		No	Health Care Service Corporation	85	Health Ins 11/01-11/30/2023	12,771.57
10/30/2023	24623	No	Beaumont Tire & Auto Repair	10	U32274 - Replace Tires (4)	959.84
10/30/2023	24624	No	Leslie M Bednar	10	ICOLC Conf:Reimb for Dinner & Parking - 1 Staff	15.76
10/30/2023	24625	No	BJ's Printables Inc	10	PR/Marketing Misc - ILA Shirts (11)	245.98
10/30/2023	24626	No	Carle	10	Pre-employment Fit for Duty Exam & Drug Screen-Sorter	124.00
10/30/2023	24627	No	Carrollton Public Library	10	Reimb for Damaged Book 'Inside a Barn in the Country'	9.48
10/30/2023	24628	No	Casey Township Library	10	Reimb for Damaged Book 'Meet Me at the Lake'	28.00
10/30/2023	24629	No	DP Supply Inc	10	Janitorial Supplies	225.31
10/30/2023		No	DP Supply Inc	10	Refund Janitorial Supplies	(32.67)
10/30/2023	24630	No	DELL MARKETING LP	85	Replacement Cables (4)	217.77
10/30/2023	24631	No	John Fabick Tractor Company	10	EDW:Preventative Maint on Backup Generator 09/27/2023	781.05
10/30/2023	24632	No	Leah Gregory	10	Mileage Reimb-Trvl to School Site Visits & Library Crawl 10/11-10/12/23	236.46
10/30/2023	24633	No	Guardian	10	Dental, AD&D, Life & Vision Ins 11/01-11/30/2023	4,389.83
10/30/2023		No	Guardian	27	Dental, AD&D, Life & Vision Ins 11/01-11/30/2023	408.69
10/30/2023		No	Guardian	31	Dental, AD&D, Life & Vision Ins 11/01-11/30/2023	182.89
10/30/2023		No	Guardian	32	Dental, AD&D, Life & Vision Ins 11/01-11/30/2023	114.89
10/30/2023		No	Guardian	85	Dental, AD&D, Life & Vision Ins 11/01-11/30/2023	974.08
10/30/2023	24634	No	Heyl Royster	10	Legal Counsel re:Hiring Process & Meetings Policies 09/07-	880.00
10/30/2023	24635	No	Illinois American Water	10	CHA:Water 09/27-10/25/2023	41.68
10/30/2023	24636	No	Illinois Library Association	10	ILA Conf:Registration - Bounds	300.00 <b>F</b>
10/30/2023		No	Illinois Library Association	27	ILA Conf:Registration & Awards Luncheon-McKinney	350.00
10/30/2023	24637	No	Kone Inc	10	EDW:Elevator Maintenance Agreement 10/01/2023-09/30/2024	3,525.72 <b>G</b>
10/30/2023	24638	No	LIMRiCC Unemployment Compensation	10	3 QTR 2023 Unemployment Ins	520.10
10/30/2023		No	LIMRiCC Unemployment Compensation	27	3 QTR 2023 Unemployment Ins	18.00
10/30/2023		No	LIMRiCC Unemployment Compensation	85	3 QTR 2023 Unemployment Ins	57.12
10/30/2023	24639	No	Louis Latzer Memorial Public Library	10	Reimb for Damaged Book 'The Complete Diabetes Cookbook'	33.00
10/30/2023		No	Louis Latzer Memorial Public Library	10	Reimb for Damaged Book 'The Magic of Pockets'	13.00
10/30/2023	24640	No	Marshall Public Library	10	Reimb for Damaged Book 'Good Night, Irene'	28.00
10/30/2023	24641	No	Minuteman Press	10	Printing & Postage for Annual Meeting Invites (30)	54.99
10/30/2023	24642	No	Mountain Valley Water of Carbondale	10	CAR:5 Gallon Purified Water Bottle (2)	15.50

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Check Date	Check Number	Spoiled	Vendor Name	Fund Code	Transaction Description	Transaction Amount
10/30/2023	24643	No	Mt Carmel Public Library	10	Reimb for Damaged Book 'Nice Guys Finish Dead'	27.95
10/30/2023	24644	No	NCPERS Group Life Ins	10	Supp Life Ins 11/01-11/30/2023	128.00
10/30/2023		No	NCPERS Group Life Ins	27	Supp Life Ins 11/01-11/30/2023	32.00
10/30/2023		No	NCPERS Group Life Ins	31	Supp Life Ins 11/01-11/30/2023	24.00
10/30/2023		No	NCPERS Group Life Ins	32	Supp Life Ins 11/01-11/30/2023	24.00
10/30/2023		No	NCPERS Group Life Ins	85	Supp Life Ins 11/01-11/30/2023	80.00
10/30/2023	24645	No	Reaching Across Illinois Library System	10	eRead IL Anniversary Event (NYT Sponsorship)	1,500.00 <b>H</b>
10/30/2023	24646	No	Republic Services # 729	10	CHA:Trash & Recycling Removal 11/01-11/30/2023	198.84
10/30/2023	24647	No	Republic Services # 350	10	EDW:Trash & Recycling Removal 11/01-11/30/2023	178.04
10/30/2023	24648	No	Speed Lube # 11	10	U35100 - Change Oil/Filter	75.95
10/30/2023	24649	No	Speed Lube # 14	10	U34175 - Change Oil/Filter	85.70
10/30/2023		No	Speed Lube # 14	10	U35062 - Change Oil/Filter	75.95
10/30/2023		No	Speed Lube # 14	10	U35767 - Change Oil/Filter	75.95
10/30/2023		No	Speed Lube # 14	10	U35987 - Change Oil/Filter	87.45
10/30/2023	24650	No	Tire Choice # 930	10	U36531 - Change Oil/Filter & Tire Rotation	100.04
10/30/2023	24651	No	Uline	10	Aluminum Platform Truck (2)	1,043.72
10/30/2023		No	Uline	10	Handi Mover (2)	389.95
10/30/2023	24652	No	Verizon Wireless	10	Cellphone Srvc, MIFI, Router & After Hrs Line 09/24-10/23/2023	831.29
10/30/2023		No	Verizon Wireless	32	Cellphone Srvc, MIFI, Router & After Hrs Line 09/24-10/23/2023	8.34
10/30/2023		No	Verizon Wireless	85	Cellphone Srvc, MIFI, Router & After Hrs Line 09/24-10/23/2023	344.78
10/30/2023	24653	No	Wex Bank	10	Fuel Charges 09/23/2023-10/22/2023	18,028.36
10/30/2023		No	Wex Bank	85	Fuel Charges 09/23/2023-10/22/2023	273.54
10/30/2023	24654	No	Lesley Zavediuk	10	Grant Services October 2023	3,000.00
10/30/2023		No	Lesley Zavediuk	85	Aspen Implementation - October 2023	1,100.00
10/31/2023	ACHIMRFOct2023	No	Illinois Municipal Retirement Fund	10	October 2023 IMRF Payment	9,133.90
10/31/2023		No	Illinois Municipal Retirement Fund	27	October 2023 IMRF Payment	2,162.38
10/31/2023		No	Illinois Municipal Retirement Fund	31	October 2023 IMRF Payment	450.84
10/31/2023		No	Illinois Municipal Retirement Fund	32	October 2023 IMRF Payment	870.74
10/31/2023		No	Illinois Municipal Retirement Fund	85	October 2023 IMRF Payment	<u>4,609.14</u>

**Total Disbursed**

**302,453.10**

**Non-routine Bill Payments Explanations**

- A-** Purchase of eBooks from 09/01-09/30/23 & eBooks purchases to be reimbursed by participating libraries.
- B-** Annual support and hosting fee for Aspen (11/13/2023-07/01/2024).
- C-** Down payment issued to order office chairs for General and SHARE fund staff at the Carbondale and Edwardsville offices. These will replace aging chairs.
- D-** HR Source grant program that was offered to member libraries and will be partially reimbursed by participating libraries.
- E-** Consulting fees for the request for proposal for the procurement of an automated materials handling system.
- F-** Registration fees for the Illinois Library Association (ILA) conference for Karen Bounds and Eric McKinney.
- G-** Elevator maintenance agreement 10/01/23-09/30/24 at the Edwardsville office.
- H-** eRead Illinois anniversary event sponsorship that was received from the New York Times.

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 09/02/2023 Through 10/02/2023

Credit Card	Bill Date	Employee	Trans Date	Vendor	Description	Amount	Fund Code	G/L# Code	Loc# Code	Dept# Code
	10/2/2023	0127 3649-Anderberg Kat	9/28/2023	CHIPOTLE	PUG Day Conf:Dinner - 1 Staff 09/2023	15.07	27	5260	01	27
	10/2/2023	0127 3649-Anderberg Kat	9/29/2023	HOLIDAY INN	PUG Day Conf:Breakfast - 1 Staff 09/2023	<u>12.99</u>	27	5260	01	27
		Total 0127 3649-Anderberg Kat				28.06				
	10/2/2023	0147 7661-Kite Kate	9/21/2023	HYATT REGENCY	ARSL Conf:Lunch - 1 Staff 09/2023	17.85	10	5280	01	10
	10/2/2023	0147 7661-Kite Kate	9/23/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	426.84	10	5285	01	10
	10/2/2023	0147 7661-Kite Kate	9/23/2023	MCDONALDS	ARSL Conf:Lunch - 1 Staff 09/2023	10.52	10	5280	01	10
	10/2/2023	0147 7661-Kite Kate	9/23/2023	PUMPHOUSE	ARSL Conf:Dinner - 1 Staff 09/2023	<u>12.89</u>	10	5280	01	10
		Total 0147 7661-Kite Kate				468.10				
	10/2/2023	1090 8459-Caskey Matthew	9/13/2023	FAIRFIELD INN	CHA Trip:Lodging - 1 Staff 09/2023	110.74	10	5265	01	10
	10/2/2023	1090 8459-Caskey Matthew	9/15/2023	WILLO	Willo Web Interview Platform Subscription (1 Month) 09/2023	75.00	10	5550	01	10
	10/2/2023	1090 8459-Caskey Matthew	9/30/2023	DREAMHOST	Domain Name - Bethalto Library 09/2023	17.99	10	5840	01	10
	10/2/2023	1090 8459-Caskey Matthew	9/30/2023	DREAMHOST	Domain Name - Cahokia Library 09/2023	<u>17.99</u>	10	5840	01	10
		Total 1090 8459-Caskey Matthew				221.72				
	10/2/2023	4924 2137-McInerney Lia	9/5/2023	32AUCTION	Advertising-Surplus Box Truck Auction 09/2023	20.00	10	5725	01	10
	10/2/2023	4924 2137-McInerney Lia	9/5/2023	32AUCTION	Advertising-Surplus Box Truck Auction 09/2023	20.00	10	5725	01	10
	10/2/2023	4924 2137-McInerney Lia	9/6/2023	ULINE	Ratchet Tie-Downs - Etrack (4) for Box Truck 09/2023	95.59	10	5210	01	22
	10/2/2023	4924 2137-McInerney Lia	9/18/2023	HOME DEPOT	Spray Paint & Supplies for Tubs 09/2023	66.20	10	5385	01	20
	10/2/2023	4924 2137-McInerney Lia	9/20/2023	32AUCTION	Advertising-Surplus Box Truck Auction 09/2023	40.00	10	5725	01	10
	10/2/2023	4924 2137-McInerney Lia	9/29/2023	THE AUTO BODY SHOP	U35998 - Van Repair Deductible for Claim #CA-0019867242-01 09/2023	<u>515.00</u>	10	5210	01	20
		Total 4924 2137-McInerney Lia				756.79				
	10/2/2023	5003 7245-McKinney Eric	9/6/2023	ISLMA	AISLE Conf:Registration-McKinney 09/2023	<u>270.00</u>	27	5290	01	27
		Total 5003 7245-McKinney Eric				270.00				
	10/2/2023	5091 4997-Cornell Mary	9/29/2023	DRAFT PICKS	PUG Day Conf:Dinner - 1 Staff 09/2023	33.89	27	5260	01	27
	10/2/2023	5091 4997-Cornell Mary	9/29/2023	HOLIDAY INN	PUG Day Conf:Breakfast - 1 Staff 09/2023	<u>16.24</u>	27	5260	01	27
		Total 5091 4997-Cornell Mary				50.13				
	10/2/2023	5125 9147-Wingerter Brant	9/3/2023	GITHUB	GitHub Subscription 09/2023	<u>100.00</u>	10	5550	01	10
		Total 5125 9147-Wingerter Brant				100.00				
	10/2/2023	5645 2424-Bushong Stacie L	9/12/2023	DOLLAR TREE	Annual Meeting - Supplies 09/2023	<u>5.41</u>	10	5290	01	10
		Total 5645 2424-Bushong Stacie L				5.41				
	10/2/2023	5912 4772-Brown Troy M	9/2/2023	MAILCHIMP	Subscription:MailChimp Monthly 09/2023	70.00	10	5550	01	10
	10/2/2023	5912 4772-Brown Troy M	9/2/2023	MAILCHIMP	Subscription:MailChimp Monthly 09/2023	10.00	31	5550	01	31
	10/2/2023	5912 4772-Brown Troy M	9/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 09/2023	245.47	10	5550	01	10

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 09/02/2023 Through 10/02/2023

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
10/2/2023	5912 4772-Brown Troy M	9/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 09/2023	245.47	85	5550	01	85
10/2/2023	5912 4772-Brown Troy M	9/5/2023	AMAZON	Fireproof Safe 09/2023	383.72	10	5365	01	10
10/2/2023	5912 4772-Brown Troy M	9/5/2023	MICROSOFT	Teams Phone Lines (18) 09/2023	265.00	10	5400	01	10
10/2/2023	5912 4772-Brown Troy M	9/5/2023	MICROSOFT	Teams Phone Lines (9) 09/2023	144.00	27	5400	01	27
10/2/2023	5912 4772-Brown Troy M	9/5/2023	MICROSOFT	Teams Phone Lines (2) 09/2023	32.00	31	5400	01	31
10/2/2023	5912 4772-Brown Troy M	9/5/2023	MICROSOFT	Teams Phone Lines (4) 09/2023	64.00	32	5400	01	32
10/2/2023	5912 4772-Brown Troy M	9/5/2023	MICROSOFT	Teams Phone Lines (17) 09/2023	272.00	85	5400	01	85
10/2/2023	5912 4772-Brown Troy M	9/9/2023	STARLINK	Starlink Internet 09/2023	110.00	10	5400	04	10
10/2/2023	5912 4772-Brown Troy M	9/13/2023	AMAZON	Mobile Memory Lab - Weatherproof Hard Case 09/2023	109.99	10	5260	01	34
10/2/2023	5912 4772-Brown Troy M	9/13/2023	AMAZON	Mobile Memory Lab - Digital Camera 09/2023	337.95	10	5360	01	34
10/2/2023	5912 4772-Brown Troy M	9/14/2023	AMAZON	Mobile Memory Lab - Lt Box, Srg Protect, SD Card & Reader/Trvl Case 09/2023	147.64	10	5360	01	34
10/2/2023	5912 4772-Brown Troy M	9/15/2023	TELCO BILL CENTER	Elevator & Fax Lines 09/2023	22.58	10	5400	01	10
10/2/2023	5912 4772-Brown Troy M	9/15/2023	TELCO BILL CENTER	Fax Lines 09/2023	8.34	32	5400	01	32
10/2/2023	5912 4772-Brown Troy M	9/15/2023	TELCO BILL CENTER	Elevator & Fax Lines 09/2023	22.58	85	5400	01	85
10/2/2023	5912 4772-Brown Troy M	9/18/2023	TEAMVIEWER	TeamViewer Subscription 09/2023	1,446.00	85	5550	01	85
10/2/2023	5912 4772-Brown Troy M	10/2/2023	MICROSOFT	Online Cloud Backup 09/2023	579.47	10	5550	01	10
10/2/2023	5912 4772-Brown Troy M	10/2/2023	MICROSOFT	Online Cloud Backup 09/2023	579.47	85	5550	01	85
10/2/2023	5912 4772-Brown Troy M	10/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 10/2023	245.47	10	5550	01	10
10/2/2023	5912 4772-Brown Troy M	10/2/2023	PIPEDRIVE	PipeDrive Monthly Subscription 10/2023	<u>245.47</u>	85	5550	01	85
	Total 5912 4772-Brown Troy M				5,586.62				
10/2/2023	6067 4476-Thompson Cassandra	9/15/2023	UPS	UPS Shipping 09/2023	8.00	85	5370	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/20/2023	ARCADIAN MOON	ARSL Conf:Lunch - 1 Staff 09/2023	29.71	10	5280	01	10
10/2/2023	6067 4476-Thompson Cassandra	9/20/2023	ARCADIAN MOON	ARSL Conf:Lunch - 1 Staff 09/2023	29.72	85	5280	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/20/2023	HYATT REGENCY	ARSL Conf:Dinner - 2 Staff 09/2023	30.47	10	5280	01	10
10/2/2023	6067 4476-Thompson Cassandra	9/20/2023	HYATT REGENCY	ARSL Conf:Dinner - 1 Staff 09/2023	15.23	85	5280	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/21/2023	BELLA VITA BISTRO	ARSL Conf:Dinner - 2 Staff 09/2023	56.76	10	5280	01	10
10/2/2023	6067 4476-Thompson Cassandra	9/21/2023	BELLA VITA BISTRO	ARSL Conf:Dinner - 2 Staff 09/2023	56.76	85	5280	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/21/2023	HYATT REGENCY	ARSL Conf:Dinner - 1 Staff 09/2023	24.42	10	5280	01	10
10/2/2023	6067 4476-Thompson Cassandra	9/21/2023	HYATT REGENCY	ARSL Conf:Dinner - 1 Staff 09/2023	24.43	85	5280	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/23/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	426.84	85	5285	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/23/2023	TAVERN AT MISSION	ARSL Conf:Dinner - 1 Staff 09/2023	20.69	10	5280	01	85
10/2/2023	6067 4476-Thompson Cassandra	9/23/2023	TAVERN AT MISSION	ARSL Conf:Dinner - 1 Staff 09/2023	<u>20.69</u>	85	5280	01	85
	Total 6067 4476-Thompson Cassandra				743.72				
10/2/2023	6354 1516-Kates Linda	9/11/2023	BOBS SUPER SRVC	U35100 - Tire Repair 09/2023	<u>35.00</u>	10	5210	02	20
	Total 6354 1516-Kates Linda				35.00				

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 09/02/2023 Through 10/02/2023

Credit Card							Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code	
10/2/2023	6359 8292-Greve Penrod Shandi	9/8/2023	WIZARD PINS	PR/Marketing Misc - Library Crawl Pins 09/2023	111.20	10	5330	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/8/2023	WIZARD PINS	PR/Marketing Misc - Library Crawl Pins to be Reimb 09/2023	2,194.28	10	5840	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/9/2023	ILA	Sponsorship - ILA Conf Passport to Prizes 09/2023	350.00	10	5330	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/20/2023	BARRY ARTS	Graphic Design-Mobile Memory Lab Logo Work 09/2023	50.00	10	5330	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/21/2023	HYATT REGENCY	ARSL Conf:Breakfast - 1 Staff 09/2023	6.14	10	5280	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/22/2023	BANK OF SPRINGFIELD	Sponsorship - ILA Booth Electricity 09/2023	85.00	10	5330	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/22/2023	CHEF ROBERTO SIMMONS	ARSL Conf:Lunch - 1 Staff 09/2023	11.00	10	5280	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/22/2023	HYATT REGENCY	ARSL Conf:Breakfast - 1 Staff 09/2023	6.14	10	5280	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/23/2023	HYATT REGENCY	ARSL Conf:Breakfast - 1 Staff 09/2023	10.87	10	5280	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/23/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	398.64	10	5285	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/23/2023	KTA TRANSA TEMP	ARSL Conf:Toll 09/2023	5.00	10	5270	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/28/2023	OFFICEMAX/DEPOT	Promotional Printing - Continuing Education Flyers (150) 09/2023	147.00	10	5330	01	10	
10/2/2023	6359 8292-Greve Penrod Shandi	9/29/2023	4IMPRINT	Promotional Branded Items - Banner Bags (500) 09/2023	830.42	31	5330	01	31	
10/2/2023	6359 8292-Greve Penrod Shandi	9/29/2023	4IMPRINT	Promotional Branded Items - Magnetic Bookmarks (1000) 09/2023	443.41	31	5330	01	31	
10/2/2023	6359 8292-Greve Penrod Shandi	9/29/2023	MINUTEMAN PRESS	Promotional Printing-CMC Rack Cards (400) 09/2023	214.00	27	5330	01	27	
10/2/2023	6359 8292-Greve Penrod Shandi	9/29/2023	OFFICE DEPOT	Promotional Printing - Brochures (25) 09/2023	31.75	31	5330	01	31	
10/2/2023	6359 8292-Greve Penrod Shandi	9/30/2023	OFFICEMAX/DEPOT	Promotional Printing - Brochures (25) 09/2023	31.75	31	5330	01	31	
10/2/2023	6359 8292-Greve Penrod Shandi	10/1/2023	LIBRARY MARKETING CONF	LMCC Conf:Registration-Greve Penrod & Hogan-Downey 09/2023	<u>950.00</u>	10	5290	01	10	
Total 6359 8292-Greve Penrod Shandi					5,876.60					
10/2/2023	6613 2453-Bednar Leslie M	9/1/2023	SAMS CLUB	Janitorial Supplies 09/2023	60.48	10	5190	01	10	
10/2/2023	6613 2453-Bednar Leslie M	9/12/2023	AMAZON	Self-Adhesive Index Card Pockets (768) 09/2023	239.84	10	5385	01	20	
10/2/2023	6613 2453-Bednar Leslie M	9/12/2023	AMAZON	Velcro Straps & Cable Ties (800) 09/2023	168.48	10	5385	01	20	
10/2/2023	6613 2453-Bednar Leslie M	9/22/2023	SAMS CLUB	Janitorial Supplies 09/2023	89.18	10	5190	01	10	
10/2/2023	6613 2453-Bednar Leslie M	9/25/2023	AMAZON	PR/Marketing Misc - Adjustable Laptop Stand 09/2023	41.99	10	5330	01	10	
10/2/2023	6613 2453-Bednar Leslie M	9/25/2023	BIG GROVE TAVERN	CHA Trip:Dinner - 1 Staff 09/2023	24.91	10	5260	01	10	
10/2/2023	6613 2453-Bednar Leslie M	9/26/2023	HILTON GARDEN INN	CHA Trip:Parking - 1 Staff 09/2023	6.00	10	5255	01	10	
10/2/2023	6613 2453-Bednar Leslie M	9/26/2023	HILTON GARDEN INN	CHA Trip:Lodging - 1 Staff 09/2023	96.05	10	5265	01	10	
10/2/2023	6613 2453-Bednar Leslie M	10/1/2023	MEIJER	PR/Marketing Misc-AISLE Candy & Bowl 09/2023	<u>27.98</u>	10	5330	01	10	
Total 6613 2453-Bednar Leslie M					754.91					
10/2/2023	6615 7831-Porter Dena	9/20/2023	MCDONALDS	ARSL Conf:Lunch - 1 Staff 09/2023	8.95	85	5280	01	85	
10/2/2023	6615 7831-Porter Dena	9/23/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	<u>426.84</u>	85	5285	01	85	
Total 6615 7831-Porter Dena					435.79					
10/2/2023	6792 9931-Trevino Jill	9/1/2023	INDEED	Job Posting - Senior Accountant 09/2023	72.98	10	5070	01	10	
10/2/2023	6792 9931-Trevino Jill	9/1/2023	INDEED	Job Posting - Sorter 09/2023	75.00	10	5070	02	20	
10/2/2023	6792 9931-Trevino Jill	9/5/2023	SHRM	Human Resources Director - SHRM Membership 09/2023	244.00	10	5700	01	10	
10/2/2023	6792 9931-Trevino Jill	9/8/2023	ILA	Human Resources Director - ILA Membership Dues 09/2023	<u>200.00</u>	10	5700	01	10	

**Illinois Heartland Library System**  
 Credit Card Transactions  
 From 09/02/2023 Through 10/02/2023

Credit Card						Fund	G/L#	Loc#	Dept#
Bill Date	Employee	Trans Date	Vendor	Description	Amount	Code	Code	Code	Code
	Total 6792 9931-Trevino Jill				591.98				
10/2/2023	6820 4888-Parr Casey	9/6/2023	FINISH LINE	U35061 - Van Wash 09/2023	17.99	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/12/2023	WALMART	Janitorial Supplies 09/2023	29.70	10	5190	04	10
10/2/2023	6820 4888-Parr Casey	9/12/2023	WALMART	CAR:Washer Fluid (6) 09/2023	21.96	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/13/2023	TODAYS TECH	U35061 - Change Oil/Filter, Tire Rotation & Replace Wiper Blades 09/2023	116.57	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/27/2023	TODAYS TECH	U33806 - Change Oil/Filter 09/2023	51.26	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/28/2023	TODAYS TECH	U29923 - Change Oil/Filter & Tire Rotation 09/2023	111.88	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/30/2023	FINISH LINE	U33021 - Van Wash 09/2023	17.99	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/30/2023	FINISH LINE	U33022 - Van Wash 09/2023	17.99	10	5210	04	20
10/2/2023	6820 4888-Parr Casey	9/30/2023	SAFELITE	U33022 - Repair Windshield 09/2023	<u>698.25</u>	10	5210	04	20
	Total 6820 4888-Parr Casey				1,083.59				
10/2/2023	6945 6065-Popit Ellen C	9/17/2023	DRURY INN	Library Site Visit:Lodging - 1 Staff 09/2023	96.05	10	5265	01	10
10/2/2023	6945 6065-Popit Ellen C	9/20/2023	HYATT REGENCY	ARSL Conf:Dinner - 1 Staff 09/2023	17.02	10	5280	01	10
10/2/2023	6945 6065-Popit Ellen C	9/20/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	122.00	10	5285	01	10
10/2/2023	6945 6065-Popit Ellen C	9/20/2023	HYATT REGENCY	ARSL Conf:Dinner - 1 Staff 09/2023	17.01	85	5280	01	85
10/2/2023	6945 6065-Popit Ellen C	9/22/2023	ELDERSLIE HOSPITALITY	ARSL Conf:Dinner - 1 Staff 09/2023	37.40	10	5280	01	10
10/2/2023	6945 6065-Popit Ellen C	9/22/2023	ELDERSLIE HOSPITALITY	ARSL Conf:Dinner - 2 Staff 09/2023	74.80	85	5280	01	85
10/2/2023	6945 6065-Popit Ellen C	9/23/2023	HYATT REGENCY	ARSL Conf:Lodging - 1 Staff 09/2023	426.84	10	5285	01	10
10/2/2023	6945 6065-Popit Ellen C	9/23/2023	MCDONALDS	ARSL Conf:Lunch - 1 Staff 09/2023	5.57	10	5280	01	10
10/2/2023	6945 6065-Popit Ellen C	9/23/2023	MCDONALDS	ARSL Conf:Lunch - 1 Staff 09/2023	<u>5.56</u>	85	5280	01	85
	Total 6945 6065-Popit Ellen C				802.25				
10/2/2023	8961 4023-Cook Jace	9/11/2023	ISLMA	AISLE Conf:Registration-Krouse 09/2023	300.00	10	5290	01	10
10/2/2023	8961 4023-Cook Jace	9/15/2023	MINUTEMAN PRESS	Sponsorship - AISLE Conf Poster 09/2023	53.00	27	5330	01	27
10/2/2023	8961 4023-Cook Jace	9/15/2023	WALMART	IHLS/RAILS ILA eRead Reception Supplies 09/2023	11.38	85	5265	01	85
10/2/2023	8961 4023-Cook Jace	9/21/2023	AMAZON	Office Supplies 09/2023	6.48	10	5365	01	10
10/2/2023	8961 4023-Cook Jace	9/26/2023	ISLMA	AISLE Conf:Registration for Dinner - Greve Penrod 09/2023	30.00	10	5290	01	10
10/2/2023	8961 4023-Cook Jace	9/26/2023	MINUTEMAN PRESS	Promotional Printing - CMC Rack Cards (100) 09/2023	74.83	27	5330	01	27
10/2/2023	8961 4023-Cook Jace	9/26/2023	MINUTEMAN PRESS	Promotional Printing - AISLE/ILA Booth Sign 09/2023	46.15	85	5330	01	85
10/2/2023	8961 4023-Cook Jace	9/29/2023	HOLIDAY INN	PUG Day Conf:Lodging - 1 Staff 09/2023	106.82	27	5265	01	27
10/2/2023	8961 4023-Cook Jace	9/29/2023	HOLIDAY INN	PUG Day Conf:Lodging - 1 Staff 09/2023	<u>106.82</u>	27	5265	01	27
	Total 8961 4023-Cook Jace				735.48				

**Report Transaction Totals**

**18,546.15**

***Non-routine Credit Card Transactions Explanations***

*McInerney, Lia - Insurance deductible amount and credit card processing fee for a van repair.*

*McKinney, Eric - Registration for the Association of Illinois School Library Educators (AISLE) conference for Eric McKinney.*

**Illinois Heartland Library System**

Credit Card Transactions

From 09/02/2023 Through 10/02/2023

*Brown, Troy M - Purchase of fireproof safe for the storage of closed IHLS Board minutes.*

*Annual TeamViewer subscription that allows IT staff to remote into IHLS owned machines along with library owned computers to support SHARE IT needs.*

*Greve Penrod, Shandi - Purchase of Library Crawl pins that were reimbursed by member libraries.*

*Illinois Library Association (ILA) conference Passport to Prizes sponsorship and electricity supplied to the booth.*

*Purchase promotional branded items and printing of brochures, flyers, and rack cards for General, CMC, and iLEAD LTT funds.*

*Registration for the Library Marketing and Communications Conference (LMCC) for Shandi Greve Penrod and Carol Hogan-Downey.*

*Trevino, Jill - Society for Human Resource Management (SHRM) annual membership fee for Jill Trevino.*

*ILA annual membership fee for Jill Trevino.*

*Cook, Jace - Registration for (1) staff to attend the AISLE conference and (1) staff to attend a dinner during the conference.*

*Promotional printing of CMC poster for the AISLE conference.*

*Promotional printing of CMC rack cards and SHARE booth sign.*